Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

POLICE COMMISSION
REGULAR MEETING
MONDAY, SEPTEMBER 14, 2026
TOWN HALL
BOARD OF EDUCATION CONFERENCE ROOM
5:00 P.M.

AMENDED AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CORRESPONDENCE**
4. **APPROVAL OF MINUTES**
   a. June 8, 2026
   b. June 22, 2026
   c. August 19, 2026
5. **REPORTS**
   a. Chairperson's Report
   b. Chief's Report
      i. General
      ii. Monthly Activity Report – June, July & August 2026
      iii. YTD Budget Report
6. **REVIEW OF PROPOSED UPDATES TO GENERAL ORDER**
7. **ADJOURNMENT**

Next Police Commission is scheduled for WEDNESDAY, October 14, 2026 at 5:00 PM

Police Commission
September 14, 2026
Summary of Letters

Received From	Officer	Subject
Coordinator of Elderly Outreach Services for Simsbury, on behalf of Residents	Ofc. Ball	Officer Ball spoke at the "File of Life" presentation for Social Services. Both Officer Ball and EMS Chief Stewart were extremely informative on the 911 process and the response for their respective departments. The residents were thankful to have more knowledge on these topics and felt both Officer Ball and Chief Stewart were so knowledgeable and great at explaining this important topic.
Coordinator of Elderly Outreach Services for Simsbury, on behalf of Residents	Sgt. May, Ofc. Lagonigro, Sgt. Kushman, & Ofc. Denalsky	Coordinator of Elderly Outreach Services for Simsbury reached out to the police department on behalf of the residents she works with. Multiple residents and their loved ones wanted to thank the responding officers and EMS for their kind reassuring response to calls for service. One resident stated "God bless our Police and EMS. They are a wonderful blessing to our town."
Resident	Ofc. Arnold	This resident's son was involved in a motor vehicle accident. The family wanted to thank Ofc. Arnold for his kindness during a hard moment for them. "You showed kindness and made our son feel at ease. Thank you for being what our son needed that day." The son who was involved in the accident also reached out to thank Ofc. Arnold saying "I appreciate you calming me down in such a hectic moment. You showed me a valuable perspective and made the moment more manageable."
Business owner	Ofc. Ball	There was an incident at their business where a client had a mental health crisis. Ofc. Ball responded to the call for service. They stated that Ofc. Ball brought a perfect balance of compassion, patience and professionalism. "Their kind presence and calmness made this difficult situation safer and less frightening." The owner truly appreciated the care and respect shown by Ofc. Ball.
Resident	Sgt. May ACO Sawallich Disp. Post	The family wanted to thank Sgt. May, ACO Sawallich and Dispatcher Post for helping keep their two dogs safe after they had gotten loose. They appreciate all that the department does.
Resident	Ofc. Robbins	The resident had a situation that unnerved them and they sought help from the police department. Ofc. Robbins was terrific. He listened carefully, made practical suggestions to address the situation and calmed their fears. He made the involved parties feel safe and confident that SPD would respond quickly should the need arise.
Commissioner Kelly	Ofc. Crowley	Commissioner Kelly participated in a ride-a- long with Ofc Crowley. He spoke highly of Ofc Crowley – referring to how evident Ofc. Crowley's professionalism, commitment and dedication to serve others showed through.

POLICE COMMISSION REGULAR MEETING
JUNE 8, 2026

1. **CALL TO ORDER**
   The meeting of the Police Commission was called to order by Chair Eric Lemke, at 4:57pm. in the Board of Education Conference Room of the Simsbury Town Offices. In attendance were Chair Eric Lemke, Commissioner Jenna Caulfield, Commissioner Tenesha Grant, Commissioner Chris Kelly, Commissioner James Traficante, Chief Nicholas Boulter, and Deputy Chief Chris Davis.

2. **PLEDGE OF ALLEGIANCE**

3. **RECESS**
   a. After a motion was made by Commissioner Caulfield and seconded by Commissioner Traficante it was unanimous:
      VOTED: To take a recess to attend the Hometown Hero Ceremony at 4:58pm.
   b. After a motion was made by Commissioner Lemke and seconded by Commissioner Caulfield it was unanimous:
      VOTED: To reconvene the meeting at 5:32pm.

4. **CORRESPONDENCE**
   Commissioner Caulfield read the summary of letters received since the last meeting of the commission on May 11, 2026.

