Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

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BOARD OF SELECTMEN
Regular Meeting Agenda – November 9, 2026 – 6:00 P.M.
Main Meeting Room, Simsbury Town Hall

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRESENTATIONS
Sustainability Committee Annual Report
Draft FY2028 - FY2032 Capital Improvement Plan

PUBLIC AUDIENCE
- Email townmanager@simsbury-ct.gov by noon on Monday, November 9, 2026 to register to address the Board of Selectmen live through Zoom
- Written comments can be emailed to townmanager@simsbury-ct.gov, not read into the record, but forwarded to all Selectmen via email

CONSENT AGENDA

FIRST SELECTMAN'S REPORT

TOWN MANAGER'S REPORT

LIAISON AND SUBCOMMITTEE REPORTS

SELECTMEN ACTION
a) Authorize the Town Manager to Execute Tax Overpayment Refunds
b) Approve the Simsbury School Administrators and Supervisors Association Collective Bargaining Agreement
c) Fiscal Year 2025/2026 Year-End Transfers
d) Authorize the Town Manager to Apply for the Simsbury Public Library PEGPETIA Grant
e) Authorize the Town Manager to Opt-In to a National Opioid Settlement with Albertsons

f) Schedule a Public Hearing for the Proposed Revisions to Town Code Chapters 63 (Alcoholic Beverages) and 75 (Burning, Open)
g) Approve an Alcohol Waiver Request by Simsbury Community Media for an Event at Eno Memorial Hall
h) Approve an Alcohol Waiver Request by the Simsbury High School Class of 2016 for an Event at the Apple Barn
i) Approve Vacation Carryover Request for the Town Manager
j) Discuss Providing Objectives and Benchmarks to the Economic Development Commission

APPOINTMENTS AND RESIGNATIONS

a) Appoint Eden Weisberg to the Diversity, Equity & Inclusion Council

APPROVAL OF MINUTES

a) October 14, 2026 Regular Meeting Minutes

EXECUTIVE SESSION

a) Pursuant to C.G.S. §1-200(6)(A): Discussion concerning the appointment, employment, performance, evaluation, health, or dismissal of a public officer or employee

SELECTMEN ACTION CONTINUED

k) Consideration of and Possible Action on Extension to Town Manager's Employment Contract

COMMUNICATIONS

a) Memorandum by the Town Manager re: Administrative Approval of Public Gathering Permits, dated November 9, 2026
b) Economic Development Commission 2026 Annual Report
c) Farmington Valley Health District New Online Complaint Form

ADJOURN

Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of Submission:** Draft FY2028 – FY2032 Capital Improvement Plan

2. **Date of Board Meeting:** November 9, 2026

3. **Individual or Entity Making the Submission:**
   Marc Nelson, Town Manager; Tom Fitzgerald, Deputy Town Manager; Amy Meriwether, Finance Director-Treasurer; Melissa Appleby, Budget Director/Risk Manager

4. **Action Requested of the Board of Selectmen:**
   Discussion and provide guidance to Management.

5. **Summary of Submission:**
   Attached are advance copies of two draft capital improvement plans which support the Board's further discussion about long-term capital planning and priorities.

   Over the summer, management provided several overviews of key capital needs and how they might be organized strategically to maximize return on investment and minimize costs. Among other things these discussions have focused on:

   1. The preference to undertake the Eno Hall work while the building was largely empty (potentially a very large savings in total costs).

   2. The Board priority to protect community assets that are our primary public facilities (focusing on the Apple Barn and Eno Hall initially).

   3. The potential for an upcoming school construction project within the five-year planning period.

   4. How best to leverage already approved State grants (Eno $1.6 MM & $150,000, Apple Barn $300,000, Library Teen Space Project $350,000).

   Ancillary to these discussion points, there have been ongoing conversations about determining the best and most appropriate long-term use of Eno Memorial Hall and its public event space.

   Leadership has also met to confirm the BOF's likely maintenance of existing guidance regarding maximum bonding limits, and that has been confirmed.

   Anticipating these challenges, we began this work with the Board several months ago. Charter requirements require the Town Manager's recommended Capital Plan be

submitted to the BOS in February, but we believe it to be extremely helpful for our draft plan(s) to be available before the Tri-Board meeting.

We are providing for your discussion and consideration TWO drafts – one that maintains the current BOF bonding restrictions and one that captures more Board of Selectmen priorities, leverages the grants the Town has already been awarded, and fits two important Town projects in over the next couple of years.

Both plans account for the Stoddard Dam project on year ONE – not all of which is bonded we hope – as discussed with the Board a couple of months ago.

Finally, it should be noted that the Board of Education has not taken any official action regarding likely school construction project(s) as of yet.

6. **Fiscal Impact:**
   None

7. **Description of Documents Included with Submission:**
   a) Draft Capital Plans for Discussion

DRAFT - $5M BONDING

Town of Simsbury						
Capital Improvement Program						
Fiscal Year 2027/28 - Fiscal Year 2031/32						
Project	**Funding Source**	**FY28**	**FY29**	**FY30**	**FY31**	**FY32**
BOARD OF EDUCATION						
Tootin Hills						
Replace Roof (V1 & V2)	B/G					1,500,000
Replace Exterior Windows & Doors	B			820,000		
Fire Protection Distribution System	B					
Heating Plant & Terminal Units	B					
Squadron Line						
Squadron Line New Construction*	B/G			131,000,000		
Central School						
Replace Roof (V1, V3 partial)	B/G			-		
Water Distribution, Plumbing, Drainage Systems	CRF		1,200,000			
Heating Plant (Boilers, Pumps, etc)	CRF			715,000		
Air Handling System	CRF				250,000	
Tariffville School						
Electrical Service/Distribution	B					-
Water Distribution, Plumbing, Drainage Systems	B				-	
Replace Roof (V4)	B/G					
Henry James Middle School						
Replace Roof (BUR) - 3 phases	B/G	4,500,000				
Water Distribution, Plumbing, Drainage Systems	B					
Electrical Service/Distribution - Prev Vintages	B				1,000,000	
Simsbury High School						
Heating Plant (Boilers, Pumps, etc.)	CRF					1,000,000
Locker Room Remodel	CRF			420,000		
District-Wide						
District Building Management System Replacements	B				750,000	750,000
District Security Improvements	CRF	250,000		250,000		250,000
District Paving	B	400,000		600,000		600,000
District Flooring Improvements	B		250,000		250,000	
District Network Infrastructure	B		350,000		350,000	
Sub-Total Board of Education		**5,150,000**	**1,800,000**	**133,805,000**	**2,600,000**	**4,100,000**

DRAFT - $5M BONDING

Project	Funding Source	FY28	FY29	FY30	FY31	FY32
GENERAL GOVERNMENT						
Apple Barn Community Space	B/CRF/G	-				
Revaluation	CRF					600,000
Network Storage & Virtual Environment	CRF/SUF	1,100,000				
Sub-Total General Government		**1,100,000**	**-**	**-**	**-**	**600,000**
COMMUNITY SERVICES						
Simsbury Farms Golf Course - Clubhouse Reno and Expansion	SF/GFF/G/D	160,000	160,000	2,910,000		
Simsbury Farms Golf Course - Storage Barn Renovation	SF					265,000
Simsbury Farms Swimming Pool - Mechanicals and Pool Walls	B				1,300,000	
Simsbury Farms Main Building Renovations	CRF					528,000
Simsbury Farms Tennis Court Reconstruction	B			500,000		
Simsbury Farms Ice Rink - Concrete Floor & Refrig. Tubing	B				1,200,000	
Simsbury Farms Ice Rink - Roof Insulation and Painting	B			250,000		
Rotary Park Playground Renovation	B			1,000,000		
Repaving & Parking Improvements for Recreation Facilities	CRF			425,000	425,000	
Sub-Total Community Services		**160,000**	**160,000**	**5,085,000**	**2,925,000**	**793,000**
PUBLIC WORKS						
Highway						
Sidewalk Reconstruction	CRF	150,000	150,000	150,000	150,000	150,000
Public Works Truck Replacement and Plow	GF-OT	270,000	281,000	292,000	304,000	330,000
Highway Pavement Management	B/TAR/LOCIP	1,800,000	488,733	1,850,000	1,900,000	1,900,000
Front End Loader	TAR	270,000				
Roadside Mower	CRF	240,000				
Mid-Sized Wood Chipper	TAR			200,000		
Facilities						
Town Hall Renovation & Expansion	B					900,000
Eno Memorial Hall	B/G		6,000,000			
Town Farm Improvements - Barn and Amos Eno House	CRF				-	
Landfill Improvements (Dumpster Covers)	B			-		

DRAFT - $5M BONDING

Project	Funding Source	FY28	FY29	FY30	FY31	FY32
Engineering						
Bridge Improvements (Climax Road Bridge over Nod Brook)	G	4,350,000				
Dam Evaluation & Repairs (Stoddard Dam Breach)	B/G	1,640,000				
Farmington River Trail Maintenance Project	G/CRF	310,000				
Stratton Brook Multi-Use Trail (Design)	B					
House Rest Pond Bridge and Dam	CRF	110,000	568,000			
Tariffville Streetscape and Intersection Improvements	B/G			-		
Tariffville Connection - East Coast Greenway Gap Closure	G				12,284,000	
Replacement of Culvert on Pine Glenn for Minister Brook	CRF		156,000	541,000		
County-Hoskins Intersection Improvements	**CRF/G**	**208,000**	2,176,000			
FCHT Restoration - Section 1	B					
Sub-Total Public Works		**9,348,000**	**9,819,733**	**3,033,000**	**14,638,000**	**3,280,000**
WPCA						
Aeration System Energy Improvements	SUF	500,000				
VAC-CON Replacement	SUF		450,000			
WPCA Roof Replacement	SUF		450,000			
Sub-Total WPCA		**500,000**	**900,000**	**-**	**-**	**-**
TOTAL CAPITAL PROJECTS		**16,258,000**	**12,679,733**	**141,923,000**	**20,163,000**	**8,773,000**
Note: bold text indicates new projects for FY28						
FUNDING:						
Bonds (B)		5,046,267	5,000,000	4,956,267	4,911,267	5,036,267
Bonds (B) - Squadron Line		-	-	65,500,000	-	-
General Fund - Operating Transfer (GF-OT)		270,000	281,000	292,000	304,000	330,000
Capital Reserve Fund (CRF)		1,955,000	2,074,000	2,076,000	2,175,000	2,128,000
Simsbury Farms Special Revenue Fund (SF)		160,000	160,000	1,910,000	-	265,000
Golf Facility Fund (GFF)		-	-	500,000	-	-
Donation (D)		-	-	-		-
Federal or State Grants (G)		7,403,000	3,776,000	66,000,000	12,284,000	525,000
Local Capital Improvement Program Grant (LOCIP)		245,233	245,233	245,233	245,233	245,233
Town Aid Road Fund (TAR)		513,500	243,500	443,500	243,500	243,500
Sewer Use Fund (SUF)		665,000	900,000	-	-	-
TOTAL FUNDING		**16,258,000**	**12,679,733**	**141,923,000**	**20,163,000**	**8,773,000**

DRAFT

Town of Simsbury						
Capital Improvement Program						
Fiscal Year 2027/28 - Fiscal Year 2031/32						
Project	**Funding Source**	**FY28**	**FY29**	**FY30**	**FY31**	**FY32**
BOARD OF EDUCATION						
Tootin Hills						
Replace Roof (V1 & V2)	B/G					1,500,000
Replace Exterior Windows & Doors	B			820,000		
Fire Protection Distribution System	B					
Heating Plant & Terminal Units	B					
Squadron Line						
Squadron Line New Construction*	B/G			131,000,000		
Central School						
Replace Roof (V1, V3 partial)	B/G			1,700,000		
Water Distribution, Plumbing, Drainage Systems	B		1,600,000			
Heating Plant (Boilers, Pumps, etc)	B			715,000		
Air Handling System	CRF				250,000	
Tariffville School						
Electrical Service/Distribution	B					450,000
Water Distribution, Plumbing, Drainage Systems	B				1,500,000	
Replace Roof (V4)	B/G					
Henry James Middle School						
Replace Roof (BUR) - 3 phases	B/G	4,500,000				
Water Distribution, Plumbing, Drainage Systems	B					
Electrical Service/Distribution - Prev Vintages	B				1,000,000	
Simsbury High School						
Heating Plant (Boilers, Pumps, etc.)	B					1,000,000
Locker Room Remodel	B			420,000		
District-Wide						
District Building Management System Replacements	B				750,000	750,000
District Security Improvements	CRF	250,000		250,000		250,000
District Paving	B	600,000		600,000		600,000
District Flooring Improvements	B		250,000		250,000	
District Network Infrastructure	B		350,000		350,000	
Sub-Total Board of Education		**5,350,000**	**2,200,000**	**135,505,000**	**4,100,000**	**4,550,000**

