# HVAC GRANT BUILDING COMMITTEE MINUTES

**East Granby Town Hall Small Meeting Room**
**Wednesday, February 19, 2025 – 6:30 pm**

1. **CALL TO ORDER** -- A special meeting of the East Granby HVAC Grant Building Committee was held on February 19, 2025. Chairman Jim Hayden called the meeting to order at 6:31 pm. In attendance were Committee Members Jim Hayden, Bob Ravens-Seger, Tim Butler, and Mike Malloy.

2. **PUBLIC COMMENT --** None

3. **MINUTES –** Mike Malloy made a motion to accept the January 22, 2025 minutes as presented. Seconded by Bob Ravens-Seger. **Motion Approved Unanimously**

4. **OLD BUSINESS**

   a. **Project Update – HVAC/Indoor Air Quality Grant** – The Committee Chair reviewed a brief report submitted by Town Facilities Supervisor R Carlson. Some of the highlights from the report are as follows. Mr. Carlson confirmed that the project is on budget and slightly ahead of schedule with a September finish date. He also wrote that: "The project is going well. Technicians concentrated installation of cabinet unit ventilators on February 17 & 18th. Programing control work is ongoing. I am noting a great improvement with the controls. The biggest improvement is eliminating the proprietary items. The school has provided a laptop and all of the school controls are loaded on this device allowing ease of access for authorized users".

5. **NEW BUSINESS**

   a. **Approve Bills –** The following bill was reviewed for approval:

      F & F Mechanical Services LLC $6,975.00

      Bob Ravens-Seger made a motion to approve the bill as listed. Seconded by Tim Butler. **Motion Approved Unanimously.**

   b. **Next Meeting Date –** As needed by the call of the Chairman.

6. **ADJOURN** – Tim Butler made a motion to adjourn the meeting at 6:39 pm. Seconded by M Malloy. **Motion Approved Unanimously.**

Respectfully submitted,
James M. Hayden
Committee Chairman