Town Council Meeting Agenda

Anthony C. Harrington, Mayor
Cindi A. Lloyd, Deputy Mayor
Darrell Goodwin
Elizabeth A. Waterhouse
Joseph P. Merritt
Michael J. Oliver
Shamar A. Mahon
Suzette DeBeatham-Brown
Todd E. Cooper

Monday, August 24, 2026, 7:00 pm
Town Hall – Council Chambers • 800 Bloomfield Avenue, Bloomfield, CT 06002

PLEASE NOTE: This meeting of the Town of Bloomfield will be held in a hybrid format. This means that you can attend in person, by using the Zoom link below, or by viewing the meeting via YouTube

https://bloomfieldct.zoom.us/webinar/register/WN_iqkYiRHyROCAdrnmQv4oKw

YouTube:

https://youtube.com/live/Qd6p_4J0Aj4?feature=share

AGENDA

I. Pledge of Allegiance

II. Roll Call

III. Announcements and Presentations

A. Presentation by Public Works - Maple Avenue Traffic Calming Project

IV. Citizens' Statements and Petitions

Statements by members of the public may be oral or written and shall start with the speaker's name and address and shall continue for no longer than three (3) minutes, unless permitted by the Mayor or councilor presiding.

V. Report from Council Subcommittees

A. Governance, Policy & Economic Development – Mayor Anthony Harrington

B. Finance, Budget, Audit & Bonding – Deputy Mayor Cindi Lloyd

C. Public Health, Safety & Environment – Councilor Todd Cooper

D. Education, Workforce, Youth Development & Community Services – Councilor Michael Oliver

E. Committee on Committees – Councilor Darrell Goodwin

VI. Council Business

Consent Agenda:

A. Approval of Minutes:
- Monday, July 27, 2026

B. Consider and Take Action Regarding Tax Refunds

C. Consider and Take Action Regarding the Appointment of the Committee on Committees Recommended Candidate for the Board of Education Vacancy

Old Business

2027-03: Consider and Take Action Regarding the Request to Extend the Submission Deadline for the Charter Revision Commission's Draft Report to the Town Clerk

New Business

2027-04: Consider and Take Action Regarding the Request for a Proposed Revision of Building Permit and Land Use Application Fees

VII. Report from the Town Manager

VIII. Report from the Mayor

IX. Council Comments

X. Executive Session

A. Update on Pending Claims and Litigation

i. Los Cabos II Equity LLC vs Wong, Et. Al.

ii. Kirton, Rickford vs Wong, Et. Al. (Referendum Suit)

iii. Town of Bloomfield, CT vs Bolden-Barrett, Valerie

iv. Town of Bloomfield, CT vs Dunn, Marie

v. Town of Bloomfield, CT vs FOIC and Kirton Superior Administrative Court Appeal

vi. Berman, Robert Et. Al. vs Schwapp, Alvin Et. Al.

B. Personnel Matter Discussion:

i. Town Manager's Performance Evaluation Discussion

XI. Adjournment

CONSENT AGENDA ITEMS

Consent Agenda

A. Approval of Minutes
   - July 27, 2026
B. Consider and Take Action Regarding Tax Refunds
C. Consider and Take Action Regarding the Appointment of the Committee on Committees Recommended Candidate for the Board of Education Vacancy

Minutes not yet approved.
Approval and any edits to be made in succeeding minutes.

BLOOMFIELD TOWN COUNCIL

There was a regular meeting of the Bloomfield Town Council held on Monday, July 27, 2026, at 7:00 p.m. in a hybrid meeting style. The in-person meeting location was Bloomfield Town Hall Council Chambers, 800 Bloomfield Avenue, Bloomfield, CT, and the virtual location was via Zoom.

Councilors present: ***In-Person:*** Mayor Harrington, Councilor(s), Oliver, Cooper, Waterhouse, Merritt, DeBeatham-Brown, Mahon, and Goodwin ***via Zoom:*** Councilor(s) Deputy Mayor Lloyd.