DRAFT

Project	Funding Source	FY28	FY29	FY30	FY31	FY32
GENERAL GOVERNMENT						
Apple Barn Community Space	B/CRF/G	5,000,000				
Revaluation	B					600,000
Network Storage & Virtual Environment	CRF/SUF	1,100,000				
Sub-Total General Government		**6,100,000**	**-**	**-**	**-**	**600,000**
COMMUNITY SERVICES						
Simsbury Farms Golf Course - Clubhouse Reno and Expansion	SF/GFF/G/D	160,000	160,000	2,910,000		
Simsbury Farms Golf Course - Storage Barn Renovation	SF					265,000
Simsbury Farms Swimming Pool - Mechanicals and Pool Walls	B				1,300,000	
Simsbury Farms Main Building Renovations	B					528,000
Simsbury Farms Tennis Court Reconstruction	B			500,000		
Simsbury Farms Ice Rink - Concrete Floor & Refrig. Tubing	B				1,200,000	
Simsbury Farms Ice Rink - Roof Insulation and Painting	B			250,000		
Rotary Park Playground Renovation	B		1,000,000			
Repaving & Parking Improvements for Recreation Facilities	CRF			425,000	425,000	
Sub-Total Community Services		**160,000**	**1,160,000**	**4,085,000**	**2,925,000**	**793,000**
PUBLIC WORKS						
Highway						
Sidewalk Reconstruction	CRF	150,000	150,000	150,000	150,000	150,000
Public Works Truck Replacement and Plow	GF-OT	270,000	281,000	292,000	304,000	330,000
Highway Pavement Management	B/TAR/LOCIP	1,800,000	1,850,000	1,850,000	1,900,000	1,900,000
Front End Loader	TAR	270,000				
Roadside Mower	CRF	240,000				
Mid-Sized Wood Chipper	TAR			200,000		
Facilities						
Town Hall Renovation & Expansion	B					900,000
Eno Memorial Hall	B/G		6,000,000			
Town Farm Improvements - Barn and Amos Eno House	CRF				750,000	
Landfill Improvements (Dumpster Covers)	B			350,000		

DRAFT

Project	Funding Source	FY28	FY29	FY30	FY31	FY32
Engineering						
Bridge Improvements (Climax Road Bridge over Nod Brook)	G	4,350,000				
Dam Evaluation & Repairs (Stoddard Dam Breach)	B/G	1,640,000				
Farmington River Trail Maintenance Project	G/CRF	310,000				
Stratton Brook Multi-Use Trail (Design)	B					
House Rest Pond Bridge and Dam	CRF	110,000	568,000			
Tariffville Streetscape and Intersection Improvements	B/G			1,688,000		
Tariffville Connection - East Coast Greenway Gap Closure	G				12,284,000	
Replacement of Culvert on Pine Glenn for Minister Brook	CRF		156,000	541,000		
County-Hoskins Intersection Improvements	**CRF/G**	**208,000**	2,176,000			
FCHT Restoration - Section 1	B					
Sub-Total Public Works		**9,348,000**	**11,181,000**	**5,071,000**	**15,388,000**	**3,280,000**
WPCA						
Aeration System Energy Improvements	SUF	500,000				
VAC-CON Replacement	SUF		450,000			
WPCA Roof Replacement	SUF		450,000			
Sub-Total WPCA		**500,000**	**900,000**	**-**	**-**	**-**
TOTAL CAPITAL PROJECTS		**21,458,000**	**15,441,000**	**144,661,000**	**22,413,000**	**9,223,000**
Note: bold text indicates new projects for FY28						
FUNDING:						
Bonds (B)		8,036,267	8,000,267	7,984,267	7,761,267	7,214,267
Bonds (B) - Squadron Line		-	-	65,500,000	-	-
General Fund - Operating Transfer (GF-OT)		270,000	281,000	292,000	304,000	330,000
Capital Reserve Fund (CRF)		3,365,000	1,835,000	1,191,000	1,575,000	400,000
Simsbury Farms Special Revenue Fund (SF)		160,000	160,000	1,910,000	-	265,000
Golf Facility Fund (GFF)		-	-	500,000	-	-
Donation (D)		-	-	-		-
Federal or State Grants (G)		8,203,000	3,776,000	66,595,000	12,284,000	525,000
Local Capital Improvement Program Grant (LOCIP)		245,233	245,233	245,233	245,233	245,233
Town Aid Road Fund (TAR)		513,500	243,500	443,500	243,500	243,500
Sewer Use Fund (SUF)		665,000	900,000	-	-	-
TOTAL FUNDING		**21,458,000**	**15,441,000**	**144,661,000**	**22,413,000**	**9,223,000**

Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of Submission:** Authorize the Town Manager to Execute Tax Overpayment Refunds

2. **Date of Board Meeting:** November 9, 2026

3. **Individual or Entity Making the Submission:**
   Marc Nelson, Town Manager; Sherry Clemens, Tax Collector

4. **Action Requested of the Board of Selectmen:**
   If the Board supports approving the tax refunds as presented, the following motion is in order:

   Move, effective November 9, 2026, to approve the presented tax refunds in the amount of $101,561.17 and authorize Town Manager Marc Nelson to execute the tax refunds.

5. **Summary of Submission:**
   Tax refunds need to be issued from time to time for motor vehicles, real property, and personal property. Some of the most common reasons tax refunds need to be issued for motor vehicles include: sale of the vehicle; the vehicle is destroyed; the vehicle is donated; the owner has moved out of state; or, the owner has successfully appealed the taxes. Real estate refunds are typically due to the fact that during the sale or refinancing of a property, both a bank and an attorney's office have paid taxes owed, resulting in an overpayment to the Town. Overpayments of personal property taxes are rare; often overpayments of personal property are due to a person or entity forgetting that they paid in full in July, then also sending the January installment.

   In a legal opinion from the Town Attorney dated May 22, 2001, he stated that C.G.S. § 12-129 "requires that all applications for tax refunds be referred to the Board (of Selectmen) for their consideration and action." Once approved by the Board of Selectmen, the Town Manager will sign off on tax refund applications. As a reminder, the Tax Collector's Office is responsible for collecting revenue for the Fire District pursuant to Special Act #264 of the Legislature in 1945. However, tax refunds for the Fire District are not under the jurisdiction of nor approved by the Board of Selectmen and are therefore not included in the requested tax refunds presented.

6. **Fiscal Impact:**
   The aggregate amount of all tax refunds as presented is $101,561.17.

7. **Description of Documents Included with Submission:**
   a) Requested Tax Refunds, dated October 26, 2026 and November 9, 2026

BOS Refunds 10/26/26	BILL NUMBER	TAX	FIRE	INTEREST	TOTAL	
LEASING COMPANIES MOTOR VEHICLE						
BMW FINANCIAL SERVICES NA LLC	2025-03-0051735	$ 520.99	$ 1.61	$ -	$ 522.60	
VW CREDIT LEASING LTD	2025-03-0070520	$ 240.39	$ -	$ -	$ 240.39	LEASING TOTAL
			$ -	$ -	$ -	$ 762.99
MOTOR VEHICLE						
ESPINOZA RICHARD & LINDA	2025-03-0055777	$ 679.82	$ 2.10	$ -	$ 681.92	
ONEAL ALEXANDER	2025-03-0064449	$ 7.67	$ 0.03	$ -	$ 7.70	
			$ -	$ -	$ -	MOTOR VEHICLE TOTAL
			$ -	$ -	$ -	**$ 689.62**
REAL ESTATE						
COTALITY	2025-01-0003520	$ 3,545.08	$ -	$ -	$ 3,545.08	
* 9 EAST TOMSTEAD RD ESCROW MADE PAYMENT ON PARCEL INCORRECT					$ -	
COTALITY	2025-01-0005260	$ 15,395.93	$ -	$ -	$ 15,395.93	
*22 JOSHUA DRIVE ESCOROW - DOUBLE PAID AT CLOSING			$ -	$ -	$ -	
COTALITY	2025-01-0003173	$ 2,179.44	$ -	$ -	$ 2,179.44	
*10 WOOD DUCK - ESCROW AND H.O - DOUBLE PAID			$ -	$ -	$ -	
COTALITY	2025-01-0003757	$ 7,614.04	$ -	$ -	$ 7,614.04	
* 45 WYNGATE - OLD OWNER ESCROW PAID AND CLOSING ATTNY			$ -	$ -	$ -	
COTALITY	2025-01-0005992	$ 1,851.38	$ -	$ -	$ 1,851.38	
*10R MASSACO - OLD OWNER ESCROW PD AND CLOSING ATTNY					$ -	
COTALITY	2025-01-0004504	$ 4,865.68	$ -	$ -	$ 4,865.68	
*10 LITCHFIELD DRIVE - NEW OWNER ESCROW AND CLOSING ATTNY			$ -	$ -	$ -	
COTALITY	2025-01-0002258	$ 4,784.85	$ -	$ -	$ 4,784.85	
*14 BRETTONWOOD - NEW OWNER ESCROW AND CLOSING ATTNY						
COTALITY	2025-01-0001573	$ 5,685.10	$ -	$ -	$ 5,685.10	
*17 CLIMAX - OLD OWNER ESCROW AND CLOSING ATTNY			$ -	$ -	$ -	
COTALITY	2025-01-0007328	$ 1,567.34	$ 230.70	$ -	$ 1,798.04	
*30 OLD MEADOW PLAIN RD - VA EXEMPTION						
DALLAHAN MATTHEW J	2025-01-0001919	$ 6,175.90	$ -	$ -	$ 6,175.90	
*4 NILAS WAY - ESCROW PAID AND ATT PAID PER ESCROW RETURN TO OWNER					$ -	
DOAK MATTHEW ALEXANDER & SUCHOSKI JAMIE	2025-01-0002197	$ 3,828.53	$ -	$ -	$ 3,828.53	
*9 WINTHROP STREET - NEW OWNER OLD ESCROW PAID AND CLOSING CHECK SEND TO OLD						
KRAFFT ANTHONY LOUIS	2025-01-0004317	$ 2,913.12	$ -	$ -	$ 2,913.12	
*74 FERNWOOD - NEW OWNER ESCROW AND CLOSING ATTNY - PER ESCROW TO OWNER						
WILLIS KEITH	2025-01-0008684	$ 5,082.39	$ -	$ -	$ 5,082.39	
*5 KERR FARM ROAD - OWNER ESCROW AND HOME OWNER PAID						
			$ -	$ -	$ -	
						REAL ESTATE TOTAL
		TAX	FIRE	INTEREST	GRAND	$65,719.48
GRAND TOTALS		$ 66,937.65	$ 234.44	$ -	$ 67,172.09	

BOS Refunds 11/9/26	BILL NUMBER	TAX	FIRE	INTEREST	TOTAL	
LEASING COMPANIES MOTOR VEHICLE						
NISSAN INFINITI LT LLC	2025-03-0064141	$ 519.60	$ 1.60	$ -	$ 521.20	
NISSAN INFINITI LT LLC	2025-03-0064116	$ 388.91	$ 1.20	$ -	$ 390.11	
NISSAN INFINITI LT LLC	2025-03-0064101	$ 553.68	$ 1.71	$ -	$ 555.39	
NISSAN INFINITI LT LLC	2025-03-0064095	$ 175.07	$ 0.54	$ -	$ 175.61	
TOYOTA LEASE TRUST	2025-03-0069704	$ 696.81	$ 2.16	$ -	$ 698.97	
			$ -	$ -	$ -	LEASING TOTAL
			$ -	$ -	$ -	$ 2,341.28
					$ -	
					$ -	
MOTOR VEHICLE					$ -	
					$ -	
CARLISLE MATTHEW A	2024-04-0080040	$ 233.29	$ -	$ -	$ 233.29	
			$ -	$ -	$ -	
			$ -	$ -	$ -	MOTOR VEHICLE TOTAL
			$ -	$ -	$ -	$ 233.29
REAL ESTATE					$ -	
					$ -	
COTALITY	2025-01-0001571	$ 7,027.86	$ -	$ -	$ 7,027.86	
COTALITY	2025-01-0002374	$ 4,970.49	$ -	$ -	$ 4,970.49	
COTALITY	2025-01-0000746	$ 10,012.19	$ -	$ -	$ 10,012.19	
TOCCO DEANNA	2025-01-0000369	$ 2,314.59	$ -	$ -	$ 2,314.59	
ZIZZAMIA MARK & ZIZZAMIA CELESTE	2025-01-0008910	$ 7,731.03	$ -	$ -	$ 7,731.03	
			$ -	$ -	$ -	
			$ -	$ -	$ -	
			$ -	$ -	$ -	REAL ESTATE
			$ -	$ -	$ -	$ 32,056.16
		TAX	FIRE	INTEREST	GRAND	
GRAND TOTALS		$ 34,623.52	$ 7.21	$ -	$ 34,630.73	

Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of Submission:** Approve the Simsbury School Administrators and Supervisors Association Collective Bargaining Agreement

2. **Date of Board Meeting:** November 9, 2026

3. **Individual or Entity Making the Submission:**
   Marc Nelson, Town Manager; Neil Sullivan, Assistant Superintendent for Simsbury Public Schools Administration

4. **Action Requested of the Board of Selectmen:**
   If the Board supports approving the agreement, the following motion is in order:

   Move, effective November 9, 2026, to approve the three-year contract between the Simsbury Board of Education and the Simsbury School Administrators and Supervisors Association as approved at the October 28, 2026 Board of Education meeting.

