HVAC GRANT BUILDING COMMITTEE MINUTES

East Granby Town Hall Small Meeting Room
Wednesday, August 27, 2025 – 6:30 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby HVAC Grant Building Committee was held on August 27, 2025. Chairman Jim Hayden called the meeting to order at 6:33 pm. In attendance were Committee Members Jim Hayden, Bob Ravens-Seger, Tim Butler, and Mike Malloy.

2. **PUBLIC COMMENT --** None

3. **MINUTES –** Tim Butler made a motion to accept the July 23, 2025 Minutes as presented. Seconded by B Ravens-Seger. **Motion Approved Unanimously**.

4. **Project Update – HVAC/Indoor Air Quality Grant** – Town Facilities Supervisor R Carlson reported to J Hayden that the project has been completed, is operational and on budget.

5. **NEW BUSINESS**

   a. **Approve Bills –** The following bill was reviewed for approval:

      F & F Mechanical Services LLC 08/06/2025 Requisition for $16,436.82 as approved and recommended by Facilities Supervisor Ray Carlson.

      M Malloy made a motion to approve the bill as presented. Seconded by R Ravens-Seger **Motion Approved Unanimously.**

   b. **Next Meeting Date –** As needed by the call of the Chairman.

6. **PUBLIC COMMENT -** None

7. **ADJOURN** – T Butler made a motion to adjourn the meeting at 6:44 pm. Seconded by R Ravens-Seger. **Motion Approved Unanimously.**

Respectfully submitted,
James M. Hayden
Committee Chairman