Councilors absent: None

Also present were: ***In-Person***—Latonia Tabb, Clerk of Council; Warren Plummer, Director of IT; India Rodgers, Director Operations & Communications, ***via Zoom:*** Alvin D. Schwapp, Jr., Town Manager, Andrew Crumbie, Town Attorney, Darrell Hill, Director of Finance, Annatouchur Kingland, Senior Administrative Assistant

The meeting was called to order at 7:01 p.m.

Mayor Harrington opened the meeting with an apology to residents for the Town Councilors conduct at the prior Council meeting and accepted responsibility for maintaining decorum. He emphasized respectful, orderly, and fact-based Council discussions, including recognition by the Chair before speaking, limiting members to one opportunity to speak per motion or topic, and refraining from addressing residents during public comment.

Mayor Harrington reviewed procedures for citizen petitions, noting that requests for Council action must be submitted in writing and cannot be acted upon at the meeting at which they are presented. He also reminded Council members of the two-minute limit for Council comments, the prohibition against personal attacks and revisiting prior agenda items, and the potential consequences for repeated violations of meeting conduct rules.

Announcements and Presentations

A. Appointment of Town Council Liaison to Youth Adult Council

Mayor Harrington announced that the five-member Charter Revision Committee had reconvened under the leadership of Joseph Suggs. He also announced Councilor Michael Oliver's appointment as Town Council Liaison to the Youth Adult Council. There was no vote needed.

Citizens' Statements and Petitions

Statements by members of the public may be oral or written and shall start with the speaker's name and address and shall continue for no longer than three (3) minutes, unless permitted by the mayor or councilor presiding.

1. Robert Berman, 8 Hiram Lane, questioned the Town Council regarding its responsibility to establish goals and objectives for the Town Manager and conduct an annual performance evaluation. He noted that the current Town Manager was hired in March 2024 and began serving in May 2024, yet, to his knowledge, no formal goals or evaluation have been completed. Mr. Berman expressed concern that the lack of evaluation may be intentional due to potential dissatisfaction with the Town Manager's performance. He urged the Council to fulfill its oversight responsibilities and utilize previously established evaluation tools and goals as guidance.

2. Mark Sanderson, 17 Oak Lane, spoke regarding the proposed BATV funding. He stated that he researched community use of BATV by speaking with residents and reviewing local social media but could not identify anyone who had used the service. Mr. Sanderson questioned the need for continued funding given that Town meetings are now available live and on demand through YouTube. Mr. Sanderson also expressed concern that viewership data was not readily available and urged the Council to reconsider the funding, particularly given the Town's financial constraints.

3. Gail Riley, 8 Maple Ave., questioned the need and urgency of the proposed BATV funding, citing concerns about its community use, relocation from Carmen Arace Middle School, and the associated costs. She also questioned the proposed $7,500 allocation to the Chamber of Commerce, stating that the organization appeared to have requested office space rather than funding. Ms. Riley further requested accountability regarding prior Town funding provided to the Farmers' Market and emphasized the need for appropriate financial oversight.

4. Pat Davis, 4 Lisa Lane questioned whether the Council had been informed of and would be held accountable to the mayor's expectations regarding meeting decorum. She expressed frustration with ongoing Council disagreements and the lack of action on concerns repeatedly raised by residents. Mrs. Davis also questioned the need for the Charter Revision Committee and urged Council members and residents to work collaboratively toward a concrete plan for addressing the Town's ongoing issues.

5. Laura Pallandre, 6 Nutmeg Lane, manager of the Farmers' Market, clarified that the market received $30,000 in its first year, which supported coupons, a composting pilot program, and administrative costs. She stated that subsequent funding was primarily used to reimburse farmers who accepted market coupons, with minimal additional expenses. Ms. Pallandre emphasized the market's role in bringing residents together and encouraged a more constructive, community-focused approach.