5. **APPROVAL OF MINUTES**
   a. After a motion was made by Commissioner Caulfield and seconded by Commissioner Grant it was unanimous:
      VOTED: To approve the minutes of the May 11, 2026 Regular Meeting.

6. **REPORTS**

   a. Chairperson's Report
   i. None

   b. Chief's Report
   i. General
   - **Personnel:** The department is still actively looking to fill sworn officer positions and one dispatcher position. To help with the staffing shortage, Officer Jamie Ball has been temporarily reassigned to Patrol from Community Services. While he will maintain some of the duties of the CSO, his primary objective will be patrol for now.
   - **Recent/ Upcoming Events**: On Saturday, June 13, 2026 from 9:00am – 1130am the Simsbury Police Department is hosting a shred event on the property of Town Hall. Simsbury residents can bring a maximum of 2 bags or boxes (each the approximate size of a brown grocery bag) with proof of residency and a non-perishable donation for the Simsbury Food Pantry. The announcement was posted on the Police Department Facebook page and sharing of the event is encouraged.
   - **Accreditation**: The Commission on Accreditation of Law Enforcement Agencies will be reviewing roughly 191 standards during the week of June 19-June 27 for our annual review. The review will be done remotely and they will also be

interviewing several members of the Department. DC Chris Davis and Accreditation Specialist Christina DelTatto have been coordinating that review.

ii. Monthly Activity Reports – May 2026

iii. YTD Budget Report

5. REVIEW OF PROPOSED UPDATES TO GENERAL ORDERS

a. New GO 41-05 and 46-2 The updates and changes to the GO 41-05 and 46-2 were presented and discussion followed.

After a motion was made by Commissioner Caulfield and seconded by Commissioner Grant it was unanimous:

VOTED: To approve GO 41-05 and 46-2, effective June 8, 2026.

6. ADJOURNMENT

Commissioner Lemke made a motion to adjourn at 6:02pm., seconded by Commissioner Caulfield. All were in favor and the motion passed.

POLICE COMMISSION SPECIAL MEETING
June 22, 2026

1. CALL TO ORDER

The meeting of the Police Commission was called to order by Chair Eric Lemke, at 4:13 pm in the Main Meeting Room of the Simsbury Town Offices. In attendance were Chair Eric Lemke, Commissioner Jenna Caulfield, Commissioner Tenesha Grant, Commissioner Chris Kelly, Chief Nicholas Boulter, and Deputy Chief Chris Davis.

2. PLEDGE OF ALLEGIANCE

3. NEW OFFICER RECOMMENDATION

a. Chief Boulter introduced Kaycee Newberry to the Police Commission for the role of Police Officer and gave an overview on their education and work experience. Kaycee gave a brief introduction on herself and expressed her reasons and aspirations to work for the town.

The Police Commission moved to enter executive session at 4:17 pm to discuss the application of Kaycee Newberry. In attendance at executive session were Chair Tenesha Grant, Commissioner Jenna Caulfield, Commissioner Eric Lemke, Commissioner Chris Kelly, Chief Nicholas Boulter, Deputy Chief Chris Davis and Kaycee Newberry.

Public Session reconvened at 4:34 pm and after a motion was made by Commissioner Caulfield and seconded by Commissioner Grant, it was unanimous:

> **VOTED:** To approve the hiring of Kaycee Newberry for the position of Police Officer effective June 29, 2026, pending successful completion of the background process.

5. ADJOURNMENT

Commissioner Caulfield made a motion to adjourn at 4:36 P.M., seconded by Commissioner Lemke. All were in favor and the motion passed.

POLICE COMMISSION SPECIAL MEETING MINUTES

August 19, 2026

1. CALL TO ORDER

Chair Eric Lemke called the special meeting of the Police Commission to order at 4:03 p.m. in the Main Meeting Room of Town Hall.
In attendance were Chair Eric Lemke, Commissioner Jenna Caulfield, Commissioner Chris Kelly, Chief Nicholas Boulter, and Deputy Chief Chris Davis.

RECEIVED
TOWN OF SIMSBURY, CT
2026 AUG 20 A 8:47
TOWN CLERK'S OFFICE

2. PLEDGE OF ALLEGIANCE

Those in attendance recited the Pledge of Allegiance.

3. POLICE OFFICER AND DISPATCHER CANDIDATES

a. Chief Boulter introduced Christian Luis Colon and Jonathan Greco to the Police Commission as candidates for the position of police officer and provided an overview of each candidate's education and work experience.

b. Chief Boulter introduced Michael Fanelli to the Police Commission as a candidate for the position of dispatcher and provided an overview of his education and work experience.

