HVAC GRANT BUILDING COMMITTEE MINUTES

East Granby Town Hall Small Meeting Room
Wednesday, April 16, 2025 – 6:45 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby HVAC Grant Building Committee was held on April 16, 2025. Chairman Jim Hayden called the meeting to order at 6:47 pm. In attendance were Committee Members Jim Hayden, Bob Ravens-Seger, Tim Butler, and Rick Granger.

2. **PUBLIC COMMENT --** None

3. **MINUTES –** B Ravens-Seger made a motion to accept the February 19, 2025 Minutes as presented. Seconded by T Butler. **Motion Approved –** Hayden, Butler, Ravens-Seger in favor, Granger abstained.

4. **Project Update – HVAC/Indoor Air Quality Grant** – Town Facilities Supervisor R Carlson reports that the project is running on time and budget. Chairman J Hayden said that Mr. Carlson will be invited to the next meeting to review summer plans for the project.

5. **NEW BUSINESS**

   a. **Approve Bills –** The following bills were reviewed for approval:

F & F Mechanical Services LLC 3/01/2025 Requisition	$21,382.62
F & F Mechanical Services LLC 4/01/2025 Requisition	$35,577.15

   R Granger made a motion to approve the bills as presented pending review of the April Requisition by R Carlson. Seconded by T Butler. **Motion Approved Unanimously.**

   b. **Next Meeting Date –** As needed by the call of the Chairman.

6. **ADJOURN** – B Ravens-Seger made a motion to adjourn the meeting at 6:52 pm. Seconded by T Butler. **Motion Approved Unanimously.**

Respectfully submitted,
James M. Hayden
Committee Chairman