6. Catherine Harger, 26 Guernsey Rd., spoke in support of the Farmers' Market, emphasizing its role in bringing residents together, fostering relationships, and encouraging collaboration. She shared that her daughter participates in the market and described it as an important community space where residents can connect, exchange ideas, and support one another. Ms. Harger urged

the Council to find a funding solution that supports both the financial needs of the Town and the community relationships the market provides.

7. Erin Barringer, 28 Kennmore Rd., expressed support for the Farmers' Market but stressed the need for appropriate checks and balances before providing Town funding. She supported assisting community organizations while emphasizing accountability. Mrs. Barringer also announced a community fundraising event to benefit Bloomfield teachers and Interval House. She raised concerns about the timeline for the Charter Commission, noting that the process could extend into 2027, and expressed disagreement with the timing of certain fourth-quarter transfers and FY 2027 funding requests. Finally, she urged the Finance Subcommittee to reschedule canceled meetings given outstanding fiscal year financial matters and the need for year-end review.

8. Wendy Wiliams, 48 Gabb Rd., supports the Farmers' Market, but questioned the proposed $30,000 in funding if it is primarily used for vouchers. She recommended expanding the market to include more local farmers and vendors, reconsidering the Saturday morning schedule, and relocating it to a more visible central location such as the Town Green or Town Hall to increase participation and community access.

9. Tanica Thompson, 147 Andover St., Hartford, CT., a farmer and vendor at the Bloomfield Farmers' Market, spoke in support of the market and the voucher program. She stated that the market provides residents with access to fresh, local produce while helping farmers generate income. Thompson noted that the voucher program could also incentivize additional farmers to participate and supported the proposed $30,000 in funding to expand vendor participation and strengthen the market.

10. (online) Rickford Kirton, Bloomfield - emphasized the need for a formal Town policy and consistent process for providing taxpayer funding to nonprofit organizations. He noted that the Town has previously provided funding to various organizations without a clear application or evaluation process and questioned how future funding requests would be handled fairly. Mr. Kirton stated that he supports the work of the Farmers' Market and other community organizations but believes funding should require documentation demonstrating how funds will be used and the effectiveness of the organization's programs. He urged the Council to establish clear policies and accountability measures before approving additional taxpayer-funded allocations.

Council Business

Consent Agenda:

A. Approval of Minutes

- Monday, July 13, 2026- Regular Meeting
- Monday, June 30, 2026- Special Meeting
- Monday, June 22, 2026- Regular Meeting

It was moved by Councilor DeBeatham-Brown, seconded by Councilor Cooper and voted unanimously to approve the consent agenda.

Old Business

2026-73: Discussion and Possible Action Regarding the Appropriation of Unassigned Fund Balance to the FY2027 Budget for Bloomfield Access Television (BATV)

It was moved by Deputy Mayor Lloyd, seconded by Councilor Cooper and voted unanimously to open discussion.

Councilors DeBeatham-Brown and Mahon questioned why BATV's relocation costs were not included in the FY 2027 budget, noting that discussions about the move began well before the current budget was adopted. Councilor Mahon also called for a formal process and accountability measures for evaluating organizational funding requests before taxpayer funds are approved.

Councilor Merritt supported providing BATV with $20,000 toward its estimated $61,000 relocation cost, noting that most of the funding had been secured elsewhere and that BATV provides valuable community services. He supported developing a funding policy but did not want the current request delayed.

Mayor Harrington stated that BATV had secured approximately $40,000, with the Town considering additional funding. He noted that an MOU would provide financial oversight and facilitate vendor payments, while emphasizing BATV's community value and plans to expand youth podcast training.

Deputy Mayor Lloyd supported the funding, noting BATV's broader reach through Roku, its app, YouTube, and other platforms, and expressed confidence in the MOU as a financial safeguard.

It was moved by Councilor Cooper, seconded by Deputy Mayor Lloyd and voted to call the question.