Chair Lemke made a motion, seconded by Commissioner Caulfield, to enter executive session at 4:10 p.m. to discuss the applications of the three candidates. The motion passed unanimously.

Present during the executive session were Chair Eric Lemke, Commissioner Jenna Caulfield, Commissioner Chris Kelly, Chief Nicholas Boulter, Deputy Chief Chris Davis, and each candidate individually during the discussion of their respective application.

The Commission reconvened in public session at 4:37 p.m.

Chair Lemke made a motion, seconded by Commissioner Caulfield, to conditionally appoint Christian Luis Colon as a police officer, subject to the successful completion of his background

investigation, and to appoint Jonathan Greco as a police officer, with both appointments effective August 26, 2026; and to appoint Michael Fanelli as a dispatcher, effective August 21, 2026. The motion passed unanimously.

VOTED: To conditionally appoint Christian Luis Colon as a police officer, subject to the successful completion of his background investigation, and to appoint Jonathan Greco as a police officer, with both appointments effective August 26, 2026; and to appoint Michael Fanelli as a dispatcher, effective August 21, 2026.

4. ADJOURNMENT

Commissioner Caulfield made a motion to adjourn the meeting at 4:39 p.m. Commissioner Kelly seconded the motion. The motion passed unanimously.

Monthly Police Commission Report

August 2026

Chief Nicholas Boulter

Deputy Chief Christopher Davis

Simsbury Police Department

Part One Crime Change Comparison

Offense Description	Selected Month	Previous Month	Selected Month Previous Year	Change From Same Month Previous Year	Total YTD	Total YTD Previous Year
Arson	0	0	0	0	0	0
Assault-Aggravated	0	0	0	0	2	0
Burglary/Breaking & Entering	0	0	2	-2	2	8
Homicide-Murder/NonNeg Manslaughter	0	0	0	0	0	0
Homicide-Neg Manslaughter	0	0	0	0	0	0
Larc/Theft-All Other	2	6	3	-1	20	29
Larc/Theft-Coinop Machine/Device	0	0	0	0	0	0
Larc/Theft-From Building	0	4	0	0	9	7
Larc/Theft-From Mot Veh	1	0	3	-2	17	20
Larc/Theft-M/V Parts	1	0	0	1	1	1
Larc/Theft-Pocket-Picking	0	0	0	0	0	0
Larc/Theft-Purse-Snatching	0	0	0	0	1	0
Larc/Theft-Shoplifting	0	0	5	-5	9	23
Motor Vehicle Theft	1	0	2	-1	8	4
Robbery	0	0	0	0	0	1
Sex Off/Forcible-Rape	0	0	0	0	0	1
Sex Off/Forcible-Sodomy	0	0	0	0	0	0
Sex Off/Nonforcible-Stat. Rape	0	1	0	0	1	0
Sex Offense/Forcible-Fondling	0	0	1	-1	1	2
Total	**5**	**11**	**16**	**-11**	**71**	**96**

Year

2026

Month

August

Miscellaneous Calls for Service

Year: 2026

Month: August

Total Incident Count

CAD Incident Count

3,398

Family Violence

Call Type	Selected Month	Previous Month	Selected Month Previous Year	Total YTD	YTD Previous Year
Family Offense, Nonviolent	4	1	4	30	34
Family Violence Offense	2	8	4	34	38
Total	**6**	**9**	**8**	**64**	**72**

MV Accidents

Actual Call Type	Selected Month	Previous Month	Selected Month Previous Year	Change From Same Month Previous Year	Total YTD	YTD Previous Year
MVA	19	13	18	1	189	162
MVA UNINVESTIGATED	6	10	7	-1	103	96
MVA-INJURY	4	3	3	1	47	41
MVA-DUI		2			11	5
Total	**29**	**28**	**28**	**1**	**350**	**304**

