TOWN OF GRANBY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
October 19, 2026

CERTIFIED TRUE ELECTRONIC COPY
From the Records of the **Town of Granby**
as of 3:31 P.M.
October 21, 2026
Attested by:
Jen Espinal

PRESENT: Mark H. Fiorentino, First Selectman; Margaret Q. Chapple, Vice Chairwoman; Selectwoman Kimberly L. Becker; Selectman Mark C. Neumann; BOS Student Liaison Talia McKeen.

ALSO PRESENT: Michael P. Walsh, Town Manager; Jen Espinal, Town Clerk; members of the public.

REMOTE: Selectman Frederick A. Moffa; Kimi Cheng, Director of Finance; Betsy Mazzotta, Management Assistant; and members of the public.

ABSENT: Student Liaisons Sophia Cutler and Madeline Ayotte

CALL TO ORDER

First Selectman Mark H. Fiorentino called the Regular Meeting of the Board of Selectmen to order at 7:00 P.M. in the Granby Senior Center, Granby, Connecticut.

1. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Chairman Fiorentino.

2. MINUTES
2.1. Approval of WPCA Special Meeting and Board of Selectmen Regular Meeting Minutes – October 5, 2026

ON A MOTION DULY MADE BY P. Chapple, seconded by M. Neumann, the Board voted unanimously (5-0-0) to approve the minutes from the WPCA Special Meeting Minutes and the Board of Selectmen Regular Meeting Minutes for October 5, 2026.

3. APPOINTMENTS/ RESIGNATIONS

None

4. COMMUNICATIONS

4.1. Historical Analysis of the Parks and Recreation Special Revenue Fund

The Town Manager presented a historical analysis of the Parks and Recreation Special Revenue Fund, highlighting FY2025 and FY2026 deficits. Potential options for addressing the fund's long-term sustainability were discussed, including a General Fund subsidy, expense reallocation, or consolidation into the General Fund. No action was taken; further discussion will occur during the upcoming budget cycle.

4.2. FY28 Preliminary Recommended Budget Instructions
The Town Manager presented the FY2028 preliminary budget instructions, emphasizing zero-based budgeting, transparency, and balanced consideration of operating and capital expenses. Rising costs, contractual obligations, and aging infrastructure were identified as key budget

challenges. The preliminary budget is expected to be presented at the Board's second meeting in December.

4.3. Town of Granby Purchasing Policy

The Town Manager reviewed minor revisions to the Town's purchasing policy, effective June 30, 2026. The policy promotes cost-effective purchasing through existing state and regional purchasing cooperatives, competitive quotes, and requests for proposals. It establishes procedures for purchases of goods costing $5,000 or more and professional services exceeding $25,000, along with requirements for purchase orders, bidding, and contract awards.

4.4. Town of Granby Capital Asset Disposal Policy

The Town Manager presented the Town's first Capital Asset Disposal Policy, developed jointly with the Board of Education. The policy establishes procedures for disposing of obsolete or surplus assets, including vehicles, equipment, and furniture, and identifies responsible officials and required documentation. Disposal records will be retained to maintain a permanent history of capital assets and ensure consistency among financial, insurance, and capital improvement records.

5. OLD BUSINESS

None

6. NEW BUSINESS

6.1. Granby Land Trust Acquisition - 45 Mountain Road - DEEP Grant Letter of Support

The Board discussed a request to submit a letter of support for the Granby Land Trust's grant application to acquire 45 Mountain Road. The acquisition would support the Town's Plan of Conservation and Development goals for open space preservation and scenic view corridors. The First Selectman requested authorization to sign the letter on behalf of the Board.

ON A MOTION DULY MADE BY P. Chapple, seconded by M. Neumann, the Board voted unanimously (5-0-0) to approve to authorize the First Selectman to sign, place on Town letterhead, and submit the attached letter.

6.2. Commission on Aging By-Laws - Consideration of Waiver of Term Limits for Serving

The Board discussed waiving the Commission on Aging bylaws' limit of two consecutive terms for members, which may conflict with the Town ordinance governing appointments. The waiver would allow qualified members, including the current chair, to continue serving without a term-limit restriction.

ON A MOTION DULY MADE BY M. Neumann, seconded by K. Becker, the Board voted unanimously (5-0-0) to approve the waiver of the Commission on Aging bylaw limiting members to two consecutive terms for this year and next year.

7. TOWN MANAGER REPORT

7.1. Town Manager's Project Activity Report

The Town Manager provided updates on capital projects, including engineering services for sewer pumps, athletic fields, and the middle school. The IBAC organizational study is underway, with employee interviews beginning and a report expected in January. The Public Works Director recruitment process is nearing completion, with a recommendation anticipated November 2, pending required clearances. The Board of Finance will receive the annual audit and bond advisor reports to support upcoming financial and bonding discussions.