5. **Summary of Submission:**
   The Board of Education negotiates their own contracts with their labor groups.

   Pursuant to the Connecticut General Statutes, the Selectmen may proceed with one of the three options presented below within thirty (30) days of the filing with the Town Clerk:

   1. Ratify the tentative agreement;
   2. Reject the tentative agreement, in which case the matter shall be referred to binding arbitration; or
   3. Take no action, in which case the tentative agreement shall be considered ratified by the Town after the 30-day waiting period from the date of file.

   The Town Manager's Office recommends Option 1.

6. **Fiscal Impact:**
   The total wage settlement is:

   - 2.95% for FY27-28,
   - 2.95% for FY28-29, and
   - 2.95% for FY29-30.

   In addition, the parties agreed to the following:

Increased Annuity

2027-28:	$5,750
2028-29:	$6,000
2029-30:	$6,000

Increased Health Insurance Co-Share

2027-28:	24%
2028-29:	24.5%
2029-30:	25%

Retired Administrator Insurance Benefits

The parties agreed to increase the annual stipend toward the premium cost of the current health insurance benefits offered by the Board of Education as long as their coverage is uninterrupted, as follows:

- $1,200 (Individual)
- $2,250 (Family)

7. Description of Documents Included with Submission:

a) Summary of settlement between the Simsbury Board of Education and the Simsbury School Administrators and Supervisors Association

TENTATIVE AGREEMENT

Board Proposal	BOE Initials	SSASA Initials
BOARD PROPOSAL NO. 1 (Term) The parties agree on a three-year contract commencing on July 1, 2027 and ending on June 30, 2030.	BMW	SB
BOARD PROPOSAL NO. 2 (Salary) The Board shall increase the maximum salary for each position as follows: Year 1 = 2.95% GWI Year 2 = 2.95% GWI Year 3 + 2.95% GWI • Administrators not at maximum will move one step each year. • Adjust salaries below maximum to reflect $1000 gap for each movement.	BMW	SB
BOARD PROPOSAL NO. 3 (Insurance) Amend Article IV, generally in the following respects: B.1 and 2: Amend language as follows: 1. ~~There are three health insurance options available to employees hired before July 1, 2014.~~ For new hires ~~as of July 1, 2014 or thereafter,~~ the ~~only~~ health insurance plan will be the High Deductible Health Plan (HDHP) outlined further below~~. Said new hires participating in the HDHP must remain in the HDHP.~~ The Board-administrator shared cost basis is indicated in the following schedule:	BMW	SB

	Year	Board Contribution	Administrator Contribution
High Deductible Health Plan (HDHP)	2027-28	76%	24%
	2028-29	75.5%	24.5%
	2029-30	75%	25%

2. Additional Plan Information

Details of the insurance plan is filed in the office of the Board of Education and may be examined there during regular office hours. Additional information can be found in the Benefits Section of the District Website.

High Deductible Health Plan (HDHP)

- Prescription co-pays ($5/$30/$45) apply after the deductible is satisfied.
- The deductibles shall be $2,000/$4,000, and employees will be enrolled in a Health Savings Account (HSA).
- The Board's contribution to the deductible shall be made 50% in the first pay date in July and 50% in the first pay date in January.
- Board contribution to deductible is 50%.

- The Maximum Out of Pocket (MOOP) In Network shall be $3,000/$6,000. MOOP Out of Network shall be $5,000/$10,000.

CIGNA Health Matters:

The Board will implement CIGNA's Health Matters Preferred Model to include in-patient and out-patient precertification. Prescriptions: Essential Package (prior authorization, step therapy, and quantity limits), mandatory generics & exclusive specialty pharmacy, Cigna 90 Now Network, and Cigna Clinical Day Supply Program.

H. Section 125 Program

The Board of Education agrees to administer an optional Section 125 Program, which includes both premium conversion and flexible spending account features.

Board Proposal	BOE Initials	SSASA Initials
BOARD PROPOSAL NO. 4 (MOUs) Each party shall present to the other a copy of all operative MOUs that are not attached to the contract, and such MOUs shall terminate July 1, 2027 unless they are re-executed by the parties. **UCONN Executive Leadership Program MOU Attached**	BMW	SB
Board Proposal No. 5 (Sick Leave) Amend the language in Article VI to switch the titles of section #1 and section #6 and include the language from the MOU signed in the summer of 2026 to restrict sick leave increments to half and full days. **MOU attached**	BMW	SB
BOARD PROPOSAL NO. 6 (Positions) Strike references in the Preamble and Article I to the Director of Infrastructure and Technology. In Exhibit I, amend the title of Supervisor, Special Services to Assistant Director of Pupil Services and update salary to current level. **SSASA Proposal:** Amend the title of Director of Instructional Technology and CTE to strike "and CTE."	BMW	SB

SSASA Proposals	BOE Initials	SSASA Initials
1. Life Insurance Amend Article IV, Section A1 as follows: A. Life Insurance 1. The Board shall provide for each administrator represented by the SSASA group life insurance with a death benefit three times his/her annual salary rounded off to the next higher thousand dollars.	BMW	SB
2. Retired Administrator Insurance Benefits Amend Article IV, Section F as follows: F. Retired Administrators' Insurance Benefits Retired administrators who have completed a minimum of 12 years of Simsbury administrative/teaching experience who were employed on or before July 1, 1995 shall be eligible annually for $1,200 individual or $2,250 family toward the premium cost of the current health insurance benefits offered by the Board of Education, as long as their coverage is uninterrupted. For Administrators hired after July 1, 1995, a minimum of fifteen years of Simsbury administrative experience shall be necessary to be eligible for this benefit. In the event of the death of a retired administrator who, at the time of death, is a member of the health plan of the Simsbury Public Schools, his/her spouse will receive 12 months of continued health benefits at the Board's expense.	BMW	SB
3. Tax Sheltered Annuity Amend Article IV, Section P to reflect any changes in Board contributions: 2027–28: $5750 2028-29: $6000 2029-30: $6000	BMW	SB

SSASA Proposals	BOE Initials	SSASA Initials
4. Absence Bank Add VI.7: Transfer of Accrued Sick Time	BMW	SB

Administrators hired after July 1, 2027 will be entitled to transfer to the Simsbury Public School system, from the school system in which they were previously employed, up to a maximum of ninety (90) days of accrued sick time, provided that the administrator shall furnish the Superintendent or designee with written confirmation of the amount of accrued sick time. Such confirmation must be signed by the Superintendent or Personnel Director of the school system in which the administrator was previously employed.		
5. **Remote Work** The parties are open to establishing an MOU outside of negotiations to pilot a program that would allow administrators to work remotely for a limited number of days when school is not in session.	BMW	SB

S Bo[illegible]
SSASA President 9/30/26

Brian Watts 9/30/26

SG-20435748v1

Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of Submission:** Fiscal Year 2025/2026 Year-End Transfers

2. **Date of Board Meeting:** November 9, 2026

3. **Individual or Entity Making the Submission:**
   Marc Nelson, Town Manager; Amy Meriwether, Director of Finance-Treasurer

4. **Action Requested of the Board of Selectmen:**
   If the Board of Selectmen supports approving an additional year-end transfer in the amount of $815,000 from the General Fund to the Capital Reserve Fund, the following motion is in order:

   Move, effective November 9, 2026 to transfer an additional $815,000 into the Capital Reserve Fund from the General Fund as part of the fiscal year 2025/2026 year-end transfers, therefore increasing the contribution into the Capital Reserve Fund of $1,850,000 to $2,665,000.

5. **Summary of Submission:**
   At the Board of Selectmen meeting on October 14, 2026, the Board recommended the following General Fund transfers be approved by the Board of Finance:

   - Apple Barn Reimaging Project $600,000
   - Fuel $300,000
   - Town Hall Main Entrance Upgrade $85,000
   - Simsbury Volunteer Ambulance $86,000
   - Ballistic Vest & Helmet Replacement $72,915
   - Roofing Assessment $65,000
   - Gateway Signs $40,000
   - Town Hall Office Space Realignment $35,000
   - Library Reference Materials $23,000
   - Transfer to Capital Reserve Fund $1,850,000

   These transfers were then presented to the Board of Finance for approval at their October 20, 2026. The Board of Finance did ***not*** approve the following projects:

   - Apple Barn Reimaging Project $600,000
   - Town Hall Main Entrance Upgrade $85,000
   - Roofing Assessment $65,000
   - Gateway Signs $40,000
   - Town Hall Office Space Realignment $35,000

The Board of Finance approved the value of these projects to be added to the Capital Reserve Fund. This increased the Transfer to Capital Reserve Fund from $1,850,000 to $2,665,000.

Note: Transfers not approved total $825,000, however, there was a typo in the worksheet and only an additional $815,000 was transferred to the Capital Reserve Fund. There is no impact to anticipated General Fund reserve levels which remain at 15.98%

Per the Town Charter, the Board of Finance can only approve transfers within the last six (6) months of the fiscal year upon the recommendation of the Board of Selectmen. Therefore, staff is requesting the Board of Selectmen increase their recommendation into the Capital Reserve Fund by $815,000 in accordance with the above.

6. **Fiscal Impact:**
   The additional transfer of $815,000 into the Capital Reserve Fund will increase the unassigned fund balance in the Capital Reserve Fund from $5,458,034 to $6,273,034 which can be utilized during the fiscal year 2027/2028 budget process.

7. **Description of Documents Included with Submission:**
   None

Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of Submission:** Authorize the Town Manager to Apply for the Simsbury Public Library PEGPETIA Grant

2. **Date of Board Meeting:** November 9, 2026

3. **Individual or Entity Making the Submission:**
   Marc Nelson, Town Manager; Lisa Miceli, Library Director

4. **Action Requested of the Board of Selectmen:**
   If the Board of Selectmen supports applying for this grant, the following motions are in order:

   Move, effective November 9, 2026, to submit the Public, Educational and Governmental Programming and Educational Technology Investment Account (PEGPETIA) Grant Application and authorize Town Manager Marc Nelson to execute the grant application.

   Further move, to accept the grant, if awarded, and authorize Town Manager Marc Nelson to execute all documents related to the grant award.

   Further move, to appropriate the grant's funds and recommend said appropriation to the Board of Finance.

5. **Summary of Submission:**
   The Public Utilities Regulatory Authority offers PEGPETIA grants to allow libraries, schools and local cable access channels to replace or enhance technology. This year, grants to libraries are capped at $17,000. The Simsbury Public Library is requesting $16,846 for the following projects:

   - Replacing microphones and the microphone system in the Friends of the Simsbury Public Library Program Room.
   - Replacing the television in the Teen Space.
   - Replacing the router and camera for the book pick-up lockers.

6. **Fiscal Impact:**
   No match by the Town is required. Other than staff time associated with administering the grant, there are no costs to the Town. The grant application is for $16,846.

