HVAC GRANT BUILDING COMMITTEE MINUTES

East Granby Town Hall Small Meeting Room
Wednesday, October 1, 2025 – 6:30 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby HVAC Grant Building Committee was held on October 1, 2025. Chairman Jim Hayden called the meeting to order at 6:41 pm. In attendance were Committee Members Jim Hayden, Bob Ravens-Seger, and Mike Malloy.

2. **PUBLIC COMMENT --** None

3. **MINUTES –** B Ravens-Seger made a motion to accept the August 27, 2025 Minutes as presented. Seconded by Mike Malloy. **Motion Approved Unanimously**.

4. **Project Update – HVAC/Indoor Air Quality Grant** – The project has been completed and the committee is awaiting final bills to close out the project including the HVAC State Grant. There was a discussion about releasing F&F retainage and a potential flooring repair bill surfaced by the schools.

5. **NEW BUSINESS**

   a. **Approve Bills –** The following bill was reviewed for approval:

      F & F Mechanical Services LLC 09/03/2025 Requisition for $9,372.54 as approved and recommended by Facilities Supervisor Ray Carlson.

      R Ravens-Seger made a motion to approve the bill as presented. Seconded by Mike Malloy. **Motion Approved Unanimously.**

   b. **Next Meeting Date –** As needed by the call of the Chairman.

6. **PUBLIC COMMENT -** None

7. **ADJOURN** – Mike Malloy made a motion to adjourn the meeting at 6:58 pm. Seconded by R Ravens-Seger. **Motion Approved Unanimously.**

   Respectfully submitted,
   James M. Hayden
   Committee Chairman