Other Activity

Year: 2026

Month: August

Actual Call Type	Selected Month	Previous Month	Selected Month Previous Year	Total YTD	YTD Previous Year
Aided Case	175	161	176	1338	1,393
Alarm - Fire	20	20	19	120	140
Alarm - Intrusion	20	29	13	142	126
Alarm - Medical	12	3	8	55	52
ANIMAL COMPLAINT - BEAR OTHER	29	33	33	177	179
ANIMAL COMPLAINT - DOG	27	21	24	151	149
ANIMAL COMPLAINT - OTHER	15	21	11	113	136
ANIMAL COMPLAINT- BEAR HOME ENTRY				2	1
ANIMAL COMPLAINT- BEAR PROPERTY DAMAGE	1	3		10	11
ANIMAL COMPLAINT-BEAR VS ANIMAL.					1
Assist Agency/Person	135	122	157	1001	1,122
FINGERPRINT DETAIL	41	33	37	214	207
FINGERPRINT PPA	9	6	12	87	80
FINGERPRINT TOWN EMPLOYEE	27	9	21	93	84
Fire	6	9	8	58	71
Fraud	7	13	10	69	76
Suspicious Circumstances	17	15	21	113	154
Suspicious Person	3	3	10	40	68
Total	**551**	**511**	**568**	**3857**	**4,121**

Monthly Traffic Stops

Year: 2026

Month: August

Traffic Stops

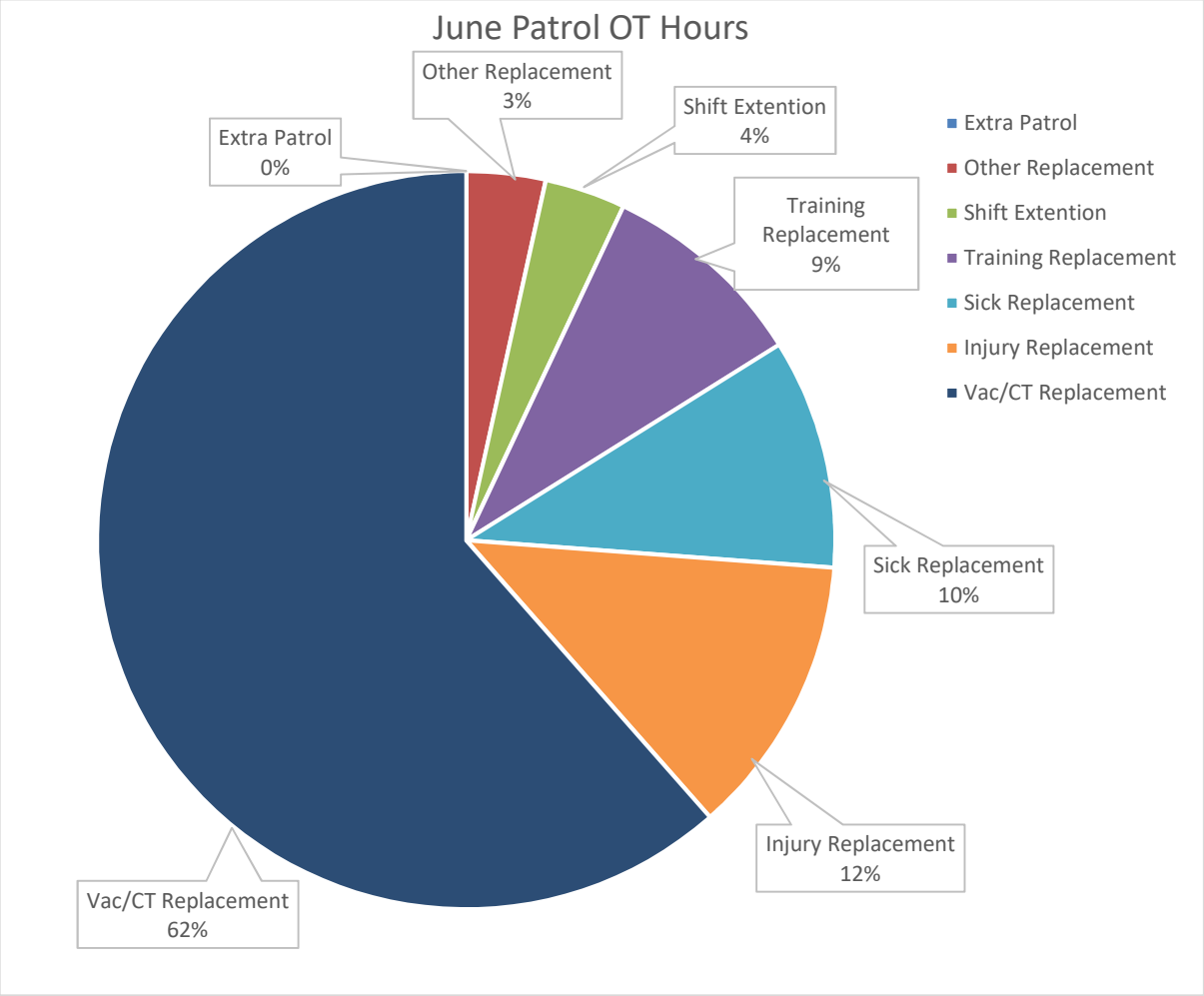
Actual Call Type	Selected Month Total	Previous Month Total	Selected Month Previous Year	Total YTD	YTD Previous Year
MV STOP	183	212	159	1317	1,217
MV STOP DWI	4	3	3	19	18
MV STOP SPEED	126	115	134	794	1,163
Total	**313**	**330**	**296**	**2130**	**2,398**

