HVAC GRANT BUILDING COMMITTEE MINUTES

East Granby Town Hall Small Meeting Room
Wednesday, November 5, 2025 – 6:30 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby HVAC Grant Building Committee was held on November 5, 2025. Chairman Jim Hayden called the meeting to order at 6:30 pm. In attendance were Committee Members Jim Hayden, Bob Ravens-Seger, Tim Butler and Mike Malloy.

2. **PUBLIC COMMENT --** None

3. **MINUTES –** B Ravens-Seger made a motion to accept the October 1, 2025 Minutes as presented. Seconded by M Malloy. **Motion Approved:** J Hayden, M Malloy, B Ravens-Seger. **Abstained:** T Butler

4. **Project Update – HVAC/Indoor Air Quality Grant** – The project has been completed and is under budget.

   B Ravens-Seger made a motion to accept the HVAC Project as complete and to provide notification of said completion to the East Granby Board of Education and the Board of Selectmen for any closeout actions that may be needed to be made by those Boards**. Motion Approved Unanimously**

5. **NEW BUSINESS**

   a. **Approve Bills –** The following bill was reviewed for approval:

      F & F Mechanical Services LLC 10/01/2025 Requisition for $36,525.02 as approved and recommended by Facilities Supervisor Ray Carlson.

      T Butler made a motion to approve the bill as presented. Seconded by R Ravens-Seger. **Motion Approved Unanimously.**

   b. **Next Meeting Date –** As needed by the call of the Chairman.

6. **PUBLIC COMMENT -** None

7. **ADJOURN** – M Malloy made a motion to adjourn the meeting at 6:36 pm. Seconded by R Ravens-Seger. **Motion Approved Unanimously.**

   Respectfully submitted,
   James M. Hayden
   Committee Chairman