EAST GRANBY BOARD OF FINANCE
REGULAR MEETING MINUTES
June 17, 2025

1) **Call to order**
A regular meeting of the Board of Finance was called to order by Chairman Jeff Clark at 7:06 PM. Members present were Mike Malloy, Todd Zessin, and Paul Krzykowski.

2) **Public Comment**
None

3) **Additions to Agenda**
None

4) **Acceptance of May 20, 2025 meeting minutes**
A motion was made by Todd Zessin and seconded by Paul Krzykowski to accept the minutes of the May 20, 2025, meeting as presented. **All votes were in favor and the motion carried.**

5) **Communication and correspondence**
Municipal Spending Cap
Income and Expense Penalty Income

6) **New business**
   a) **Discuss and act on Suspense List**
A motion to Approve the Suspense list as presented by the Tax Collector was made by Mike Malloy and seconded by Todd Zessin. **All votes were in favor and the motion carried.**

   b) **Review status of existing capital accounts and recommend closure of completed accounts**
A motion was made by Mike Malloy and seconded by Paul Krzykowski to close the HS Tree Removal, iPad Protective Cases, Class View boards, Seymour Air Conditioning, and High School Stair Nosing capital accounts as recommended by the Board of Education. All monies from the closed accounts ($17,562.31) will be returned to the capital fund. **All votes were in favor and the motion carried.**

A motion was made by Paul Krzykowski and seconded by Mike Malloy to close the Police Body/Car Cameras, FD PPE/EMS/ Rescue Equipment, Ladder Truck Refurbishment, Police Cruiser, Equip Police Cruiser, Ambulance Generator, Saniglase Bathrooms, Carpet Extractor, Sears Facia Wrap, FD Air Packs & Cylinders, and FD Engine 208 Equipment Modernization capital accounts recommended by the Board of Selectmen. All funds from the closed accounts ($14,450.87) will be returned to the capital fund. **All votes were in favor and the motion carried.**

c) Discuss and act on capital requests

A motion was made by Mike Malloy and seconded by Todd Zessin to recommend for town meeting action the appropriation of a sum not to exceed $16,000 from the capital non-recurring fund for a High School Library Knee Wall as recommended by the Board of Education, with any unexpended funds returned to the capital non-recurring fund. **All votes were in favor and the motion carried.**

A motion was made by Mike Malloy and seconded by Paul Krzykowski to recommend for town meeting action the appropriation of a sum not to exceed $10,000 from the capital non-recurring fund for Multi-School Driveway and Parking Lot Crack Repairs as recommended by the Board of Education, with any unexpended funds returned to the capital non-recurring fund. **All votes were in favor and the motion carried.**

d) Discuss and act on General Government budget transfers

A motion made by Mike Malloy and seconded by Paul Krzykowski to approve the General Government year-end line-item transfers of $193,375 as presented by the First Selectman. **All votes were in favor and the motion carried.**

e) Provide guidelines to BoS and BoE for update of five-year capital plans

The BOE and BOS were asked to add FY31 to the 5-year capital plan, and present for the September meeting.

f) Review and Act on new Policy WPCA and General Fund Policy

A motion made by Mike Malloy and seconded by Paul Krzykowski to approve the new Policy entitled WPCA and General Fund Policy. **All votes were in favor and the motion carried.**

7) Monthly reports

a) Financial

Since the Treasurer is not in attendance the report will be reviewed at the next meeting. The motion to accept the General Government and Board of Education Financials as presented was made by Mike Malloy and seconded by Paul Krzykowski **All votes were in favor and the motion carried.**

8) Public Comment

9) Adjourn

A motion was made by Mike Malloy and seconded by Todd Zessin to adjourn the meeting at 8:03PM p.m. **All votes were in favor and the motion carried.**

Respectfully Submitted,
Jeff Clark, Board of Finance Chair