Traffic Stop Dispositions

Actual Call Type	CASE REPORT	CRIMINAL ARREST	INFRACTION COMPLAINT	MISDEMEANOR SUMMONS	NO PAPERWORK	VERBAL WARNING	WRITTEN WARNING	Total
MV STOP			11	13	3	113	42	**182**
MV STOP DWI	1	3						**4**
MV STOP SPEED			8		1	96	21	**126**
Total	**1**	**3**	**19**	**13**	**4**	**209**	**63**	**312**

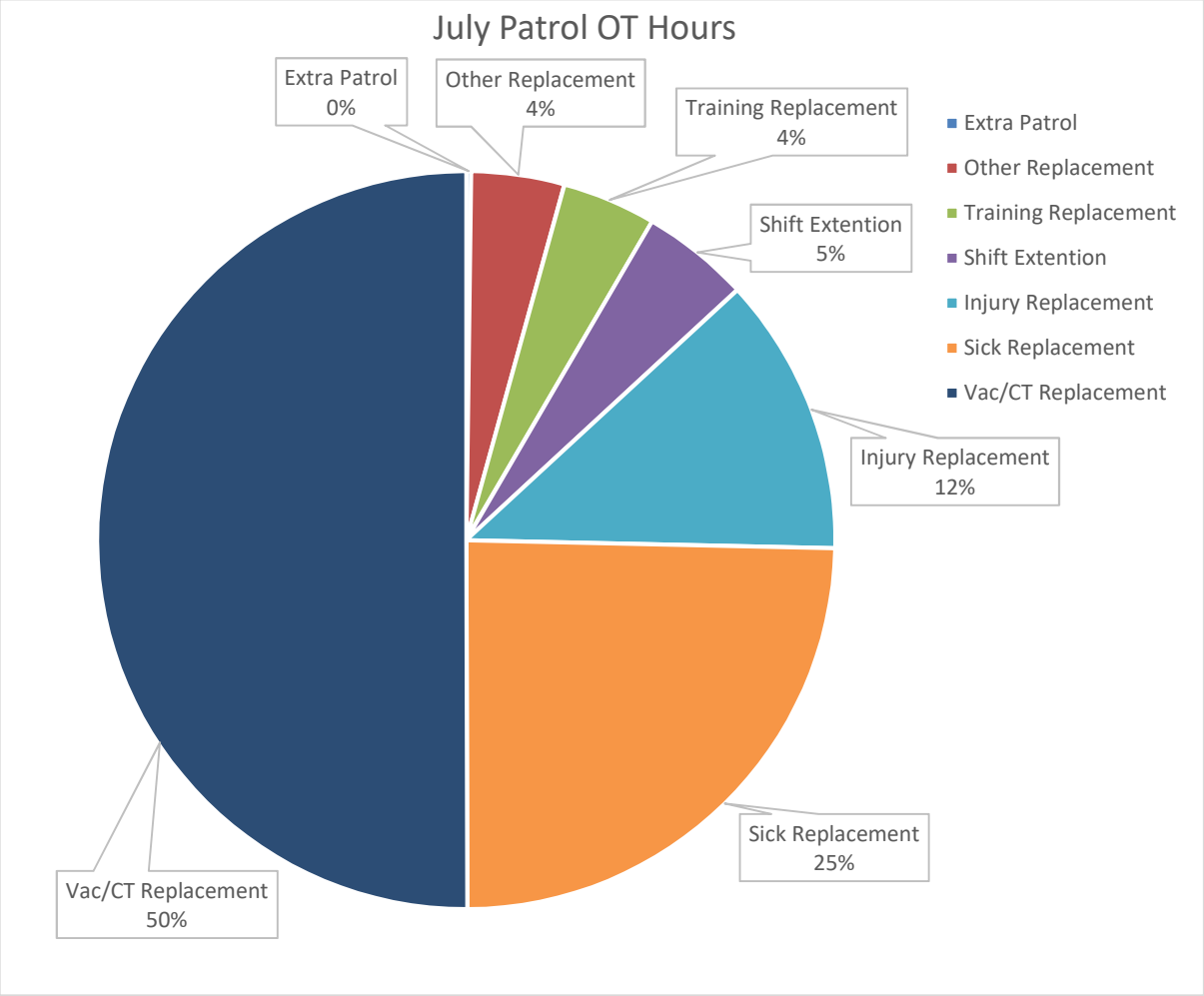
JUNE 2026

Leave Type (DAYS)	Period 6/1/2026 6/30/2026	Period 6/1/2025 6/30/2025	Increase/ (Decrease)	Period 1/1/2026 6/30/2026	Period 1/1/2025 6/30/2025	Increase/ (Decrease)
Injury	26	15	**11**	85	130	**-45**
Sick	51	57	**-6**	358	533	**-175**
Vacation/ Comp Time	172	188	**-16**	965	709	**256**
Overtime (HOURS)	875	530	**345**	5026	4139	**887**



