TOWN OF GRANBY
AGRICULTURAL COMMISSION
MINUTES
May 13, 2026

MEMBERS PRESENT: Ellen Whitlow, Rachel Antonucci, Sara Esthus, Shirley Murtha, Martha LaCrosse

MEMBERS ABSENT: John O'Brien, Liam O'Leary

OTHERS PRESENT: None

CALL TO ORDER

Chairperson Ellen Whitlow opened the meeting at 7:06 p.m.

APPROVAL OF MINUTES:

On a motion by Shirley Murtha and seconded by Sara Esthus, the minutes of the March 11, 2026 meeting and the April 8, 2026 meeting were unanimously approved.

OPEN FARM DAY: Sara Esthus presented a draft letter to Granby farmers inviting them to participate in Granby Open Farm Day 2026. Farmers are asked to provide any scheduled activities associated with their participation as well as feedback and suggestions for improvement. Logistics related to signage, communication and social media were also discussed.

On a motion by Rachel Antonucci, seconded by Sara Esthus, the Commission voted to approve an expenditure of up to $175.00 for an annual subscription to Canva, a graphic design platform to create professional-quality signage, flyers, and promotional materials in support of Open Farm Day.

GRANBY LIBRARY: Granby Ag Commission has been asked by the Granby Library to prepare a month-long display this August, celebrating Granby Farms. In

light of the America's 250th celebration, the display theme will focus on the history of Granby Farms and farmers.

OTHER BUSINESS:

- **Correspondence — Holcomb Farm Lease and Use Agreement / Produce Sale Policy**

A letter was received from Melody Smith, Farm Store Manager at Holcomb Farm, regarding the Lease and Use Agreement and the requirement for a formal policy governing the sale of produce. The letter included proposed updated policy language for the Commission's consideration.

On a motion by Rachel Antonucci, seconded by Shirley Murtha, the Commission voted to approve the proposed policy language as submitted.

- **Recording Secretary Stipend - $120 ($60 per meeting)**

On a motion by Sara Esthus, seconded by Rachel Antonucci, the commission voted to approve payment of the monthly stipend for recording secretary duties covering meetings held April 8, 2026 and May 13, 2026

NEXT MEETING
Next Granby Agricultural Commission meeting will take place June 10th at 7:00 p.m.

ADJOURNMENT

ON A MOTION by Shirley Murtha, seconded by Sara Esthus, the meeting was adjourned at 7:44 p.m.

Respectfully Submitted,

Martha LaCrosse
Recording Secretary