HVAC GRANT BUILDING COMMITTEE MINUTES

East Granby Town Hall Small Meeting Room
Wednesday, July 23, 2025 – 6:45 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby HVAC Grant Building Committee was held on July 23, 2025. Chairman Jim Hayden called the meeting to order at 6:44 pm. In attendance were Committee Members Jim Hayden, Bob Ravens-Seger, Tim Butler, and Mike Malloy.

2. **PUBLIC COMMENT --** None

3. **MINUTES –** Tim Butler made a motion to accept the June 4, 2025 Minutes as presented. Seconded by B Ravens-Seger. **Motion Approved Unanimously**.

4. **Project Update – HVAC/Indoor Air Quality Grant** – Town Facilities Supervisor R Carlson emailed J Hayden that the project is in the process of wrapping up with minor control work. R Carlson anticipates that the project will be completed by the end of the month and that it is running on budget.

5. **NEW BUSINESS**

   a. **Approve Bills –** The following bill was reviewed for approval:

      F & F Mechanical Services LLC 07/01/2025 Requisition for $19,888.98 as approved and recommended by Facilities Supervisor Ray Carlson.

      R Ravens-Seger made a motion to approve the bill as presented. Seconded by M Malloy. **Motion Approved Unanimously.**

   b. **Next Meeting Date –** As needed by the call of the Chairman.

6. **PUBLIC COMMENT -** None

7. **ADJOURN** – T Butler made a motion to adjourn the meeting at 6:50 pm. Seconded by M Malloy. **Motion Approved Unanimously.**

Respectfully submitted,
James M. Hayden
Committee Chairman