7.2. Monthly Budget Report - Director of Finance Kimi Cheng

The Finance Director presented the September 2026 budget report. Tax collections were at 58%, compared to 56% at the same time last year. General Fund expenditures were at 43%, consistent with the prior year. Public Works and police overtime remained within budget, with potential Public Works overtime pressures dependent on winter conditions.

8. FIRST SELECTMAN REPORT (Mark Fiorentino)

The First Selectman reviewed upcoming public meetings regarding the five bond questions: an open house on November 14, a town hall meeting on December 1, and voting on December 8 from 8:00 a.m. to 8:00 p.m. He recognized the Police Department's food drive and Parks and Recreation's successful Trunk or Treat event. The Board agreed to have members' email addresses displayed on the Town website for easier public access.

9. SELECTMEN REPORTS (Margaret Q. Chapple, Vice Chairwoman; Selectwoman Kimberly L. Becker; Selectman Frederick A. Moffa; Selectman Mark C. Neumann; BOS Student Liaisons Madeline Ayotte, Sophia Cutler, and Talia McKeen.)

M. Neumann expressed support for the November 14 bond-question open house and provided an update on the Public Building and Capital Project Committee's ongoing review of engineering proposals, with recommendations expected at its November 12 meeting. Appreciation was also expressed for the volunteers supporting the 14-day Early Voting period.

P. Chapple recognized and thanked Public Works employees for their work staffing the hazardous waste collection event, noting the efficient traffic flow and the community benefit of providing electronics recycling, shredding, and hazardous waste disposal services.

T. McKeen provided an update on upcoming high school events, including PSAT testing and a virtual Financial Aid night on October 21, the National Honor Society induction ceremony on October 29 at 7:00 p.m. in the auditorium, and the end of the first quarter on November 2.

10. PUBLIC SESSION

M. Eberly, 37 Silkey Road, raised questions about the Capital Asset Disposal Policy, including its timing, approval authority, missing attachments, and the need to document estimated asset values and actual trade-in amounts. The resident also stated that the Commission on Aging had not discussed the proposed bylaw waiver and requested an opportunity for commission members to provide input. Additional comments addressed recusal regarding the Granby Land Trust letter;

and suggestions on improved documentation, transparency, and proofreading of official town materials.

B. Carroll, 10 Quail Lane, raised questions about the proposed FY2028 Parks and Recreation accounting and requested further discussion of specific items at an appropriate time. The resident also recommended monitoring the Town's Zoom-enabled meetings to identify technical issues. Resident suggested the Board of Selectmen attendance at the upcoming BOE Workshop and proposed exploring updated procedures or alternatives if Zoom problems continue.

T. Flannigan, 24 Woodcliff Drive, questioned the use of Community Development Block Grant funds for Stony Hill and requested documentation regarding the grant's original amount, the reprogrammed amount, the approval process, repayment obligations, remaining funds for senior homeowners, the property's tax status, required state approvals, and potential conflicts of interest. The resident asked the Town to clarify the financial impact on taxpayers and seniors and provide supporting documentation. The resident agreed to email the Board a written list of questions.

R. Flannigan, 24 Woodcliff Drive cited concerns with the Parks and Recreation revenues and fund balances, the proposed use of sewer funds, reliance on one-time revenues for recurring expenses, and capital plan costs for vehicles, equipment, and HVAC projects. The resident questioned the listed costs of several vehicles and pieces of equipment, recommended exploring lower-cost alternatives, and encouraged continued public input to improve transparency and reduce costs for taxpayers.

Mike, resident in Granby asked about Town efforts to attract new businesses and professional services to expand the tax base, citing several vacant commercial properties. The resident recommended evaluating opportunities to use qualified consultants, including pro bono resources, and suggested periodic school walkthroughs by Board members to better understand facility needs. Additional suggestions included improving public access to Board members' email addresses and exploring alternative or simultaneous virtual meeting platforms to address Zoom accessibility issues.

11. EXECUTIVE SESSION

None

12. ADJOURNMENT

ON A MOTION DULY MADE BY P. Chapple, seconded by M. Neumann, the Board voted unanimously (5-0-0) to adjourn the Board of Selectmen Regular Meeting at 8:35 p.m.

A full version of the Board of Selectmen meeting topics and votes can be found at Granby Community Television https://gctv16.org.

Respectfully recorded and attested



Jen Espinal

Town Clerk

Received for Record: October 21, 2026, at 11:20 A.M.

By Jini Ruscitti, Assistant Town Clerk

The next regular meeting of the Town of Granby Board of Selectmen is scheduled for Monday, November 2, 2026, in the Town of Granby Senior Center.