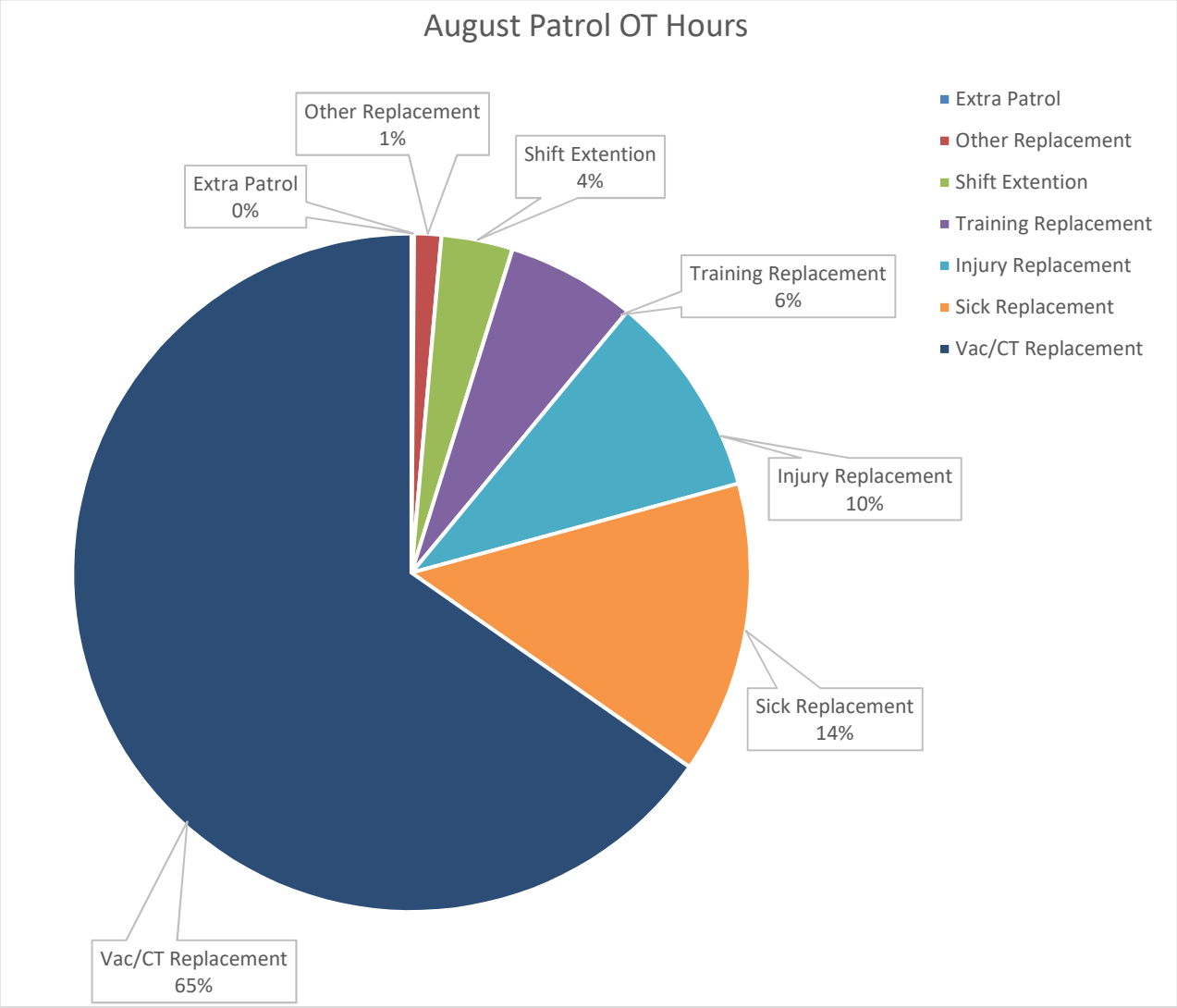
JULY 2026

Leave Type (DAYS)	Period 7/1/2026 7/31/2026	Period 7/1/2025 7/31/2025	Increase/ (Decrease)	Period 1/1/2026 7/31/2026	Period 1/1/2025 7/31/2025	Increase/ (Decrease)
Injury	25	19	6	110	149	-39
Sick	101	47	54	459	580	-121
Vacation/ Comp Time	199	211	-12	1164	920	244
Overtime (HOURS)	854	536	318	5880	4675	1205



AUGUST 2026

	Period 8/1/2026 8/31/2026	Period 8/1/2025 8/31/2025	Increase/ (Decrease)	Period 1/1/2026 8/31/2026	Period 1/1/2025 8/31/2025	Increase/ (Decrease)
Leave Type (DAYS)						
Injury	21	21	0	131	170	-39
Sick	77	70	7	535	650	-115
Vacation/ Comp Time	220	235	-15	1385	1155	230
Overtime (HOURS)	844	536	308	6724	5211	1513



YEAR-TO-DATE BUDGET REPORT

Police

FISCAL YEAR 2026 RAN ON 9/11/26

Start Date: 7/1/2026 End Date: 9/11/2026 % of FY: 20%

OBJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
51010	Pol*Full-Time	$5,049,123.00	$0.00	$5,049,123.00	$968,850.60	$0.00	$4,080,272.40	19%	***
51701	Contingency Vacancy Rate	-$312,500.00	$0.00	-$312,500.00	$0.00	$0.00	-$312,500.00	20%	
51020	Pol*Part Time	$27,894.00	$0.00	$27,894.00	$5,082.05	$0.00	$22,811.95	18%	
51030	Pol*Overtime	$455,372.00	$0.00	$455,372.00	$104,482.21	$0.00	$350,889.79	23%	
51040	Pol*Seasonal	$72,865.00	$0.00	$72,865.00	$3,115.00	$0.00	$69,750.00	4%	
51060	Pol*Holiday Pay	$179,411.00	$0.00	$179,411.00	$729.29	$0.00	$178,681.71	0%	
