Library Board of Trustees' Strategic Planning Subcommittee

Town of Simsbury, CT
Regular Meeting
November 18, 2026 – 2:00 P.M.
Simsbury Public Library – Weatogue Room
725 Hopmeadow Street, Simsbury, CT 06070

MINUTES

I. CALL TO ORDER – Madam Chair McGrath called the meeting to order at 2:00 P.M.

Library Board of Trustees Members
Present: Holly McGrath, Chair; Don Heymann, Co-Chair; Mary Glassman, Secretary; and Anne Erickson.

Simsbury Public Library Staff
Present: Lisa Miceli, Library Director; Stephanie Prato, Deputy Library Director/Head of Children's Services.

Other Attendees
Present: President of the Friends of the Library, Greg Golinski; Jennifer Kirkland, Dan Sommer, Jamie Sepa, Karen Cantelmo.
Absent: Shawn McLaughlin, Kathleen Miklus, Davina Fogel.

II. ESTABLISH QUORUM OF TRUSTEES

Quorum of Trustees was established.

III. APPROVAL OF MINUTES – SEPTEMBER 23, 2026 MEETING

September 23, 2026—Regular Meeting

MOTION: Co-Chair Heymann made a motion, seconded by Ms. Erickson, to approve the Minutes of the September 23, 2026, Regular Meeting. The motion carried unanimously. (4-0-0)

IV. REVIEW AND DISCUSSION OF STRATEGIC PLAN DESIGN

The committee reviewed the proposed layout and design of the 2027-2031 Strategic Plan. Members commended Ms. Prato and library staff for their extensive work, highlighting

the updated design, use of photographs, and forward-looking presentation. The committee reviewed the document page by page and identified minor design and formatting revisions.

V. FINAL DISCUSSION OF STRATEGIC PLAN CONTENT

The committee reviewed the strategic plan content and discussed minor revisions in wording and titles of committee members.

MOTION: Co-Chair Heymann made a motion, seconded by Ms. Erickson, to approve the 2027-2031 Strategic Plan layout and design, subject to the revisions discussed. The motion carried unanimously. (4-0-0)

VI. COMMITTEE QUESTIONS, CONCERNS

The committee discussed the timeline for finalizing the strategic plan. The revised draft should be completed by December 7, 2026, to allow time for distribution to the Board of Trustees prior to the December 14, 2026 meeting.

The revised document will be circulated to committee members for any additional comments before being finalized for presentation to the Board of Trustees. Following Board approval, library staff will coordinate publication and distribution.

Next meeting: December 16, 2026 if strategic plan is not approved.

VII. ADJOURNMENT

MOTION: Ms. Erickson made a motion, seconded by Co-Chair Heymann, to adjourn. The motion carried unanimously. (4-0-0)

Madam Chair McGrath adjourned the meeting at 2:28 P.M.

Respectfully Submitted,
Cameron DiSanto
Administrative Secretary