7. **Description of Documents Included with Submission:**
   None

Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of Submission:** Authorize the Town Manager to Opt-In to a National Opioid Settlement with Albertsons

2. **Date of Board Meeting:** November 9, 2026

3. **Individual or Entity Making the Submission:**
   Marc Nelson, Town Manager

4. **Action Requested of the Board of Selectmen:**
   If the Board of Selectmen supports opting into the new national opioid settlement, the following motion is in order:

   Move, effective November 9, 2026, to opt-in to the Albertsons National Opioid Settlement, and to authorize Town Manager Marc Nelson to execute and submit all required documentation.

5. **Summary of Submission:**
   A proposed nationwide settlement agreement has been reached with Albertsons concerning alleged misconduct related to opioids. Similar to action taken in previous meetings, the Board of Selectmen would need to opt-in and authorize the Town Manager to execute and submit all required documentation to be a part of this settlement. Connecticut has elected to participate in the settlement and thus we as a municipality were sent the attached settlement notice.

   Municipalities are required to affirmatively opt-in to the settlement, and must do so by December 30, 2026. Municipalities do not need to file a lawsuit to participate. Any municipality that does not opt-in cannot share in any of the settlement funds. Connecticut's Opioid Settlement Advisory Committee, comprised of health professionals, individuals with lived experience, and state and municipal leaders, is responsible for allocating and accounting for opioid settlement funds.

6. **Fiscal Impact:**
   In total, there will be approximately $665 million paid to participating states. At this point in time it is difficult to estimate how much the State of Connecticut will receive which makes it difficult to estimate how much Simsbury would receive.

7. **Description of Documents Included with Submission:**
   a) National Opioid Settlement Notice - Albertsons

National Opioids Settlement: Albertsons
Opioids Implementation Administrator
opioidsparticipation@rubris.com

SIMSBURY TOWN, CT
Reference Number: CL-2266029

TO LOCAL POLITICAL SUBDIVISIONS AND SPECIAL DISTRICTS:
THIS NOTICE CONTAINS IMPORTANT INFORMATION ABOUT A NEW NATIONAL OPIOID SETTLEMENT.

SETTLEMENT OVERVIEW

A proposed settlement agreement ("Settlement") has been reached between regional supermarket pharmacy Albertsons Companies, Inc. and thirty-four states and the District of Columbia. The Settlement would resolve the legal claims of states and local political subdivisions against Albertsons for alleged misconduct related to the distribution and dispensing of opioids. Pursuant to the terms of the Settlement, Albertsons has determined that enough eligible states have agreed to join the Settlement to proceed with notice to subdivisions.

The Settlement requires Albertsons Companies, Inc. to pay over $770 million. Of this amount, approximately $655 million will be used by participating states and subdivisions to remediate and abate the impacts of the opioid crisis. The Settlement requires payments over 9 years.

The Settlement also contains injunctive relief governing opioid dispensing practices and requires Albertsons to implement safeguards to prevent diversion of prescription opioids.

The proposed Settlement has two key participation steps:

First, each eligible state decides whether to participate in the Settlement. A list of participating states can be found at https://nationalopioidsettlement.com/state-participation-status/

Second, eligible subdivisions within each participating state decide whether to participate in the Settlement. The more subdivisions that participate, the more funds flow to that state and its subdivisions. Any subdivision that does not participate cannot directly share in any of the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds. If the state does not participate, the subdivisions in that state are not eligible to participate in the Settlement.

Eligible Entities must decide whether to participate by **December 30, 2026.**

WHO IS RUBRIS INC. AND WHAT IS THE IMPLEMENTATION ADMINISTRATOR?

The Settlement provides that an Implementation Administrator will provide notice and manage the collection of participation forms. Rubris, Inc. is the Implementation Administrator for this new Settlement and was also retained for the prior national opioid settlements.



WHY IS YOUR ENTITY RECEIVING THIS NOTICE?

Your entity is eligible to participate in this Settlement. This Notice is also sent directly to counsel for each Eligible Entity if the Implementation Administrator has their information.

If you are represented by an attorney with respect to opioid claims, please contact them. **Subdivisions can participate in this Settlement whether or not they filed a lawsuit or are represented.**

WHERE CAN YOU FIND MORE INFORMATION?

Detailed information about the Settlement may be found at:
https://nationalopioidsettlement.com

You are encouraged to review the Settlement Agreement terms and discuss the terms and benefits with your counsel. Each Eligible Entity will need to decide whether to participate in the proposed Settlement, and entities are encouraged to work through this process before the **December 30, 2026** deadline.

You are encouraged to review the settlement agreement terms and discuss the terms and benefits with your counsel, your Attorney General's Office, and other contacts within your state. Information and documents regarding the Settlement and your state allocation can be found on the settlement website at https://nationalopioidsettlement.com/.

Your subdivision will need to decide whether to participate in the proposed Settlement, and subdivisions are encouraged to work through this process before the **December 30, 2026** deadline.

HOW DO YOU PARTICIPATE IN THE SETTLEMENT?

The Settlement requires that each Eligible Entity take affirmative steps to "opt in" to the Settlement. You will receive the ***Subdivision Participation and Release Form*** via Docusign along with instructions from the Implementation Administrator. In order to participate in this Settlement, a person with authority must sign and return the required ***Subdivision Participation and Release Form***. Docusign remains the preferred method of submission of the needed form.

Please add the following email addresses to your "safe" list so emails do not go to spam / junk folders: *dse_na3@docusign.net* and *opioidsparticipation@rubris.com*. Please monitor your email for the Participation Form and instructions.

All required documentation must be signed and returned on or before **December 30, 2026**.

Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of Submission:** Schedule a Public Hearing for the Proposed Revisions to Town Code Chapters 63 (Alcoholic Beverages) and 75 (Burning, Open)

2. **Date of Board Meeting:** November 9, 2026

3. **Individual or Entity Making the Submission:**
   Marc Nelson, Town Manager

4. **Action Requested of the Board of Selectmen:**
   If the Board of Selectmen support scheduling a public hearing for the proposed revisions to Town Code Chapters 63 and 75, the following motions are in order:

   Move, effective November 9, 2026, to schedule a public hearing on the proposed revisions to Town Code Chapter 63 (Alcoholic Beverages) for 6:00 P.M. on Monday, December 14, 2026.

   Move, effective November 9, 2026, to schedule a public hearing on the proposed revisions to Town Code Chapter 75 (Burning, Open) for 6:00 P.M. on Monday, December 14, 2026.

5. **Summary of Submission:**
   Town Code Chapter 63 relates to Alcoholic Beverages. The proposed revisions are for Article II and further clarify buildings and areas that exemptions are allowed. Some revisions are clarifying language around Simsbury Farms Golf Course Restaurant, the Simsbury Performing Arts Center during events, and for the Apple Barn for private events hosted there.

   Town Code Chapter 75 relates to Open Burning. The proposed revisions come from the Simsbury Fire District and add clarifying language around definitions and when an Open Burning certificate is required.

6. **Fiscal Impact:**
   None

7. **Description of Documents Included with Submission:**
   a) Proposed Revisions to Town Code Chapters 63 and 75
   b) Memorandum by Simsbury Fire District President Gary Wilcox re: Proposed Amendments to Chapter 75, “Burning, Open”

ARTICLE II
Public Consumption
[Adopted by the Board of Selectmen 3-24-2003]

§ 63-2. Possession or consumption in Town buildings limited; permit required.

Except as permitted under the provisions of this article, no person shall consume any alcoholic beverage or have in his or her possession or control an open container containing any alcoholic beverage while he or she is an occupant in any Town-owned building. For the purposes of this article, alcoholic beverages shall be as those terms are defined in Connecticut General Statutes Section 30-1(3).

A. Exception to prohibition; permit required. Notwithstanding the provisions of this § 63-2, any person may possess and consume alcoholic liquor in Town-owned buildings, excluding buildings operated by the Board of Education, if a written permit so authorizing said possession and consumption has been obtained from the office of the Town Manager for a specific event on a specific date or dates. Such a permit may be issued by the Town Manager upon receipt of a completed application on a form approved by the Board of Selectmen and upon a determination by the Board of selectmen that the issuance of the permit will not be detrimental to the public safety, health or welfare or result in a violation of any other ordinance of the Town, or state or federal law. **[Amended 7-12-2021]**

~~B.~~ Property exempted. ~~The premises known as the "Simsbury Farms Restaurant," including the patio, located at the Simsbury Farms Recreation Complex, is specifically exempted from this permitting requirement set forth in § 63-2A of this article. The purpose of this exemption for~~

~~B.~~ ~~§ 63-2A is to permit patrons of the Simsbury Farms Restaurant to bring their own alcoholic liquor, as those terms are defined in the Connecticut General Statutes Sections 30-1(5) and 30-1(19), to the restaurant for consumption that is customary and incidental to consumption with meals served at the restaurant. This exemption shall be subject to the ongoing review of the Board of Selectmen and shall be reviewed by the Board of Selectmen at least annually.~~

(1) The premises known as the "Simsbury Farms Restaurant," including the patio, located at the Simsbury Farms Recreation Complex, is specifically exempted from this permitting requirement set forth in § 63-2A of this article. The purpose of this exemption for § 63-2A is to permit patrons of the Simsbury Farms Restaurant to ~~bring their own~~ purchase alcoholic liquor, as those terms are defined in the Connecticut General Statutes Sections 30-1(5) and 30-1(19), ~~to~~ at the restaurant for consumption that is customary and incidental to consumption with meals served at the restaurant. This exemption shall be subject to the ongoing review of the Board of Selectmen and shall be reviewed by the Board of Selectmen at least annually.

~~The premises known as "Eno Memorial Hall" located at 754 Hopmeadow Street, is specifically exempted from this permitting requirement set forth in § 63-2A of this article. The purpose of this exemption for § 63-2A is to permit visitors of Eno Memorial Hall to bring their own alcoholic liquor, as those terms are defined in the Connecticut General Statutes Sections 30-1(5) and 30-1(19), to the Hall for consumption that is customary and incidental to events on the premises. This exemption shall be subject to the ongoing review of the Board of Selectmen and shall be reviewed by the Board of Selectmen at least annually.~~

(2) The premises known as the "Simsbury Meadows Performing Arts Center," including the

associated grounds, located at 22 Iron Horse Boulevard, is specifically exempted from this permitting requirement set forth in § 63-2A of this article. The purpose of this exemption for § 63-2A is to permit patrons of the Simsbury Meadows Performing Arts Center to bring their own alcoholic ~~liquor~~ beverage, pursuant to event policy, as those terms are defined in the Connecticut General Statutes Sections 30-1(5) and 30-1(19), to the Center for consumption that is customary and incidental to events on the premises. This exemption shall be subject to the ongoing review of the Board of Selectmen and shall be reviewed by the Board of Selectmen at least annually.

~~(1)~~(3) The premises known as the "Apple Barn" located at 60A Old Farms Road is exempted from the permitting requirement set forth in § 63-2A of this article. The purpose of this exemption is to permit patrons and groups who rent the facility for private gatherings to provide alcohol to attendees. Rentees must agree to provide the Town with a certificate of insurance, naming the Town of Simsbury as the additional insured to their policy in effect for the date of the event.~~.~~

§ 63-3. Penalties for offenses.

Any person who shall violate any of the provisions of this article or who shall aid or abet in the violation of any of said provisions shall be fined not less than $25 nor more than $50 for each offense.

Simsbury Fire District

871 Hopmeadow Street • Simsbury, Connecticut • 06070

Patrick Tourville, CFI-I
Fire Marshal, Chief Fire Prevention

Phone 658-1973
ptourville@simsburyfd.org

May 6, 2026

Gary Wilcox
President, Simsbury Fire District

Subject: Proposed amendments to Chapter 75, "Burning, Open,"

Fire District members,

The below proposed amendments to Chapter 75, "Burning, Open," are intended to clarify and formally recognize the Town's existing practice of issuing permits for recreational campfires and similar outdoor fires. The amendments incorporate current Connecticut Department of Energy and Environmental Protection (CT DEEP) guidance and provide clear standards for residents and enforcement officials.

The principal purpose of these changes is to ensure that the campfire permit process currently administered by the Simsbury Fire district is expressly authorized within the Town Code. At present, the ordinance references certain recreational and ceremonial fires but does not specifically define "campfire" or establish a local permitting framework for such fires. The proposed amendments correct this omission.