51101	Pol*Uniform Allowance	$39,050.00	$0.00	$39,050.00	$21,073.44	$13,447.00	$4,529.56	88%	**
52200	Pol*Contractual Services	$79,460.00	$0.00	$79,460.00	$17,583.40	$23.56	$61,853.04	22%	
52410	Pol*Investigations	$4,213.00	$0.00	$4,213.00	$100.00	$0.00	$4,113.00	2%	
52510	Pol*Copy & Printing Services	$800.00	$0.00	$800.00	$0.00	$0.00	$800.00	0%	
53100	Pol*Office Supplies	$5,520.00	$0.00	$5,520.00	$540.72	$54.98	$4,924.30	11%	
53105	Pol*Tech & Program Supplies	$41,633.00	$0.00	$41,633.00	$107.29	$2,071.07	$39,454.64	5%	
53125	Training	$28,210.00	$0.00	$28,210.00	$3,848.00	$0.00	$24,362.00	14%	
53500	Pol*Medical Supplies	$6,300.00	$0.00	$6,300.00	$0.00	$0.00	$6,300.00	0%	
53700	Pol*Clothes & Safety Supplies	$19,346.00	$0.00	$19,346.00	$601.00	$0.00	$18,745.00	3%	
54310	Pol*Equipment Maintenance	$13,090.00	$0.00	$13,090.00	$1,288.98	$0.00	$11,801.02	10%	
54320	Pol*Vehicle Maintenance	$25,720.00	$0.00	$25,720.00	-$1,807.23	$143.36	$27,383.87	-6%	
55260	Pol*Gasoline	$70,980.00	$0.00	$70,980.00	$25,005.18	$46,043.16	-$68.34	100%	
55310	Pol*Telephone Service	$13,476.00	$0.00	$13,476.00	$908.47	$0.00	$12,567.53	7%	*
57910	Pol*Dues & Subscriptions	$7,374.00	$0.00	$7,374.00	$1,336.03	$0.00	$6,037.97	18%	
58810	Pol*Computer Software	$18,446.00	$0.00	$18,446.00	$13,945.92	$0.00	$4,500.08	76%	
	Grand Total	**$5,845,783.00**	**$0.00**	**$5,845,783.00**	**$1,166,790.35**	**$61,783.13**	**$4,617,209.52**	21%	