VOTE: AYE: T. Cooper, M. Oliver, S. DeBeatham-Brown, D. Goodwin, J. Merritt, E. Waterhouse, C. Lloyd, A. Harrington

NAY: S. Mahon

ABSTAIN: NONE

Motion passes 8-1-0

It was moved by Councilor Cooper, seconded by Deputy Mayor Lloyd and voted to adopt the Appropriation of Unassigned Fund Balance to the FY2027 Budget for Bloomfield Access Television (BATV)

VOTE: AYE: T. Cooper, M. Oliver, J. Merritt, E. Waterhouse, C. Lloyd, A. Harrington

NAY: S. DeBeatham-Brown, S. Mahon, D. Goodwin

ABSTAIN: None

Motion pass 6-3-0

RESOLUTION

WHEREAS, the Town Council desires to provide funding in the Fiscal Year 2027 budget from the Unassigned Fund Balance for the relocation of Bloomfield Access Television (BATV) from its current location in Bloomfield Public Schools to the Alvin & Beatrice Wood Human Services Center located at 330 Park Avenue.

BE IT RESOLVED, THAT in accordance with Section 307 of the Town of Bloomfield Charter, the Fiscal Year 2027 Adopted Budget is amended to add $15,000 from the Unassigned Fund Balance.

BE IT FURTHER RESOLVED, THAT the Fiscal Year 2027 Adopted Budget for Operations & Communications is amended to increase expenditures as shown below:

Department		Amount
0121	Operations & Communications	$15,000
	(52231-Other Contractual Services)	

2026-74: Discussion and Possible Action Regarding the Appropriation of Unassigned Fund Balance to the FY2027 Bloomfield Chamber of Commerce

It was moved by Councilor Oliver, seconded by Councilor Cooper and voted unanimously to open the floor for discussion.

Councilor Mahon questioned the proposed $7,500 allocation to the Chamber of Commerce, seeking clarification on who initiated the funding, how the amount was determined, and its intended purpose. He noted that the Chamber had not directly requested the funds and emphasized the need for a clear process and accountability.

Councilor Merritt supported the funding, citing the Chamber's role in economic development and supporting local businesses. Councilor Goodwin supported establishing a consistent process for evaluating such funding requests. Councilor DeBeatham-Brown opposed the allocation, citing the lack of a formal request, reporting requirements, and accountability for taxpayer funds.

Deputy Mayor Lloyd supported the funding, emphasizing the Chamber's role in business development and potential economic benefits to the Town. Mayor Harrington stated that he initiated the funding discussion after learning of the Chamber's need for space and additional support. Finance Director Hill clarified that the $7,500 allocation would be part of the proposed FY 2027 budget amendment funded through unassigned fund balance.

There was further discussion on this item with Councilors. It was moved by Councilor Goodwin, seconded by Councilor DeBeatham-Brown and voted to call the question.

VOTE: AYE: S. DeBeatham-Brown, T. Cooper, M. Oliver, J. Merritt, C. Lloyd, A. Harrington E. Waterhouse, D. Goodwin

NAY: S. Mahon

ABSTAIN: None

Motion pass 8-1-0

It was moved by Councilor Cooper, seconded by Councilor Oliver and voted to adopt the Appropriation of Unassigned Fund Balance to the FY2027 Bloomfield Chamber of Commerce

VOTE: AYE: T. Cooper, M. Oliver, J. Merritt, C. Lloyd, A. Harrington

NAY: S. DeBeatham-Brown, S. Mahon, E. Waterhouse, D. Goodwin

ABSTAIN: None

Motion pass 5-4-0

RESOLUTION

WHEREAS, the Town Council desires to provide additional funding in the FY2027 budget from the Unassigned Fund Balance to support the Bloomfield Chamber of Commerce's engagement and support of the Town's business community.

BE IT RESOLVED, THAT in accordance with Section 307 of the Town of Bloomfield Charter, the Fiscal Year 2027 Adopted Budget is amended to add $7,500 from the Unassigned Fund Balance.