The proposed revisions include the following:

- Adding a formal definition of "Campfire" based on CT DEEP guidance to distinguish recreational fires from other forms of open burning.
- Establishing that campfires require a permit issued by the Open Burning Official unless otherwise exempted.
- Clarifying that no fee shall be charged for issuance of a campfire permit.
- Authorizing the Open Burning Official to issue permits for campfires using clean, non-processed wood.
- Establishing safety and operational standards for campfires, including restrictions on prohibited materials and requirements for supervision and extinguishment.

These changes improve consistency between Simsbury Fire District practices and the Town Code, provide clearer guidance to residents, and support safe recreational burning activities while maintaining protections for public health, safety, and air quality. The amendments also align the ordinance with CT DEEP open burning guidance and existing state regulatory practices concerning recreational fires.

Chapter 75

BURNING, OPEN

§ 75-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

BRUSH — Shrubs, vegetation or pruning's, the diameter of which is not greater than three inches at the widest point.

CAMPFIRE — The burning of non-processed wood in a campfire, fire pit, chiminea, bonfire, or similar recreational outdoor fire device, as recognized by the Connecticut Department of Energy and Environmental Protection (CT DEEP). Campfires shall not create a nuisance condition for neighboring properties and shall comply with all restrictions imposed by the Town and CT DEEP.

COMMISSIONER — Commissioner of the State of Connecticut Department of Environmental Protection.

FIREMAN (FIREMEN) — Any volunteer fireman who engages in firefighting under the supervision of the Fire Chief or his designee.

OPEN BURNING OFFICIAL — Any person appointed by the Town Manager and certified by the Commissioner. [Amended 7-12-2021]

RESIDENT — An individual seeking to burn on the property where he resides.

§ 75-2. Open burning certificates required.

A permit issued by the Open Burning Official shall be required for all campfires conducted within the Town unless otherwise exempted under § 75-3A.

No fee shall be charged for the issuance of a campfire permit under this chapter.

§ 75-3. Exceptions and applications.

A. Certificates under this chapter shall not be required for the following fires:

(1) Barbecues or other outdoor open fires for the cooking of food for human consumption.

(2) Fires to abate an immediate fire hazard, provided that the abatement fire is supervised by a responsible fire official.

(3) Fires in salamanders or other similar devices used by construction or other workers for heating purposes or fires essential to street installation or paving activities, the repairing of utilities or other similar work.

(4) Recreational campfires conducted pursuant to a valid campfire permit issued by the Open Burning Official.

B. The Open Burning Official may issue, subject to the provisions of § 75-5, a certificate for the following fires:

(1) Fires for the prevention, control or destruction of diseases and pests, and agricultural burning for vegetation management.

(2) Fire-training exercises for firemen where only liquid fuel is used.

(3) Bonfires and other fires for ceremonial or recreational purposes.

(4) Campfires utilizing only clean, non-processed wood, subject to all applicable safety restrictions and any conditions imposed by the Open Burning Official.

§ 75-5. Conditions and regulations; revocation of certificate.

A. Certificates approved under § 75-3B shall be subject to such reasonable conditions as are necessary to avoid a nuisance or to protect the health, safety or comfort of the public, including but not limited to the following:

(1) Only materials and quantities specified on the certificate shall be burned.

(2) The Open Burning Official shall specify on any permit the hours and days during which open burning is allowed.

(3) Except for fire-training exercises, burning shall only be permitted on sunny or partly sunny days when wind speed is five to 15 miles per hour.

(4) Campfires shall burn only clean, untreated, non-processed wood. The burning of garbage, construction debris, treated wood, painted wood, leaves, grass, plastics, rubber, or similar materials is prohibited.

(5) Campfires shall at all times be attended by a responsible adult and shall be fully extinguished immediately upon direction of the Fire Department, Fire Marshal, Open Burning Official, or other authorized official.

Summary of Added Requirements

- **Added CT DEEP-based definition of "Campfire."**
- **Added requirement that campfires obtain a permit.**
- **Added statement that no fee shall be charged for the permit.**
- **Added operational and safety requirements for campfires.**

Respectfully submitted,

Patrick Tourville, CFI-I
Fire Marshal, Chief of Fire Prevention
Simsbury Fire District

Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of Submission:** Approve an Alcohol Waiver Request by Simsbury Community Media for an Event at Eno Memorial Hall

2. **Date of Board Meeting:** November 9, 2026

3. **Individual or Entity Making the Submission:**
   Marc Nelson, Town Manager

4. **Action Requested of the Board of Selectmen:**
   If the Board of Selectmen supports issuing a waiver for alcohol consumption for an event at Eno Memorial Hall being hosted by Simsbury Community Media, the following motion is in order:

   Move, effective November 9, 2026, to issue a waiver for the legal possession and use of alcohol for the Simsbury Community Media event at Eno Memorial Hall on December 17, 2026.

5. **Summary of Submission:**
   Simsbury Community Media is hosting a holiday party for staff and volunteers at Eno Memorial Hall on December 17, 2026. As part of the event, they would like to serve wine, beer, and assorted water and soda and this requires a waiver by the Board of Selectmen.

   Per Town Code (63-2) possession and consumption of alcohol in Town buildings is limited and a permit issued by the Board of Selectmen and Town Manager is required.

6. **Fiscal Impact:**
   None

7. **Description of Documents Included with Submission:**
   a) Excerpt from Chapter 63 of the Code of Ordinances, Alcoholic Beverages

ARTICLE II
Public Consumption
[Adopted by the Board of Selectmen 3-24-2003]

§ 63-2. Possession or consumption in Town buildings limited; permit required.

Except as permitted under the provisions of this article, no person shall consume any alcoholic beverage or have in his or her possession or control an open container containing any alcoholic beverage while he or she is an occupant in any Town-owned building. For the purposes of this article, alcoholic beverages shall be as those terms are defined in Connecticut General Statutes Section 30-1(3).

A. Exception to prohibition; permit required. Notwithstanding the provisions of this § 63-2, any person may possess and consume alcoholic liquor in Town-owned buildings, excluding buildings operated by the Board of Education, if a written permit so authorizing said possession and consumption has been obtained from the office of the Town Manager for a specific event on a specific date or dates. Such a permit may be issued by the Town Manager upon receipt of a completed application on a form approved by the Board of Selectmen and upon a determination by the Board of selectmen that the issuance of the permit will not be detrimental to the public safety, health or welfare or result in a violation of any other ordinance of the Town, or state or federal law. **[Amended 7-12-2021]**

B. Property exempted. The premises known as the "Simsbury Farms Restaurant," including the patio, located at the Simsbury Farms Recreation Complex, is specifically exempted from this permitting requirement set forth in § 63-2A of this article. The purpose of this exemption for § 63-2A is to permit patrons of the Simsbury Farms Restaurant to bring their own alcoholic liquor, as those terms are defined in the Connecticut General Statutes Sections 30-1(5) and 30-1(19), to the restaurant for consumption that is customary and incidental to consumption with meals served at the restaurant. This exemption shall be subject to the ongoing review of the Board of Selectmen and shall be reviewed by the Board of Selectmen at least annually.

§ 63-3. Penalties for offenses.

Any person who shall violate any of the provisions of this article or who shall aid or abet in the violation of any of said provisions shall be fined not less than $25 nor more than $50 for each offense.

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Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of Submission:** Approve an Alcohol Waiver Request by the Simsbury High School Class of 2016 for an Event at the Apple Barn

2. **Date of Board Meeting:** November 9, 2026

3. **Individual or Entity Making the Submission:**
   Marc Nelson, Town Manager

4. **Action Requested of the Board of Selectmen:**
   If the Board of Selectmen supports issuing a waiver for alcohol consumption for an event at the Apple Barn hosted by the Simsbury High School Class of 2016, the following motion is in order:

   Move, effective November 9, 2026, to issue a waiver for the legal possession and use of alcohol for the Simsbury High School Class of 2016 reunion event at the Apple Barn on November 28, 2026.

5. **Summary of Submission:**
   The Simsbury High School Class of 2016 is hosting an event at the Apple Barn on November 28th. At the event they are providing food and soft drinks to guests but have approached the Town Manager's Office requesting a waiver to allow attendees to bring their own alcohol to the event.

   Per Town Code (63-2) possession and consumption of alcohol in Town buildings is limited and a permit issued by the Board of Selectmen and Town Manager is required.

6. **Fiscal Impact:**
   None

7. **Description of Documents Included with Submission:**
   a) Excerpt from Chapter 63 of the Code of Ordinances, Alcoholic Beverages

ARTICLE II
Public Consumption
[Adopted by the Board of Selectmen 3-24-2003]

§ 63-2. Possession or consumption in Town buildings limited; permit required.

Except as permitted under the provisions of this article, no person shall consume any alcoholic beverage or have in his or her possession or control an open container containing any alcoholic beverage while he or she is an occupant in any Town-owned building. For the purposes of this article, alcoholic beverages shall be as those terms are defined in Connecticut General Statutes Section 30-1(3).

A. Exception to prohibition; permit required. Notwithstanding the provisions of this § 63-2, any person may possess and consume alcoholic liquor in Town-owned buildings, excluding buildings operated by the Board of Education, if a written permit so authorizing said possession and consumption has been obtained from the office of the Town Manager for a specific event on a specific date or dates. Such a permit may be issued by the Town Manager upon receipt of a completed application on a form approved by the Board of Selectmen and upon a determination by the Board of selectmen that the issuance of the permit will not be detrimental to the public safety, health or welfare or result in a violation of any other ordinance of the Town, or state or federal law. **[Amended 7-12-2021]**

B. Property exempted. The premises known as the "Simsbury Farms Restaurant," including the patio, located at the Simsbury Farms Recreation Complex, is specifically exempted from this permitting requirement set forth in § 63-2A of this article. The purpose of this exemption for § 63-2A is to permit patrons of the Simsbury Farms Restaurant to bring their own alcoholic liquor, as those terms are defined in the Connecticut General Statutes Sections 30-1(5) and 30-1(19), to the restaurant for consumption that is customary and incidental to consumption with meals served at the restaurant. This exemption shall be subject to the ongoing review of the Board of Selectmen and shall be reviewed by the Board of Selectmen at least annually.

§ 63-3. Penalties for offenses.

Any person who shall violate any of the provisions of this article or who shall aid or abet in the violation of any of said provisions shall be fined not less than $25 nor more than $50 for each offense.

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Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of Submission:** Approve Vacation Carryover Request for the Town Manager

2. **Date of Board Meeting:** November 9, 2026

3. **Individual or Entity Making the Submission:**
   Eric Gomes, Human Resources Director

4. **Action Requested of the Board of Selectmen:**
   If the Board of Selectmen supports approving the vacation carryover request, the following motion is in order:

   Move, effective November 9, 2026, to approve the vacation carryover request for the Town Manager in the amount of 129 hours. Further stipulate that the approved excess vacation days must be used on or before January 31, 2027. Any unused approved excess vacation days still on the books as of February 1, 2027 will be forfeited.

5. **Summary of Submission:**
   Our union and non-union employees have a mechanism to request vacation carryover requests for hours not used by November 1st. The Personnel Rules and Regulations as well as the Town Manager's employment contract are silent on the process for the Town Manager to request a carryover of vacation hours. Due to this, the Board of Selectmen should approve or deny the Town Manager's request of carry over vacation hours.

   The Personnel Rules and Regulations state that any approved request should be used by January 31st of the following year (3 months) or they will be forfeited.

6. **Fiscal Impact:**
   There is no direct financial impact associated with staff carrying forward the requested earned vacation time

7. **Description of Documents Included with Submission:**
   None

Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of Submission:** Discuss Providing Objectives and Benchmarks to the Economic Development Commission

2. **Date of Board Meeting:** November 9, 2026

3. **Individual or Entity Making the Submission:**
   Marc Nelson, Town Manager

4. **Action Requested of the Board of Selectmen:**
   This item is for discussion purposes; if the Selectmen wish to provide direction and goals to the Commission, they may do so.

5. **Summary of Submission:**
   Town Code Chapter 9 (Economic Development Commission) Section 5 (Reports) subsection B states "The Board of Selectmen will provide direction and goals to the Commission on an annual basis on or before the 30th day of November each year."

6. **Fiscal Impact:**
   None

7. **Description of Documents Included with Submission:**
   None

Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of Submission:** Appoint Eden Weisberg to the Diversity, Equity & Inclusion Council

2. **Date of Board Meeting:** November 9, 2026

3. **Individual or Entity Making the Submission:**
   Marc Nelson, Town Manager

4. **Action Requested of the Board of Selectmen:**
   If the Board of Selectmen supports the recommendation as presented, the following motion is in order:

   Move, effective November 9, 2026, to appoint Eden Weisberg as a Regular Member of the Simsbury DEI Council with a term ending December 6, 2027.

