TOWN OF GRANBY
BOARD OF SELECTMEN
REGULAR BOARD OF SELECTMEN MEETING
JULY 20, 2026
MINUTES

CERTIFIED TRUE ELECTRONIC COPY
From the Records of the **Town of Granby**
as of 8:00 A.M.
July 27, 2026
Attested by:

PRESENT: Mark H. Fiorentino, First Selectman, Margaret Q. Chapple, Vice-Chairwoman; Kimberly L. Becker, Frederick A. Moffa, and Mark C. Neumann.

ALSO PRESENT: Members of the Public.

REMOTE: REMOTE: Michael P. Walsh, Town Manager; Kimi Cheng, Director of Finance; Betsy Mazzotta, Management Assistant; Jen Espinal, Town Clerk; and members of the public.

CALL TO ORDER
First Selectman M. Fiorentino called the Regular Meeting of the Board of Selectmen to order at 7:00 p.m. in the Town Hall Main Meeting Room, Granby, Connecticut.

1. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by First Selectman, Fiorentino.

2. MINUTES

2.1. Approval of Board of Selectmen Regular Meeting Minutes – July 6, 2026

ON A MOTION DULY MADE BY M. Neumann, seconded by F. Moffa, the Board voted unanimously (5-0-0) to approve the minutes from the Board of Selectmen Regular meeting on July 6, 2026, with revisions recorded by the Town Clerk, Recording Secretary.

3. APPOINTMENTS/ RESIGNATIONS

3.1. Donna M. Nolan Board of Education Resignation
As part of the official record, the Town Clerk, serving as Recording Secretary, notes that the memorandum presented to the Board incorrectly stated the duration of service for an appointee filling a vacancy on the Board of Education. For clarification, pursuant to the Town Charter and Connecticut General Statutes § 10-219, an individual appointed by the legislative body serves only until the next regular municipal election. At that election, the vacant office is placed on the ballot to fill the unexpired portion of the original term. The candidate elected by the voters serves only the remainder of that original term, not a new full term, as the office is filled as a partial-term vacancy.

First Selectman Fiorentino expressed appreciation to Donna M. Nolan for her years of service to the Board of Education and the Granby community, recognizing her longstanding commitment to the school system through athletic programs, fundraising efforts, and other community initiatives.

ON A MOTION DULY MADE BY P. Chapple, seconded by M. Neumann, the Board voted unanimously (5-0-0) to acknowledge the resignation of Donna M. Nolan in the Town of Granby Board of Education, effective July 8, 2026.

4. COMMUNICATIONS

4.1. Draft Template for Bond/Capital Project

Town Manager M. Walsh provided an update on the development of a centralized webpage and standardized template for proposed capital projects. The format will provide residents with clear and consistent information, including project descriptions, supporting documents, cost estimates, background information, and the overall capital planning process. The template will be used for all proposed projects and shared through the Town website to improve transparency and public access to information.

5. NEW BUSINESS

5.1. Connecticut Community Development Block Grant - Program Income Change of Use Resolution

The Board reviewed the proposed adoption of the resolution for the Connecticut Community Development Block Grant, a carryover item from the Public Hearing on July 6, 2026. Members expressed support for the use of grant funds toward the Stony Hill fire alarm system upgrade. The project cost is estimated at approximately $275,000, with $150,000 funded through the grant and the remaining costs supported by Stony Hill through fundraising and other available resources. The Board also discussed recent fire alarm system issues, emphasizing the importance and necessity of the upgrade.

ON A MOTION DULY MADE BY F. Moffa, seconded by P. Chapple, the Board voted (voted (4-0-1), K. Becker abstaining, to approve the resolution for the Use of Program Income to allow the reprogramming of funds for the proposed project at Stony Hill Village and to authorize the Town Manager to execute the subrecipient agreement with Granby Homes for Senior Citizens, Inc.

5.2. Holcomb Farm and Agricultural Commission Joint Policy Approval

The Board reviewed the updated Holcomb Farm, Inc. Lease and Use Agreement reflecting the 2025 acquisition of the United Methodist Church property, located at 187 Simsbury Road, now known as the Farm Store. The agreement requires the development of policies, in consultation with the Granby Agricultural Commission, that promote and prioritize the sale of products, goods, and services produced or provided by Granby-based individuals and entities.

ON A MOTION DULY MADE BY F. Moffa, seconded by M. Neumann, the Board voted (5-0-0) to approve the Farm Store Policy dated April 20, 2026.

5.3. Special Revenue Funds - Acceptance and Approval

The Board reviewed proposed descriptions for the Town's Special Revenue Funds, which provide a clear and consistent explanation of each fund's purpose, revenue sources, and allowable uses. The descriptions are intended to improve transparency, support financial reporting and budgeting, and provide a reference for the Board, staff, and the public. The funds reviewed include Dog Fund, Fox Fund, Holcomb Farm Stewardship Fund, LoCIP, Parks & Recreation Event Fund, Sewer Utility Fund, and Solid Waste Fund.

ON A MOTION DULY MADE BY P. Chapple, seconded by K. Becker, the Board voted (5-0-0) to approve the documentation of the Special Revenue Funds as presented, including the purpose and use of each fund.

