# TOWN OF GRANBY
# BOARD OF SELECTMEN
# REGULAR MEETING
# MINUTES
# August 17, 2026

**PRESENT:** Mark Fiorentino, First Selectman; Margaret Chapple, Vice-Chairman; Kimberly Becker, Frederick Moffa, Mark Neumann and Madeline Ayotte, Student Liaison

**ABSENT:** None

**ALSO PRESENT:** Kimi Cheng, Director of Finance and Mike Walsh, Town Manager

First Selectman Mark Fiorentino called the regular meeting of the Town of Granby Board of Selectmen to order at 7:00 p.m.

## 1. PLEDGE OF ALLEGIANCE

## 2. MINUTES

2.I. Approval of Board of Selectmen Regular Meeting Minutes – August 3, 2026
ON A MOTION by M. Neumann, seconded by M. Chapple, the Board voted (4-0-1) to approve the regular meeting minutes of August 3, 2026, as presented. F. Moffa was not present at the August 3, 2026, meeting and abstained from the vote.

## 3. RESIGNATIONS/APPOINTMENTS

3.I. None

## 4. COMMUNICATIONS

4.I. Pension Committee Communication
Town Manager Mike Walsh provided an executive summary of the Pension Plan and the OPEB (Other Post Employment Benefits) Plan.

Pension Plan
The pension plan is in very strong financial condition.

- Funded ratio improved from 90.0% to 93.1%
- Unfunded liability declined from $2.55 million to $1.80 million
- Annual required contribution (ADC) decreased from $701,208 to $676,882
- Assets substantially exceeded the assumed 6.5% investment return, producing significant actuarial gains.
- Nearly fully funded.
- Contributions are expected to remain stable
- Full amortization projected by 2032 if assumptions are met

OPEB Plan
The OPEB trust is improving but remains only about half funded. Positive developments include: the funded ratio improved from 37.2% to 51.1%; the unfunded liability decreased by nearly $1.6 million; and assets increased from $3.9 million to $5.2 million (actuarial value). However, the required contribution increased slightly to $923,338 and healthcare inflation and updated claims experience increased liabilities.

OPEB remains significantly less well funded than the pension plan. Long-term projections indicate the unfunded liability could be eliminated by 2037 if annual required contributions are consistently paid.

**5. OLD BUSINESS**

5.I. None

**6. NEW BUSINESS**

6.I. Granby Water Pollution Control Authority Cost Share Clean Water Fund Action
Staff is requesting board approval for funding of the clean water debt service payments for the fiscal years 2026-27 and 2027-28. As of 6/30/2025, the Sewer Assessment audited fund balance is $304,113 and the unaudited fund balance for FY 2025-26 is estimated to be $209,318.

ON A MOTION by M. Neumann, seconded by F. Moffa, the Board voted (5-0-0) to approve and appropriate the fund balance from the Sewer Assessment Fund for payment of the Clean Water Fund bond obligation to the Town of Simsbury for the fiscal years 2026-27 and 2027-28 in the amounts of $111,999 and $24,518 respectively.

6.II. Alcohol Waiver Approval for Salmon Brook Park Event
The Parks & Recreation Department received an Alcoholic Beverage Permit application for an event in the Gathering Room at Salmon Brook Park on September 12, 2026. Since this event falls outside the date range approved in the Alcohol Permitting Policy at Salmon Brook Park, the request requires BOS approval.

ON A MOTION by M. Chapple, seconded by K. Becker, the Board voted (5-0-0) to approve the Alcoholic Beverage Permit Application (Form B) for the Saturday, September 12, 2026, Canfield wedding renewal celebration in the Gathering Room at Salmon Brook Park.

6.III. Public Works Director Job Description Changes – Approval Needed
Kirk Severance, the Town's long-time Public Works Director, has announced his retirement effective September 14, 2026. With the open position, the Town Manager is seeking approval from the Board to make changes to the job description. The position will become non-union exempt and will have a greater focus on construction project management and road improvements as well as the usual management expectations of a Public Works Director. The position will be added to the Town's Personnel Rules as a Grade 11 with a salary range of $100,000 to $140,000.

ON A MOTION by F. Moffa, seconded by M. Neumann, the Board voted (5-0-0) to approve the job description of the Granby Public Works Director as presented, and further to add the job to the Town of Granby's Personnel Rules at grade 11.

**7. TOWN MANAGER REPORT**

7.I. Town Manager's Project Activity Report
The Town Manager provided an update on Town projects and other noteworthy items. The complete report can be found in the agenda center on the Town of Granby website.

7.II. Monthly Budget Report – Director of Finance Kimi Cheng
Director of Finance Kimi Cheng presented the June 2026 and July 2026 Budget Operations Report.

**8. FIRST SELECTMAN REPORT – MARK FIORENTINO**
The First Selectman thanked the Public Works staff for the excellent work they do maintaining the Town roads and managing the roads projects.

**9. SELECTMEN REPORTS (Margaret Chapple, Frederick Moffa, Mark Neumann, Kim Becker and Student Liaison Madeline Ayotte)**
Selectman Neumann announced that the next meeting of the Public Building and Capital Projects Committee is scheduled for September 9, 2026, at 6:00 p.m. at the Senior Center.

Student Liaison Madeline Ayotte shared that freshman orientation is August 26, 2026, and the new school year begins on August 27, 2026.

**10. PUBLIC SESSION**
The were no public comments.

**11. EXECUTIVE SESSION**
There was no executive session.

**12. ADJOURNMENT**
ON A MOTION by M. Neumann, seconded by F. Moffa, the Board voted (5-0-0) to adjourn the meeting at 7:40 p.m.

The next regular meeting of the Town of Granby Board of Selectmen will be held on Tuesday, September 8, 2026, at 7:00 p.m.

Respectfully submitted,



Betsy Mazzotta
Recording Secretary