5. **Summary of Submission:**
   The Town Manager's Office has received from the Simsbury DEI Council the following recommendation for appointment:

   Eden Weisberg (D) as a Regular Member of the Simsbury DEI Council. The appointee will fill the vacancy created by the resignation of Tenesha Grant effective September 14, 2026. Since Ms. Grant was affiliated with the Democratic party, her replacement must be from the same party. Ms. Weisberg will serve until the term ends on December 6, 2027.

6. **Fiscal Impact:**
   None

7. **Description of Documents Included with Submission:**
   a) Eden Weisberg's Volunteer Submission Form

Simsbury, CT
933 Hopmeadow Street

Phone: (860) 658-3200

Volunteer Form

Good Government Starts with You

Date Submitted:	March 17, 2026
Name:	Eden Weisberg
Home Address:	
Mailing Address:	
Phone Number(s):	
Email Address:	
Party Affiliation:	D
Current Occupation/Employer:	retired teacher
Narrative:	I am flexible with time as I'm retired. I am a former special education teacher with experience in NYC and Hartford. I sat on the multicultural committee for our former school district. I also sat on the DEI committee for a foster care agency in NYC.
Board(s) / Committee(s):	___SIMSBURY DIVERSITY, EQUITY AND INCLUSION COUNCIL

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 5:00 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Wendy Mackstutis; Deputy First Selectman Steve Antonio: Board members Curtis Looney, Diana Yeisley, and Mike Paine. Others in attendance included: Town Manager Marc Nelson; Deputy Town Manager Tom Fitzgerald; Finance Director/Treasurer Amy Meriwether; Director of Public Works/Town Engineer Tom Roy; Director of Culture, Parks and Recreation Tom Tyburski; Deputy Police Chief Chris Davis; Library Director Lisa Miceli, and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PRESENTATIONS (5:01:26)

International Skating Center of Connecticut Update by Adam Westhaver

Mr. Westhaver and Ms. Becconsall gave a slide presentation on creating Simsbury as a destination point for the International Skating Center. He said they had 20 youth hockey teams 5 years ago and now they have 60+; had 2 high school teams and now 10; 2 adult teams and now 6; and 40 in the learn to skate program and now have 600. They would love to have more interaction with the community. There are kids from all over the world that go there. They are implementing a reading program where the kids dress up in hockey uniforms and just interact with other kids. They have kids coming from all over and staying in a house that they have, and they are looking for work here.

Ms. Becconsall said they had an announcement today that their learn to skate program is number 1 in the State and in the top 50 in the nation for their program enrollment. They are putting Simsbury on the map with all their growth. They are also in partnership with Scott Hamilton and his Scott Cares Foundation and have raised $170,00 for that foundation. She said they are proud to announce that they are working with UConn on a partnership for an on-site athletic training presence and support for the junior teams. Ms. Becconsall said the University of St. Joseph is now starting a men's and women's division 3 hockey program and ISC will be their home rink. Their home opener is October 30th, and they encourage all to attend. She also said USA Hockey is using ISC to host some of the regional development camps and some competitions. They are also proud to host the Special Olympics. She acknowledged the Petrinko family for all they have done. Ms. Becconsall said there are a lot of national and international ice skaters who also come to ISC.

Mr. Westhaver said lots of good things happen there and they are proud to draw people in and have their money stay in the Town. This brings a big benefit to the Town. He also showed a chart of Placer AI which shows where people go after going to the ISC. He said there is a potential of a hotel being built across the way and their goal is to keep people in Town. He then showed a slide of their operating costs. They are working with the Town to push the rink forward as it is a great benefit to the Town. They feel the Town sees their vision, and they are happy to work together to see it grow.

Simsbury Main Street Partnership Office Vacancy Task Force by Sarah Nielsen

Ms. Nielsen gave a slide presentation and thanked the Board and everyone who is working on the office vacancy task force. She said their goals are to identify potential office spaces that can be reused for the best value. She said there has been a national vacancy problem since Covid. She said the Task Force is working with the Town to get office space vacancies filled as that is the best way to get tax dollars for the Town. Ms. Nielsen said they are looking at programs or incentives that would assist in getting the desired development or expansions for existing office spaces. This issue is very critical. She said they want careful, targeted, tax abatements, programs or incentives that get the development the Town wants and things that are not in Simsbury at this point. They are talking about people who come to Simsbury for the quality of life, school system, and all the amenities that make Simsbury highly desirable. They are also looking at how we can improve the permitting process that can incentivize the desired development.

Ms. Nielsen said the committee selected 125 & 175 Powder Forest Drive, 82 & 86 Hopmeadow Street and 10 Mill Pond Lane as the parcels they will start working on. She said there are market pressures with appraised property values vs. what the properties are being sold for. She said the reval is less than 2 years out. She said the Town has applied for a $175,000 planning grant through the Greyfield Revitalization Grant Program and they are waiting to hear back from them. She said Connecticut Main Street Center helped to write a letter of recommendation. She said they are exploring projects and funding and looking at flowcharts to identify places you have to go to in the process of getting approval for a project.

Ms. Nielsen said the committee does not want to see any apartment rentals. If looking for housing, they want to see for sale products. They will be making very specific recommendations to the Town Manager's office and then he will discuss this with the appropriate departments.

PUBLIC AUDIENCE (5:28:07)

- **email townmanager@simsbury-ct.gov by noon on Wednesday, October 14, 2026 to register to address the Board of Selectmen live through Zoom**
- **Written comments can be emailed to townmanager@simsbury-ct.gov, not read into the record, but forwarded to all Selectmen via email**

Joan Coe, 26 Whitcomb Drive, spoke about the changing of the September 28, 2026 agenda; Flock cameras, the Town Manager's response to her request; a SPAC production, the elections, eliminating things in the Charter; and other items.

Dan Sommer, 27 Crestwood Road, thanked the Tax Assessor's office, the Town Clerk's office, Parks and Maintenance office, and the Library getting new books. He also spoke about strategic planning on Library issues, and other items.

Kris Barnett, 15 Oxyoke Drive, spoke about Zoning decisions; the housing moratorium; the request for apartments from the Silverman Group; greater communications, transparency, and accountability from the Town; incomplete information regarding CT State statute 8-30g; the importance in timing and accuracy of applications; and other issues.

Branwen Wald, 223 Miller Way, spoke about the new teen space in the library.

Callista Llerve-Mignucci, 7 Sunset Hill Road, spoke about the grant for the new teen space at the library.

Matthew McGrath, 2 Old Barge Road, also spoke about the new teen space at the library.

Alexis Wang, 8 Croft Lane, also spoke about the teen space at the library.

Olivia Rose A., 10 Andrew Drive, spoke about the Flock cameras and how she wants them kept here. She said they are a help to Police. She doesn't feel the cameras mean the Town is obsessed with her life. She feels camera evidence is valuable. She wants the Town to keep the cameras.

Ellen Gilbert, 126 Hopmeadow Street, spoke about the Silverman proposals; Conservation and Wetlands Agencies; affordable housing; preserving Simsbury; and other issues.

John Hurley, 22 Centerwood Road, spoke about the Silverman project; travel time through Town; affordable house, and other issues.

Holly McGrath, 2 Old Barge Road, Chair of Library Board, spoke about reinstating $23,000 from the budget: the Library's value to the community, and other issues.

Anne Erickson, 85 West Mountain Road, Trustee of Simsbury Public Library and Board member of the Friends of the Library, and Strategic Plan Committee, spoke about reinstating the $23,000 and the need for more materials there.

Alan Rosenberg, 87 Blue Ridge Drive, spoke about protecting the natural resources and aquifers of Simsbury; doing everything we can do for our drinking water; etc. He feels we need to be proactive to protect our public health, and other issues.

Lori Boyko spoke about editing the speaker sign-up sheet; the budget and taxes; spending the surplus, the Library, and other issues.

CONSENT AGENDA (6:12:57)

Ms. Yeisley made a motion, effective October 14, 2026, to move items a) Authorize the Town Manager to Execute Tax Overpayment Refunds; and item b) Authorize the town Manager to apply for a DSS Emergency Assistance Program Grant, under Selectmen Action, and item a) Acknowledge Receipt of Michelle Lipari's Resignation from the Culture, Parks and Recreation Commission, under Appointments and Resignations to the Consent Agenda. Mr. Antonio seconded the motion. All were in favor and the motion passed.

FIRST SELECTMAN'S REPORT (6:13:30)

Ms. Mackstutis, First Selectman, reviewed her First Selectman's report.

TOWN MANAGER'S REPORT (6:18:45)

Mr. Nelson, Town Manager, reviewed his Town Manager's report.

There was a moment of silence for Cheryl Cook.

LIAISON AND SUB-COMMITTEE REPORTS (6:24:16)

Mr. Paine said there is a new chairman on the Economic Development Commission, and the Board needs to give them their goals.

Mr. Paine said the Planning Commission is working on revising regulations to update them to work seamlessly with Zoning and the other departments.

Mr. Paine said the Hazardous Waste Collection was awesome and very well attended – there was a line to Stratton Brook when he was there.

Ms. Yeisley said there was a Board of Education meeting last night and the enrollment report showed lower enrollment. They are looking for a new company to look at projections because their projections have been off for the last few years.

Ms. Yeisley said the Henry James Memorial School Honors Choir will be performing at the NAFME conference, which is a big honor. They just did their NEASC review for the school.

Ms. Yeisley said the Library has a new website that was just launched. They will be offering a domestic affairs discussion group, which will meet monthly. The next meeting is October 19th at 7 p.m. They will also be offering a sensory story time on a monthly basis. The next one is October 20th at 10:30 am. She said the Library will also be hosting a Halloween costume contest on October 29th at 4:00 p.m.

Ms. Yeisley had flyers for various flu clinics available in the Farmington Valley.

Ms. Yeisley said the Fire Department new training center that is being built is moving forward. She and Mr. Nelson will be attending an emergency response seminar on October 20th.

Ms. Yeisley said the emergency energy assistance program is now open.

Ms. Yeisley said there are two temporary speed bumps the Public Works will be rotating around the schools to look at traffic patterns and reducing speeds.

Ms. Yeisley said Aging and Disability had a great fashion show, and she thanked everyone who participated.

Ms. Yeisley said there will be a sensory Halloween party at the Apple Barn on October 28th from 4:30 – 6:30 p.m. The event is free.

Ms. Yeisley said the Youth Service Advisory Board had their first meeting of the school year, and the issues are Zins (little nicotine tablets); vaping in the classrooms, e-bikes and gambling. They are looking at programming to address these issues.

She also noted that the Theatre Guild of Simsbury has three more shows for the Little Mermaid and tickets are sold online.

Mr. Antonio did not have a report at this time.

Mr. Looney said there is a Zoning meeting on the 19th.

He also noted that the Police Commission meeting was cancelled for tonight.

SELECTMEN ACTION

a) Authorize the Town Manager to Execute Tax Overpayment Refunds

This item was moved to the Consent Agenda.

b) Authorize the Town Manager to Apply for a DSS Emergency Assistance Program Grant

This item was moved to the Consent Agenda.

c) Fiscal Year 2025/2026 Year End Results (6:30:53)

Ms. Meriwether went through current fiscal year revenues, which exceeded our revenue budget by $2,300,000. She said the majority of this balance is from the Town Manager's office, who received a telephone access grant that was higher than anticipated; the Town Clerk's office exceeded their budget by $186,000, which was related to conveyance taxes and recording fees. Ms. Meriwether said the Tax Department has budgeted tax collections rates at 98.5%, and they collected 99.5% as they were able to collect some back taxes with interest and lean fees. She said the Finance Department's investment income was budgeted at 3.5%, but they were able to secure some CD's and Money Market opportunities so the actual was about 4%. Ms. Meriwether said the Building Department came in in excess of $504,000, largely due to an influx of permit fees being paid in the spring. Ms. Meriwether said the Board of Education had a slight deficit of about $200,000 as the ECS came in lower than the State had originally said it would be. She noted that they did have some new tuitions that came in and some school building rents so that offset the majority of the $200,000 and left a slight deficit of revenues for the Board of Education of approximately $90,000. She also noted that under the insurance refunds there is an equity distribution program that gave the Town $58,000.