BE IT FURTHER RESOLVED, THAT the Fiscal Year 2027 Adopted Budget for Operations & Communications is amended to increase expenditures as shown below:

Department		Amount
0121	Operations & Communications	$7,500
	(52231-Other Contractual Services)	

2026-75: Discussion and Possible Action Regarding the Appropriation of Unassigned Fund Balance to the FY2027 Bloomfield Farmer's Market

It was moved by Councilor Oliver, seconded by Councilor Cooper and voted unanimously to table this item for discussion.

2027-02: Consider and Possible Action on Removal of Zoning Board of Appeals (ZBA) Alternate

Mayor Harrington opened discussion noting it is reported that Ms. Vivilyn Smith verbally resigned from her ZBA position on March 26 and did not submit a written resignation as required by the Connecticut General Statutes, Chapter 97, Section 7-103.

It was moved by Councilor Cooper, seconded by Councilor Oliver and voted unanimously to move that Vivilyn Smith to be removed as an Alternate on the Zoning Board of Appeals for failing to perform responsibilities as a ZBA Alternate member.

Report from Town Manager

Mr. Alvin D. Schwapp Jr., Town Manager provided updates on leadership transitions, recruitment, FY 2028 budget development, audits, economic development, and upcoming events. Transition planning is underway to maintain continuity following staff retirements, while recruitment continues for several open positions.

Town Manager Schwapp outlined a multi-phase FY 2028 budget process that will include departmental reviews, potential 5% and 10% reductions, a staffing assessment, Council guidance, and input from a Blue-Ribbon Budget Development Team, with a proposed budget expected in December.

Finance Director Darrell Hill reported that the FY 2025 audit is underway following submission of the trial balance and supporting documentation, with completion anticipated by September or October. The Town has received a state non-compliance notice due to the audit delay and is preparing a response. FY 2026 closeout is underway, with the audit targeted for completion by March 2027.

Town Manager Schwapp also reported progress on the Town Center Development RFP, 800 Cottage Grove Road, and the economic development discussions with Cigna. He encouraged Council to provide budget guidance by September and announced his upcoming vacation, during which Deputy Town Manager Sharon Tai-Williams will oversee operations.

Council Comments

Mayor Harrington

Mayor Harrington reported that three Bloomfield High School students, Daniel Anton Bernard, Yanika Johnson, and Anastasia Harrison, received $500 scholarships from Composite Lodge No. 22. The Lodge also raised an additional $500 for school supplies, which will be managed through the Department of Human Services and provided an update on the Town's CIF grant proposal. The project is expected to generate significant additional tax revenue and more than $85 million in private investment, while CIF funding would support public improvements. The mayor encouraged continued support for the proposal.

Mayor Harrington also reported on discussions regarding a regional collaboration initiative involving tourism, homelessness, and transportation coordinators. The proposed regional effort would provide shared services among participating municipalities, with Bloomfield's potential contribution estimated at approximately $17,900.

S. DeBeatham-Brown

Councilor DeBeatham-Brown emphasized her commitment to making informed decisions, representing all residents, and ensuring taxpayer funds are used responsibly. She apologized for the previous meeting and called for the Council to put residents first through greater collaboration, communication, and community-led solutions.

Councilor DeBeatham-Browm stressed that each Councilor has an equal voice under the Town Charter and encouraged caucuses and more opportunities for Council discussion. She also expressed concern about limited Council speaking time and acknowledged the need for the Council to provide clearer guidance to the Town Manager.

D. Goodwin

Councilor Goodwin stated that performance management and accountability are being addressed and supported by establishing a clear process for feedback and commended Councilors DeBeatham-Brown and Mahon for organizing a community forum and encouraged additional forums with businesses and faith communities. Councilor Goodwin urged residents to participate in Council and committee meetings so Councilors can hear directly from the broader community and foster more meaningful dialogue beyond social media.

M. Oliver

Councilor Oliver Councilor Oliver confirmed that performance reviews are being actively considered and that he has been reviewing the materials provided, including proposals from Councilors Cooper and Goodwin.