The following revisions were requested:

For the Fox Fund, the Board requested two revisions to the proposed policy. First, the word "approximately" will be added before the 20% reimbursement reference to reflect that the percentage may vary slightly from year to year. Second, the policy will be revised to clarify that, beginning in 2026, reimbursement of up to $60,000 shall be subject to annual Board of Selectmen approval as part of the budget process and is not intended to be an automatic annual appropriation.

For the Holcomb Farm Stewardship Fund, the Board requested removing the example language beginning with "For example" under the Fund Purpose section, determining that it could be misleading because the fund has not historically been used for those purposes.

5.4. Town Manager and Evaluation and Compensation FY27

The Board reviewed the proposed FY27 salary adjustment for the Town Manager position following completion of the annual Town Manager evaluation on July 6, 2026.

The Board recognized Town Manager Mike Walsh's contributions and dedication to the Town, noting leadership responsibilities, community involvement, and work on long-term initiatives. Members expressed appreciation for his performance and support for the proposed 3% salary adjustment. It was noted that the adjustment was included in the adopted FY27 budget and does not require additional funding.

ON A MOTION DULY MADE BY M. Neumann, seconded by P. Chapple, the Board voted (5-0-0) to approve a 3%, or $4,500 compensation increase, for the Town Manager for FY27.

6. OLD BUSINESS

6.1. Bond Questions

6.1.1. 2026 Bond Referendum Questions and Proceedings - Resolution Approval; Referral
6.1.2. 2026 Bond Referendum Questions - Set a Town Meeting
6.1.3. 2026 Bond Referendum Questions - Set a Referendum Date

The Board reviewed the proposed bond questions, noting that final action is scheduled for the August 3, 2026, meeting. The athletic field items were combined into a single question, and additional revisions are expected, including updated language for the library project. Board members were asked to review the proposed questions carefully prior to final approval and public release.

The Board discussed the proposed wording of the library bond question. Bond counsel, Pullman & Comley, confirmed there is no legal issue with presenting the question with bonding listed before the total appropriation.

6.2. Electioneering Policy Approval

ON A MOTION DULY MADE BY M. Neumann, seconded by F. Moffa, the Board voted (5-0-0) to table consideration of the Electioneering Policy Approval until the August 3, 2026, Board of Selectmen meeting to allow for additional review and incorporation of suggested revisions, including clarification of statutory references.

7. TOWN MANAGER REPORT

7.1. Town Manager's Project Activity Report

Town Manager M. Walsh highlighted several updates, including the first meeting of the Public Building and Capital Project Committee, which will begin preparing for potential capital projects pending voter approval. He also reported on the first Intra-Board Advisory Committee meeting and upcoming interviews with firms to explore opportunities for operational efficiencies between the Town and Board of Education.

Additionally, he recognized the success of the first annual volunteer appreciation gathering, which honored community volunteers, including those supporting the Registrars of Voters, Granby America 250 Committee, and Friends of the Library.

8. FIRST SELECTMAN REPORT (Mark Fiorentino)

First Selectman, M. Fiorentino, reported on the selection of two student liaisons for the upcoming year. Due to the exceptional qualifications and enthusiasm of both candidates, the Board will welcome both students to serve as liaisons, bringing the total to three student liaisons for the upcoming year.

Appreciation was also expressed to La Figata and the Democratic and Republican Town Committees for supporting the volunteer appreciation event at no cost to taxpayers.

The First Selectman encouraged residents to stay engaged with the work of the Public Building and Capital Project Committee and the Intra-Board Advisory Committee, noting that meetings are accessible through Zoom and recordings.

9. SELECTMEN REPORTS (Margaret Q. Chapple, Kimberly L. Becker, Frederick A. Moffa, Mark C. Neumann; and Madeline Ayotte, Student Liaison)

P. Chapple recognized those involved in organizing the volunteer appreciation event, noting its success, strong attendance, and support for continuing the event in the future.

K. Becker expressed appreciation on behalf of Granby Homes for Senior Citizens and Stony Hill Village for the Board's approval of the reprogramming of funds to support the fire alarm system project.

M. Neumann provided an update on the Granby America 250 Committee's upcoming time capsule event, scheduled for Sunday July 26, from 2:00–4:00 p.m. at the Salmon Brook Historical Society property. The event will include the ceremony of a Time Capsule to be opened in 50 years, children's colonial-era games, open historical buildings, food, and community activities. M. Neumann also thanked the Town crew for assisting with moving and arranging steps from the Cossitt Library to the historical society property.

7. PUBLIC SESSION

R. Flannigan, 24 Woodcliff Drive thanked the Board for tabling the Electioneering Policy and referenced Connecticut General Statutes § 9-236. The resident also emphasized the importance of protecting free-speech rights and raised concerns with law enforcement response at voting and town meetings.

10. EXECUTIVE SESSION

None

11. ADJOURNMENT

ON A MOTION DULY MADE BY M. Neumann, seconded by P. Chapple, the Board voted unanimously (5-0-0) to adjourn the Board of Selectmen Regular Meeting at 7:48 p.m.

A full version of the Board of Selectmen meeting can be found at Granby Community Television https://gctv16.org.

Respectfully recorded and attested

Jen Espinal

Jen Espinal
Town Clerk
Received for Record: July 24, 2026, at 1:15 P.M.
By Jini Ruscitti, Assistant Town Clerk

The next regular meeting of the Town of Granby Board of Selectmen is scheduled for Monday, August 3, 2026, in the Town Hall Main Meeting Room.