Ms. Meriwether said the expenditures came in under budget by about $1,200,000. She said the majority of this is from staffing vacancies in the Police Department, Dispatch, and Animal Control. She said there was savings in health insurance of about $533,000 which was related to staff transitions and vacancies. Also, the retiree health insurance was budgeted at about 5% but was actually 3%. She said she usually issues for debt service every other year, however she manipulated the cash flow so that she could hold off a little longer on this issuance, so she was able to issue at a lower interest rate, so she saved about $400,000.

Ms. Meriwether said the Health Insurance Fund is doing fine, however, we had a slight loss at the end of the year of about $148,000. She said claims did spike during the year, which exceeded our budget by about $1,400,000. However, we were able to hit our stop-loss and got about $1,000,000 back

from the stop-loss insurance. She said there seems to be a trend of increased claims that should be anticipated.

Ms. Mackstutis asked about the funding for the Meadowood Barn Restorations. Mr. Roy said we don't have enough funds to restore them. Ms. Mackstutis said the National Preservation Society has asked for a grant for this project, but they haven't even submitted the application yet. Ms. Meriwether noted there is a change in the CNR policy. Anything that is a major construction project you still have a three-year window to spend as long as you are spending on the project. Everything else, like facilities maintenance or equipment projects, you only have one year of the appropriation to spend the funds. She showed the Board all of the projects that are not complete yet that still need to go into fiscal year 2027 for completion. The Board needs to take formal action to reappropriate these projects so they can finish spending this funding due to a change in the interpretation of the policy. Mr. Roy said a lot of the projects could be done in phases as sometimes they can't get it all done at once, like roofing projects.

Ms. Yeisley had some questions for Mr. Tyburski and the incomplete projects under Culture, Parks and Recreation. Mr. Tyburski said they are complex projects and the team is reviewing them. Work should be done by June 30, 2027. He said we used to have three years to complete projects and that has now changed. He noted that you can't always predict issues coming up either so there could be changes in priorities.

Mr. Antonio asked about the boom mower cost. Mr. Tyburski said the actual price will now be lower, which is great news.

Ms. Yeisley made a motion, effective October 14, 2026, to reappropriate the following projects as itemized above. Mr. Paine seconded the motion. All were in favor and the motion passed.

Ms. Meriwether went on to fund balances and how they are going to be attributed. She said the starting fund balance is $20,808,000. She said with the revenues coming over budget and the expenditures being under budget the total surplus is $3,500,000 total. This brings the fund balance to $24,403,052. This brings the unassigned fund balance to $23,680,609, which the Board can spend at their discretion. She said she tries to get the transfer requests as close to 16% as possible as the Board of Finance policy is between 15.5% to 16.5%. She said that anything over the 16% will be transferred into capital reserves to use during the budget process. The total transfer from the general fund is about $3,100,000. Therefore, the final fund balance is close to the 16% mark in the unassigned fund balance for the general fund.

Ms. Meriwether went through the capital transfers. She said the funds are typically transferred out to the capital reserve fund unless it comes in with a specific funding source like the town aid road grant which goes back to the town aid road fund. She then went through the close out projects with specific funding sources. She noted that if any capital projects are funding by bonds they have to go back to other fund bonding projects. She said they then allocate to a project that hasn't been bonded yet. She said the capital reserves is where the majority of closeouts go if there are no specific funding sources. She said the bottom line of transfers into the capital fund is just shy of $2,400,000. She then showed the assigned or restricted funds that can't be touched. Therefore, the unassigned balance at the end of fiscal year 2027 is about $5,400,000. This is your cleared balance going into the fiscal year 2028 budget of what can be spent from capital reserves.

d) FY 2025/2026 Year End Transfers

Mr. Nelson said there has been a long-standing practice of the Town to look at the possibility of using savings from the surplus for different projects. One reason is for paying cash for capital, which would reduce the debt service and take some pressure off the budget. The other category of requests is when we know in some certainty we are going to have to do next year that would hit the operating fund or CNR and therefore, could be expected and would likely impact the mill rate if you didn't use capital reserves. He said there are already some concerns for next year like healthcare costs. He said the Board of Finance guidance also continues for no bonding over $5,000,000 per year and $10,000,000 every two years. He said this creates an increase in problems in deferrals of capital expenses. There is savings in debt service costs, but it creates an escalation of the costs of whatever it is you purchase. He said the staff is discussing the appropriateness and necessity of limiting bonding. Mr. Nelson said the appropriate use of surplus by way of year end savings or capital reserves is the right thing to do. He said the third category is for things that might not get funded in a normal budget process. If not now, then probably never. Therefore, the department heads brought their best ideas forward. They also looked at the Board's goals as far as what projects they looked at. He noted that the fuel request is a current year budget potential shortfall.

Library Reference Materials:

Ms. Mackstutis said the Library reference materials ask was not included in last year's budget. It is a one-time ask. Mr. Nelson said the $23,000 was cut from last year's budget as it was a zero-based budget. More data was needed at that time. He asked that the Board approve this tonight.

After discussion about the materials being needed, Ms. Yeisley made a motion, effective October 14, 2026, to approve the year end request for Library Reference Materials in the amount of $23,000. Mr. Antonio seconded the motion. Mr. Paine noted that this needs to be a one-time ask. Mr. Looney noted that the furniture ask was not approved. All were in favor and the motion passed.

SVAA:

Ms. Mackstutis said the Board received a letter from Brian Clancy, President of the SVAA and Chris Kelly was in attendance. Mr. Kelly summarized the shortfall. Mr. Kelly said there are two assumptions in their MOU that have not held. He said based on activity they put in a 4% increase in the number of transports, but in reality, they are down about 2.9%. Therefore, the difference in revenue is about $300,000. Mr. Kelly said interest inflation is higher than what was projected. It is up about 3.7% and it was projected as 3%. Mr. Kelly said they would usually have some reserves of about $100,000 to $300,000 but have been dipping into that over the years so now their reserves are about $36,000 of which $30,000 is currently being used for some expenses.

The Board also needs to look at the next couple of years to look at our financial commitment. Mr. Nelson noted that those discussions have been started. Ms. Mackstutis noted that there will be an audit of SVAA's financials as well.

After more discussion, Ms. Yeisley made a motion, effective October 14, 2026, to approve the year end request for SVAA in the amount of $86,000. Mr. Antonio seconded the motion. All were in favor and the motion passed.

Apple Barn:

Mr. Nelson gave the Board a handout on the Apple Barn project. He said the team is excited about this as it is an opportunity to align itself with one of the key Board goals. We did receive some State funding of $300,000 to do some significant projects at the Apple Barn. Mr. Roy said the funding will keep the architect moving forward and maybe some site work can also be done. There was some discussion about continuing this project in the next budget process. Mr. Roy said time is critical for this project to keep moving forward. There was also some discussion on the total amount of the ask and what is already approved. The ask for tonight is $600,000. Mr. Nelson noted that we need a full package in order to get any congressional directed spending which could be a significant amount of money.

After further discussion, including the loan lockers, Ms. Yeisley made a motion, effective October 14, 2026, to fund the repurpose of the Apple Barn in accordance with the Board of Selectmen policy consideration for $600,000. Mr. Paine seconded the motion. Mr. Looney noted that at the last meeting he was not in favor of doing anything above the $300,000 and he still feels that way. Mr. Antonio, Ms. Mackstutis, Ms. Yeisley and Mr. Paine were in favor, with Mr. Looney against. Therefore, the motion passed.

Fuel:

Mr. Nelson said this fuel request includes the Board of Education. Mr. Roy said we are doing very well with our pre-purchasing of fuel. We buy fuel futures 18 months ahead of time. The advisors said to hold steady but then came the Iran war and there was a significant increase in cost. We are now at the mercy of the market. If we end up with savings at the end of this it will all go back to the Town. He gave the Board three worse scenarios based on 12 months of purchasing fuel.

Mr. Paine made a motion, effective October 14, 2026, to approve $300,000 for fuel. Mr. Looney seconded the motion. All were in favor and the motion passed.

Town Hall:

Mr. Nelson said this issue has been talked about for a while now. Mr. Roy said the first design on the entrance was when Rich Sawitzke was here. The stair treads get rusted and there is nothing they can do about it. If they were able to put a glass door front so it could be heated or cooled, they could add carpeting there and better lighting. We wouldn't get birds trapped in there. It would make a much better entrance to Town Hall. It is an option to get it done now while we can. There were some questions about signage at Town Hall, which Mr. Roy said would happen before winter in the maintenance plan. Mr. Roy said it would be relatively neutral to energy efficiencies. Some additional money was added to make sure we would be able to add fire suppression there if needed. This project would take place between now and July. Also, if done, the ramp would remain dry.

Ms. Mackstutis said she has some reservations about this. She feels this is mature without knowing what the project looks like. She doesn't understand why it wouldn't be put in CNR and prioritized during the budget process. Mr. Roy said they can't do a design until it is funded.

After more discussion, Mr. Antonio made a motion, effective October 14, 2026, to approve the Town Hall entrance upgrade with a glass door storefront for $85,000. Mr. Looney seconded the motion. Mr.

Looney, Ms. Yeisley, and Mr. Paine were in favor, with Ms. Mackstutis and Mr. Antonio against. Therefore, the motion passed.

Ballistic Vest & Helmet Replacements:

Mr. Nelson said this takes immediate pressure off next year's budget. We know we need to do it. He said these are new lighter weight plates that are safer and make the daily life of our officers better. Deputy Police Chief Davis said this request is to replace our threat kit vests. He explained the difference between the external vests and these vests. The new vests just slip into their outside vests. It makes the vests more efficient. The vests are expiring next year, and they would like to switch over to these new vests. He also noted that the helmets were good for 5 years and they have expired now. Deputy Chief Davis said a helmet is kept in the car, and everyone can use them. The vest are individualized to the officer.

Mr. Nelson noted that from a collective bargaining perspective it is our obligation to provide these vests and helmets. He said technically they don't expire until next year, but it met the second criteria of taking the pressure off next years budget or capital reserves.

After a lot of discussion, Mr. Antonio made a motion, effective October 14, 2026, to approve the request for Ballistic Vest & Helmet Replacements in the amount of $72,915. Mr. Looney seconded the motion. All were in favor and the motion passed.

Ms. Yeisley made a motion to take a 5-minute break. Mr. Antonio seconded the motion. All were in favor and the motion passed.

Roofing Assessments:

Ms. Mackstutis said she doesn't' see the value in it unless doing in the Board of Ed roof assessments. Mr. Roy said the history of the Board of Ed they hire roofing contractors to give them evaluations. Mr. Roy said we could offer this to the Board of Ed and see if they want to work on this with us, but the cost would go up. Mr. Roy noted that the requested 20-year capital plan was just completed with best guesses. The plan gives us a best look of what we have and where we are going, but if there are issues like leaks, etc. it wouldn't be a capital issue, but they would like to catch it ahead of time and be planning for it. He is trying to hire someone who knows everything about roofing and knows where to put our money.

Mr. Nelson said the Board of Finance asked for a 20-year plan (now 21 years). This plan is necessary and vital to the financial management of the Town. Then we have to spend money to make it a plan that is meaningful. He said looking at the 6-year capital plan half of the projects didn't even happen. He said we need to give Mr. Roy the tools he needs to do an accurate depiction. Ms. Meriwether said Latimer is already done, Central is done, Tariffville is done, Henry James will be off the plan this year, and a portion of the High School is done. She said Squadron is its own little beast. Mr. Roy noted that Tootin' had two portions done.

Mr. Antonio made a motion, effective October 14, 2026, to approve hiring a roofing contractor and approve the request for Roofing Assessments in the amount of $65,000. Mr. Paine seconded the motion. All were in favor and the motion passed.

Gateway Signs:

Mr. Nelson said there have been a lot of discussions on the gateway signs and Mr. Roy gave a memo on several options. The staff would like some guidance on this issue. He said if we go with inexpensive in one area and then other area are different there will be questions being asked. He would also like to know what the long-term plan will be.

Mr. Antonio said he is in support of this funding. These signs are what visitors and residents see welcoming people into Town. We need nice "welcome mats" for our Town. There was discussion on the type of sign and the wording and placement of them. Mr. Roy said he came up with a design concept for a veneer stone but isn't sure if the DOT would find them acceptable.

After further discussion, Ms. Yeisley made a motion, effective October 14, 2026, to approve signs for $40,000 to be decided by a proposal from Mr. Roy. Mr. Antonio seconded the motion. Mr. Looney, Mr. Antonio, Ms. Yeisley and Mr. Paine were in favor with Ms. Mackstutis against. Therefore, the motion passed.