T. Cooper

Councilor Cooper acknowledged the concerns regarding the Council's recent meeting, apologizing for any role he may have played, and emphasized the importance of proper behavior and decorum. He encouraged residents to reach out and stressed his commitment to listening to their concerns and supported establishing clear processes while addressing immediate community needs, noting that compassion and accountability can coexist. Councilor Cooper recognized that disagreements are part of the Council's work and thanked residents for continuing to hold the Council accountable.

E. Waterhouse

Councilor Waterhouse stated- no comment

J. Merritt

Councilor Merritt apologized for losing his temper and speaking out of turn at the previous meeting, emphasizing the importance of decorum and following Council procedures so the Council can effectively conduct its business. He also stressed the need to begin planning early for the FY 2028 budget, noting that the Town cannot afford another significant budget increase and that Council should identify strategies now to control spending and keep taxes down.

S. Mahon

Councilor Mahon apologized to residents for his role in the previous meeting's disruption and acknowledged that strong emotions and advocacy can sometimes interfere with productive Council proceedings. He expressed a commitment to moving forward constructively and maintaining decorum.

He also emphasized that each Councilor has one equal vote and voice and stressed the importance of receiving complete and direct answers to questions so Council members can make informed decisions and effectively represent residents.

Deputy Mayor Lloyd

Deputy Mayor Lloyd agreed that the disrespect and conflict among Council members must end, acknowledging that the Council's conduct has negatively affected the Town's reputation and public confidence. Deputy Mayor called for a genuine reset, mutual respect, and accountability among Council members, including addressing personal offenses directly emphasizing that apologies must be followed by meaningful action and collaboration, rather than empty words, and encouraged residents to continue providing feedback, criticism, and support as the Council works to improve its effectiveness.

Mayor Harrington apologized again for the previous meeting's lack of decorum and expressed confidence in the Council's ability to improve communication, collaboration, and conduct. He emphasized the Council's responsibility to serve the community both inside and outside the Council chambers and committed to sharing his meeting expectations with Council members and exploring how they could communicate with the public.

ADJOURNMENT

It was moved by Councilor Mahon, seconded by Councilor Waterhouse and voted unanimously to adjourn at 9:06 p.m.

RESOLUTION

WHEREAS, the Town Council desires to provide funding in the Fiscal Year 2027 budget from the Unassigned Fund Balance for the relocation of Bloomfield Access Television (BATV) from its current location in Bloomfield Public Schools to the Alvin & Beatrice Wood Human Services Center located at 330 Park Avenue.

BE IT RESOLVED, THAT in accordance with Section 307 of the Town of Bloomfield Charter, the Fiscal Year 2027 Adopted Budget is amended to add $15,000 from the Unassigned Fund Balance.

BE IT FURTHER RESOLVED, THAT the Fiscal Year 2027 Adopted Budget for Operations & Communications is amended to increase expenditures as shown below:

Department		**Amount**
0121	Operations & Communications	$15,000
	(52231-Other Contractual Services)	

RESOLUTION

WHEREAS, the Town Council desires to provide additional funding in the FY2027 budget from the Unassigned Fund Balance to support the Bloomfield Chamber of Commerce's engagement and support of the Town's business community.

BE IT RESOLVED, THAT in accordance with Section 307 of the Town of Bloomfield Charter, the Fiscal Year 2027 Adopted Budget is amended to add $7,500 from the Unassigned Fund Balance.

BE IT FURTHER RESOLVED, THAT the Fiscal Year 2027 Adopted Budget for Operations & Communications is amended to increase expenditures as shown below:

Department		Amount
0121	Operations & Communications	$7,500
	(52231-Other Contractual Services)	

TOWN OF
BLOOMFIELD
CONNECTICUT

DEPARTMENT OF FINANCE
TAX COLLECTOR'S OFFICE

To: Alvin D. Schwapp, Jr., *Town Manager*
Sharron L. Tai-Williams, *Deputy Town Manager*

From: Ashley A. DeJesus, CCMC, CCMO, *Tax Collector*

Through: Darrell V. Hill, *Director of Finance*

Copy: Donna J. Stewart, *Deputy Director of Finance*
Teresa A. Blesso, CCMC, CCMO, *Deputy Tax Collector*

Re: **August 2026 Tax Refunds**

Date: August 13, 2026

The attached requests for property tax refunds are submitted for your review and approval in accordance with Section 12-129 of the Connecticut General Statutes.

