TOWN OF GRANBY
INTRA-BOARD ADVISORY COMMITTEE
REGULAR MEETING MINUTES
SEPTEMBER 14, 2026

PRESENT: Mark Fiorentino, First Selectman; Heather Lombardo, BOE Chairwoman and Toby Proctor, Board of Finance Vice-Chairman

ALSO PRESENT: Cheri Burke, Superintendent of Schools and Mike Walsh, Town Manager

ABSENT: None

1. PLEDGE OF ALLEGIANCE

2. MINUTES

2.I. Approval of IBAC Regular Meeting Minutes – August 10, 2026
ON A MOTION by M. Fiorentino, seconded by H. Lombardo, the committee voted unanimously (3-0-0) to approve the minutes of August 10, 2026, as presented.

3. OLD BUSINESS

3.I. Draft Goals
This agenda item was tabled until the next meeting. However, the committee agreed to include the one adopted goal to reduce redundancy and reduce costs on the agenda going forward and then include all additional adopted goals in the future.

3.II. Solar Canopy Assessment – CCM/Titan – Town and BOE
Mike Walsh presented the Titan Energy Solar Canopy Assessment for the Town and Board of Education. Discussion points included:

- Titan acts as an owner's representative to bid and secure turnkey contracts to represent Granby's best interests and secure lower prices than what can be found on the open market.
- Projects must be operational by December 31, 2027, to receive federal incentives.
- After 20 years, total savings are projected at approx. $42K (approx. $2K savings per year). Mike Walsh noted that Granby's energy usage and facility size make the overall benefit questionable.
- If the town goes with Titan's recommended vendor, the selected vendor pays Titan. If Granby chooses not to pursue the project or selects a different vendor, the town is obligated to pay Titan $10K.
- The committee discussed pros, cons, and the dollar threshold for going forward with this project. Mike Walsh noted some potential benefits for the Police Department and snow plowing, but also that the initiative puts $10K at risk for the town and, if realized, would create significant structures where there is currently open space.
- This item was tabled for present, and Mike Walsh will continue to monitor this issue.

3.III. ClearGov Update from the BOE
ON A MOTION by H. Lombardo, seconded by T. Proctor, the committee voted unanimously (3-0-0) to add an update on ClearGov from the BOE.

Superintendent Burke provided the update to the committee. Discussion points included:

- C. Burke explained the adoption process, timeline, various options, fees, and training. She noted that 1 district in Connecticut (Region 13) uses ClearGov, and about 100 use it across the country, as it is much more common on the municipal side than the school side. School budgeting for the coming fiscal year is already underway now, and the Board of Education (BOE) would have needed to purchase the ClearGov software by August 1 for use in FY27.
- The BOE chart of accounts is very different from the town's, so the final books would look different. The benefits are still something to grapple with and shared community feedback indicating that Granby residents would like data visualization.
- The BOE has the ability to share information without this costly budget software.
- Mark Fiorentino disagreed that the current methods for sharing education budget information are adequate, stating that their prior resolution was clear: every line in every budget must be reported and accessible this budget cycle. and the BOE must provide the same level of detail.
- The BOE fiscal staff is already working to organize and present their budget information, but needs guidance from IBAC as to what is required.
- Toby Proctor asked for a simple Yes/No on ClearGov. M. Fiorentino reiterated that the BOE will not be forced to use ClearGov or any specific program. If there is another format to provide the budget detail, that is acceptable.
- The BOE will continue to work on formatting the budget to include more detail.

4. NEW BUSINESS

4.I. CLA Engagement and Funding Approval
The committee reviewed the CliftonLarsonAllen (CLA) September engagement letter for $28,350 plus funding to direct the Town Manager to begin.

ON A MOTION by M. Fiorentino, seconded by H. Lombardo, the committee voted unanimously (3-0-0) to approve the attached September 1, 2026 engagement agreement with the correction on cost and the insurance carrier sign-off, with CLA at a cost of $28,350; and further to direct the Town Manager to execute the agreement and any other corresponding documents to allow the process to begin.

4.II. Building Envelope RFP – CCM/Titan - Town and BOE
Mike Walsh gave updates on the progress of each project, referencing the three goals in the memo.

- The work covers AC units and mechanics (HVAC) and utilizing Titan as a proxy to make recommendations. This work must be done based on a scoping study.
- Mark Fiorentino and Mike Walsh discussed what has happened so far. CHA did the actual assessment paid for by Eversource (as part of their legislative

mandate to lower energy usage), which will give Granby $1 million in interest-free funding. The scoping work is not yet done on the BOE side.

- This project will require two separate contracts for the Town and BOE. Mark Fiorentino noted he would feel more comfortable if the Board of Selectmen (BOS) sees the Eversource report first, as there is $10K at stake and they need to make sure the BOS is on board. Mike Walsh clarified that all of the underlying work under discussion needs to be done regardless but confirmed that the town would owe Titan $10k if Granby does not work with the vendor brought in by Titan. Toby Proctor endorsed the process of both boards going forward.
- Mike Walsh questioned doing all 4 schools plus the central office, noting grants for energy efficiency and Eversource providing $1 million per agency.
- The committee changed the phrasing from "approve" to "endorse" and directed Mike Walsh to move the agreements to their respective boards.

ON A MOTION by H. Lombardo, seconded by T. Proctor, the committee voted unanimously to endorse the attached Energy and Efficiency Agreement with Titan; and further direct the Town Manager and Superintendent of Schools, respectively to move along to the respective boards the agreement and any other related documents to allow the process to begin.

5. DISCUSSION OF ACTION ITEMS FOR NEXT MEETING

The committee discussed goals and topics for the next meeting, and some areas of success to date regarding shared services and efficiencies, including the HR Director split with East Granby, Mike Walsh's discussions with East Granby regarding a Youth Coordinator, coordination with CROG, and the shared building inspector with East Hartland. Mike Walsh noted the challenges of shared services, including union obstacles, political conflicts, and equipment damage.

It was agreed that items for the next IBAC meeting agenda will include:

- Goals Creation
- BOE Budget Template
- CLA Updates

6. PUBLIC COMMENT

Beth Carroll, 10 Quail Lane, commented that residents are interested in the work of IBAC and in the details of the education budget including organizational charts.

7. ADJOURNMENT:
ON A MOTION by H. Lombardo, seconded by M. Fiorentino, the committee voted unanimously (3-0-0) to adjourn the meeting at 7:35 p.m.

The next regular meeting of the Intra-Board Advisory Committee is scheduled for Monday, October 12, 2026, at 6:00 p.m. at the Senior Center.

Respectfully submitted,

Stephanie D'Ambrose
Recording Secretary