* Entire Gasoline Budget is exhausted and moved to separate account for management.

** 13,000 is for the year of uniform cleaning. This will be paid out on a monthly basis.

*** Includes full time payroll as well as retro pay and contractual retirement pay out

YEAR-TO-DATE BUDGET REPORT

Dispatch

FISCAL YEAR 2026 RAN ON 9/11/26

Start Date: 7/1/2026 End Date: 9/11/2026 % of FY: 20%

OBJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51010	Disp*Full-Time	$575,235.00	$0.00	$575,235.00	$94,836.41	$0.00	$480,398.59	16%
51030	Disp*Overtime	$39,704.00	$0.00	$39,704.00	$10,202.51	$0.00	$29,501.49	26%
51060	Disp*Holiday Pay	$12,352.00	$0.00	$12,352.00	$473.01	$0.00	$11,878.99	4%
52200	Disp*Contractual Services	$3,224.00	$0.00	$3,224.00	$525.00	$2,800.00	-$101.00	103%
53100	Disp*Office Supplies	$740.00	$0.00	$740.00	$7.98	$0.00	$732.02	1%
53105	Disp*Tech & Program Supplies	$200.00	$0.00	$200.00	$0.00	$0.00	$200.00	0%
53125	Training	$5,450.00	$0.00	$5,450.00	50.57	$0.00	$5,399.43	1%
53700	Disp*Clothes & Safety Supplies	$1,500.00	$0.00	$1,500.00	$0.00	$0.00	$1,500.00	0%
54310	Disp*Equipment Maintenance	$1,000.00	$0.00	$1,000.00	$0.00	$0.00	$1,000.00	0%
58810	Computer Software	$62,000.00	$0.00	$62,000.00	$0.00	$0.00	$62,000.00	0%
	Grand Total	**$701,405.00**	**$0.00**	**$701,405.00**	**$106,095.48**	**$2,800.00**	**$592,509.52**	15%

YEAR-TO-DATE BUDGET REPORT

Animal Control

FISCAL YEAR 2026 RAN ON 9/11/26

Start Date: 7/1/2026 End Date: 9/11/2026 % of FY: 20%

OBJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51010	Anim*Full-Time	$81,861.00	$0.00	$81,861.00	$14,125.44	$0.00	$67,735.56	17%
51030	Anim*Overtime	$2,016.00	$0.00	$2,016.00	$0.00	$0.00	$2,016.00	0%
52510	Anim*Copy & Printing Services	$850.00	$0.00	$850.00	$0.00	$0.00	$850.00	0%
53100	Anim*Office Supplies	$50.00	$0.00	$50.00	$0.00	$0.00	$50.00	0%
53105	Anim*Tech & Program Supplies	$1,125.00	$0.00	$1,125.00	$382.26	$0.00	$742.74	34%
53125	Training	$600.00	$0.00	$600.00	$0.00	$0.00	$600.00	0%
53600	Anim*Parts Supplies	$600.00	$0.00	$600.00	$0.00	$0.00	$600.00	0%
53700	Anim*Clothes & Safety Supplies	$400.00	$0.00	$400.00	$0.00	$0.00	$400.00	0%
54320	Anim*Vehicle Maintenance	$500.00	$0.00	$500.00	$0.00	$0.00	$500.00	0%
57910	Anim*Dues & Subscriptions	$32.00	$0.00	$32.00	$0.00	$0.00	$32.00	0%
	Grand Total	**$ 88,034.00**	**$ -**	**$ 88,034.00**	**$ 14,507.70**	**$ -**	**$ 73,526.30**	16%