Shown below are the reasons for the refunds above $1,000.00:

- Honda Lease Trust is due to multiple vehicles being sold.
- Ryder Truck Rental is due to multiple vehicles being sold.
- Cotality is due to multiple overpayments.

August 2026 Tax Refunds

Customer Name	List Number	Amount Refunded
Aiello, Louis	2025-03-0050176	$21.91
Arora, Munish	2025-01-0005395	336.26
Atkins, Christina	2025-03-0050756	247.31
Beckford, Bryan and Ann Marie	2025-03-0051215	124.41
Castineiras, Mary	2025-03-0052879	42.91
Clothakis, Paula	2025-03-0053290	14.74
Cotality	2025-01-0009203	3664.74
Cronin, Sean	2025-03-0053770	48.76
Dingle Equipment	2024-03-0054425	85.27
Dodd, Mark	2025-03-0054576	6.23
Fairview Architectural LLC	2025-02-0040507	123.26
Giraud, Omaira	2025-03-0056487	43.04
Hernandez, Jasmine	2025-03-0057983	44.99
Honda Lease Trust	2025-03-0058296	698.41
Honda Lease Trust	2025-03-0058290	530.24
Honda Lease Trust	2025-03-0069594	161.39
Hudnall, Wiiliam and Mary	2025-03-0058458	6.10
Hyundai Lease Titling Trust	2025-03-0058648	43.82
James, Solon Dyan	2025-03-0058930	179.61
Kuray, Samantha	2025-03-0059977	32.78
Lindo, Jerome	2024-03-0060254	62.94
McMillan, Henry	2024-03-0061350	37.13
Millette, Kenneth L	2025-03-0062021	15.61
Murray, Marilyn	2025-03-0062580	13.01
Neistein, Susan	2025-03-0062782	41.29
Nissan Infiniti	2024-03-0062604	169.61
Persaud, Prabhu	2025-03-0063714	88.19
Rex Tech Services LLC	2025-03-0064432	10.81
Rodriguez, Angel L	2024-03-0064486	158.98
Ryder Truck Rental	2024-03-0065109	4705.54
Rudnicki, Robert	2025-03-0065147	105.36
Samuels, Miguel	2025-03-0065661	14.94
Sandstrom, Harald	2025-03-0065695	50.31
Scott, Bradley	2025-03-0065967	29.44
Sener, Marisela	2025-03-0066036	285.97
Smith, Stephan	2022-03-0066162	462.23
THC Drink Co	2025-02-0043042	468.75
Toyota Lease Trust	2024-03-0067350	684.58
		$13,860.87

TOWN OF
BLOOMFIELD
CONNECTICUT

OPERATIONS & COMMUNICATIONS

MEMO

To: Alvin Schwapp, Town Manager

Cc: India Rodgers, Director of Operations and Communications
Latonia Tabb, Clerk of Council
Dr. Tracy Youngberg & Lynette Easmon, Bloomfield Board of Education
Dwight Bolton, Republican Town Committee

From: Lynn Weisel, Recording Secretary

Date: August 19, 2026

Subject: Committee on Committees Appointment Recommendation for Board of Education Vacancy

---

BACKGROUND:

A vacancy on the Board of Education was created on 7/9/26 by the resignation of a Board of Education Member from the Republican party.

Pursuant to the Bloomfield Town Charter, Chapter II, Section 203, any vacancy in an elective town office must be filled within sixty (60) days of its occurrence. The Charter further provides that when the vacating member was elected as a member of a political party, the appointment to fill the unexpired term must be a member of the same political party.