Town Hall Office Space Realignment:

Mr. Fitzgerald said this came about as there are several people who work in the same department but are at opposite ends of the building. Also, the IT people are sharing a an office. He said they have some conceptual plans, but they need to be worked out to get a final plan. Mr. Nelson said there were two or three that were priced out at about $40,000 and a few that were priced cheaper at about $25,000. There are a lot of moving pieces and he said to go with the $25,000 and that would help to address several issues that staff is dealing with. There are a lot of moving parts, but he didn't want to miss the window to ask for this item. This would all be done before the next budget.

Mr. Antonio spoke about the main meeting room and the desk for the Boards and Commissions. Can that be included in this realignment? There was a lot of discussion on what the desk would look like so that everyone can see each other when speaking.

After further discussion, Mr. Antonio made a motion, effective October 14, 2026, to fund the realignment of office spaces in Town hall to better align departments and staff and to resurface the main meeting room dais to make it much more amenable and accessible to Boards and Commissions, in the amount of $25,000 (amended to $35,000). Mr. Paine seconded the motion. All were in favor and the motion passed.

Close out projects:

Ms. Yeisley made a motion, effective October 14, 2026, to approve the capital transfers and project close outs. Mr. Antonio seconded the motion. All were in favor and the motion passed.

e) Adopt Resolution Authorizing a Recommendation to the Board of Assessment Appeals (8:59:07)

Mr. Nelson said if this is adopted it merely recommends to the Boards of Assessment Appeals that they consider the policy that is permitted by State law, that they not hear tax appeals for commercial and industrial projects valued over $1,000,000. He said he spoke to the assessor and chair of the

Board of Assessment Appeals, and she said they do hear commercial appeals over $1,000,000 in some cases. She wanted to make it clear that they don't routinely refuse to hear claims over $1,000,000. He said if the Board of Assessment Appeals decides not to hear it then it goes directly to superior court and that cost taxpayers more money. He gave the pros and cons of this decision. He is recommending that the Board adopt this as it is only advisory. He feels the reval should have some funding for support of the Board of Assessment Appeals. He recommends adopting this.

Mr. Antonio said he has heard from some commercial people, and they do not totally agree that they were not allowed to even present their case. He said the first step in conflict resolution we follow is called public audience so they can vent and not just sue us. He feels they should at least let them present before saying it's too complicated to look at. Don't default by escalation. This costs us a lot of money and we never win. He feels this is an opportunity to have a cost savings. It's also not fair as we are telling the commercial landowners they need to spend money on legal representation. This is also just advisory.

After further discussion, Mr. Antonio made a motion, effective October 14, 2026, to approve the proposed resolution recommending that the Board of Assessment Appeals hear appeals on properties assessed above $1,000,000 pursuant to C.G.S Section 12-111. Ms. Yeisley seconded the motion. Ms. Yeisley made a motion, effective October 14, 2026, to amend the motion to include the word commercial properties. Ms. Mackstutis seconded the motion. All were in favor and the motion passed.

APPOINTMENTS AND RESIGNATIONS

a) Acknowledge Receipt of Michelle Lipar's Resignation from the Culture, Parks and Recreation Commission

This item was moved to the Consent Agenda.

APPROVAL OF MINUTES (9:09:53)

a) September 28, 2026 Regular Meeting

Mr. Antonio made a motion, effective October 14, 2026, to approve the Regular Meeting Minutes of September 28, 2026. Mr. Paine seconded the motion. All were in favor and the motion passed.

COMMUNICATIONS (9:10:07)

a) Draft Simsbury Ordinance Master Sheet – there was not discussion at this time.

b) Memorandum from the Town Manager re: Administrative Approval of Public Gathering Permits: dated October 14, 2026 – there was no discussion at this time.

c) Memorandum from Department of Public Works Director/Town Engineer re: Maintenance of Neighborhood Trails – Owen's Brook, Mountain Farms & County Road neighborhoods
Ms. Mackstutis said the communication sounded like they were going to spend the amount budgeted on this maintenance, but the Board did ask to come in under the budget on the maintenance and do the project in the most cost-effective way. Ms. Yeisley noted that on Mountain

Farms and County Road they seem to be seeking input from the Board to help determine the best path forward. Ms. Mackstutis said she said to do this as cheaply as possible, so this has already been done. Mr. Nelson said he would discuss it with Mr. Roy.

d) Memorandum from the Fire Marshall re: Proposed Revisions to the Open Burning Ordinance - there was no discussion at this time.

EXECUTIVE SESSION (9:12:09)

a) Pursuant to C.G.S.§1-200(6)(A): Discussion Concerning the Appointment, Employment, Performance, Evaluation, Health or Dismissal of a Public Officer or Employee

Ms. Yeisley made a motion, effective October 14, 2026, to adjourn to Executive Session pursuant to C.G.S. §1-200(6)(A): Discussion Concerning the Appointment, Employment, Performance, Evaluation, Health or Dismissal of a Public Officer or Employee and to include the Board members and Attorney DeCrescenzo at 9:12 p.m. Mr. Antonio seconded the motion. All were in favor and the motion passed.

Ms. Yeisley made a motion, effective October 14, 2026, to adjourn Executive Session at 9:47. Mr. Looney seconded the motion. All were in favor and the motion passed.

ADJOURN

Mr. Looney made a motion, effective October 14, 2026, to adjourn the Regular Meeting at 9:47 p.m. Ms. Mackstutis seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Kathi Radocchio
Clerk

OFFICE OF THE TOWN MANAGER

Marc S. Nelson, MPA

MEMORANDUM

To: Board of Selectmen
From: Marc Nelson, Town Manager
cc: Joe Hollis, Code Compliance Officer; Tom Tyburski, Director of Culture, Parks and Recreation; Danny Sousa, Building Official; Nick Boulter, Chief of Police; Chris Davis, Deputy Chief of Police; Greg Samselski, Police Lieutenant; Tom Roy, Director of Public Works/Town Engineer; Patrick Tourville, Fire Marshal; Karin Stewart, Simsbury Volunteer Ambulance Association Executive Director; Stephanie Johnson, Acting Farmington Valley Health District Director of Health
Date: November 9, 2026
Subject: Administrative Approval of Public Gathering Permits

This memorandum is to inform the Board of Selectmen of public gathering permits that I have administratively approved.

Staff from the Planning & Community Development Department, Police Department, Culture, Parks & Recreation Department, Department of Public Works, Fire District, Simsbury Volunteer Ambulance Association, and Farmington Valley Health District have reviewed the applications to ensure compliance and safety measures were addressed prior to approval. After review, I have approved the following public gatherings:

Event Name	Location(s)	Date	Type
Veterans Memorial Service	Simsbury Veterans Memorial	November 11, 2026	Memorial Service

If you have any questions or concerns about the applications listed above, please contact my office.

2026 Annual Report

1. Accomplishments before the September leadership transition

Under Chair **Charmaine Seavy** and Vice Chair **Matt Arthur**, the EDC advocated for its municipal role, strengthened coordination and laid groundwork for future projects.

- **Charter advocacy.** Seavy testified before the Charter Revision Commission and requested Selectmen goals and guidance. The Selectmen rejected removing the EDC from the Charter proposal.
- **POCD alignment and peer learning.** Seavy attended the POCD Implementation Committee, met with Planning Director George McGregor and promoted the POCD as a guide for EDC work. The Commission reviewed Branford's business resources and met with Burlington EDC representatives to discuss recruitment, business analysis and sign regulations.
- **Vacancy coordination.** Commissioner Gary Schless participated in Main Street Partnership's office-vacancy effort and reported on candidate properties, reuse questions and incentives. By July, the partner-led committee reported property tours and work on infrastructure and marketing information; recommendations remained in development.
- **Staff support and membership.** Seavy supported the Town Manager's proposal to share Library staff capacity with economic development. The Town introduced Cyn Thomas as part-time Business Development Coordinator in July. In August, the Commission welcomed Jeremy Pearlman and Michael Zemel and noted Arthur's reappointment.

The Commission held economic-development discussions with the Open Space Committee on January 28 and the Sustainability Committee on February 25, exploring connections between their work and local business opportunities. It discussed Cambridge Econometrics' Economic Impact Analysis of the New Haven & Northampton Canal Greenway with Bike Walk Connecticut President Steven Mitchell, including trail tourism and local spending. It also explored the economic impact of film and TV production in North Central Connecticut with East Granby First Selectperson Jason Hayes, including opportunities to reuse vacant commercial space.

The Commission thanks Seavy and Arthur, fellow commissioners, staff and community partners for this foundation for 2027.

2. Vision for 2027

The **2024 Plan of Conservation and Development** will guide our work: support existing businesses, attract compatible investment, strengthen the tax base and promote tourism while preserving Simsbury's community ambience, sense of place, sense of time, and natural environment.

We envision Simsbury becoming a stronger tourism and cultural destination. Performing arts, historic places, farms, trails and village businesses can offer a more connected visitor experience. Coordinated events, clearer wayfinding and better information can encourage visitors to explore local shops, restaurants and cultural sites. We will pursue this work with Main Street Partnership, the Chamber of Commerce, and other partners.

Three pillars will organize our work:

Pillar	Primary KPI
Attract new businesses	**New taxable business assessments:** net additional taxable assessment associated with businesses establishing a presence in Simsbury.
Retain existing businesses	**Retention rate:** the percentage of businesses operating at the start of the reporting period that remain in town at its end.
Expand existing businesses	**Additional assessment from existing businesses:** net additional taxable assessment from their investment and expansion.

We will prioritize assignments by their expected impact on the relevant KPI, considering evidence, required resources and the contribution EDC involvement can make. Tourism, research, outreach and policy initiatives should each demonstrate a credible connection to a pillar.

3. Proposed 2027 Work Plan

The October workshop produced the following assignments for further development. Each commissioner will present a project plan in November for Commission review.

Initiative	Lead	Scope
Business strategy	Arthur and Holcomb	Identify missing or promising business types, assess demand and site needs, and recommend targeted recruitment. High-tech and light manufacturing are examples to evaluate.
Wayfinding and signage	Scursso	Work with Planning on improvements in Simsbury Center and other village centers.
Data analysis	Pearlman	Use ownership, Grand List and other public datasets to inform economic-development decisions.
Office vacancy	Schless	Continue coordination with Main Street Partnership's office-vacancy effort and develop recommendations for the Town.
Developer outreach	Scursso	Build developer relationships, participate in or organize forums, and follow up on suitable opportunities.
mySimsbury	Zemel	Develop a potential community/business platform pilot for Town consideration.
Fiscal-impact analysis	Zemel	Develop a framework for evaluating site plans that incorporates both economic and community impact.

Additional ideas include tax abatement and tax increment financing proposals; zoning and planning advocacy; a business-retention survey; Town meetings at local businesses; and a business placement function to connect prospects with suitable space and coordinate follow-up.

The Commission will prioritize work, identify partners and match commitments to available capacity. Staffing, expenditures and implementation schedules will be developed through the work program and Town budget process.

4. Proposed Chapter 9 changes

At its November 18 meeting, the EDC will discuss and vote to approve specific Chapter 9 ordinance changes to recommend to the Board of Selectmen, informed by the outcome of the Charter Revision ballot question. The EDC will transmit the proposed changes approved by the Commission to the Board of Selectmen immediately afterward.

The EDC thanks the Board of Selectmen, Main Street Partnership, the Chamber of Commerce, and the Town Manager's Office for their partnership.

Respectfully,

Michael Zemel
Simsbury EDC Chair

Jeremy Pearlman
Simsbury EDC Vice Chair

FVHD



IMPORTANT ANNOUNCEMENT

The Farmington Valley Health District is launching a **new online complaint form**, making it easier and faster for residents to **report public health concerns.**

STARTING **09/14/2026**,
THE PUBLIC AND MUNICIPAL STAFF CAN SUBMIT PUBLIC HEALTH COMPLAINTS DIRECTLY THROUGH OUR WEBPAGE.

fvhd.org/environmentalhealth/complaints

This form isn't just for **residents**.
We're asking **police departments, building departments,** and other **municipal staff** to also use this form when referring or forwarding public health concerns to us.

PHONE REPORTING REMAINS AVAILABLE AT
(860)352-2333 FOR URGENT OR ACCESSIBILITY NEEDS.