As the vacancy was official on 7/9/26, the deadline to fill the position is 9/7/26.

APPLICANTS:

There is only one applicant for the current Board of Education vacancy: Mr. Robert Ike. His application is attached.

Mr. Ike is a member of the Republican party, and was recommended for appointment by the Republican Town Committee. Additionally, Mr. Ike interviewed with Committee on Committees on 8/13/26, and the Committee voted unanimously on 8/13/26 to recommend him for appointment.

MOTION:

Should Town Council wish to appoint Mr. Ike to the Board of Education, the following motion would be in order:

"Move to appoint Robert Ike to the Board of Education for a term ending 11/8/27."

Print

Boards & Commissions Interest Form - Submission #1311

Date Submitted: 7/8/2026

Thank you for your interest in serving as a volunteer on a Town of Bloomfield Board or Commission.

See a summary of the Boards and Commissions in Bloomfield.

Please note - this form is for **first-time applicants** to a Board or Commission. If you are applying for reappointment to a Board or Commission, please fill out the Reappointment Request Form.

You may also print out the application form (PDF) and mail or drop it off at the Town Clerk's office at Town Hall (800 Bloomfield Avenue). All online forms are automatically routed to the Town Clerk's office for processing. The Town Clerk then passes the forms on to the Town Council sub-committee, Committee on Committees, and they will be in touch with you regarding next steps.

First Name*

robert

Last Name*

ike

Email Address*

Address*

City*

Bloomfield

State*

CT

Zip Code*

06002

Phone Number*

Political Affiliation*

Republican

Board or Commission for which you would like to be considered*

Board of Education

Each Board and Commission has its own meeting schedule and time commitments. Are you able to commit at least 2 hours per month to attend regular meetings? Do you have any current conflicts that would prevent you from attending monthly meetings, approximately one evening per month?*

Yes. No.

Many Boards and Commissions do not require any specific experience and are primarily looking for dedicated volunteers. If you have any experience, education, interest or other background information that may be relevant to the particular Board/Commission you are interested in please share it here:*

I am a graduate of Morehouse College BA Atlanta, Ga and Yale University MAR New Haven, Ct. I retired after 35 years as a Rights of Way Assistant Director/Principal Property Agent with the State of Connecticut Department of Transportation Governmental Condemning Authority. I presently serve as one of the elected Elections Administrator (Registrar of Voters) for the Town of Bloomfield. I have served as an elected official for the following offices in the Town of Bloomfield: Town Council, Board of Education, Alternate Zoning Board of Appeals and Library Board of Trustees. I presently serve and have served on the Fair Rent Commission, Public Works Building Committee, Library Building Committee, Public Arts Commission, Beautification Commission, Bloomfield Housing Authority, Carmen Arace School Building Committee, Bloomfield High School Building Committee and Chairman of the Bloomfield Republican Town Committee. The State level: Commissioner State of Connecticut Commission on Equity and Opportunity and Commissioner State of Connecticut African Affairs Commission.

Please share why you are interested in serving on this Board or Commission:*

I served 25+- years as an elected member of the Bloomfield Board of Education. I will continue to press for a rigorous academic school environment. I am a team player and leader.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you?*

No. I was a 25+- year member of the BOE.

Please list any other Boards/Commissions you would like to learn more about during your interview.

Housing Authority.

Is there anything else that you would like to share with us?

The Town's continued support of the Bloomfield Public Schools.

TO: Town Councilors

FROM: Alvin D. Schwapp, Jr., Town Manager AWS

DATE: August 20, 2026

RE: FY 2027-03: REQUEST TO EXTEND THE SUBMISSION DEADLINE FOR THE CHARTER REVISION COMMISSION'S DRAFT REPORT TO TOWN CLERK

This item was placed on the August 10, 2026, Town Council Agenda, referencing the request to extend the submission deadline for the Charter Revision Commission's Draft Report to the Town Clerk. The item was tabled to be followed up at a future Town Council Agenda.

Should the Town Council wish to move forward, the following motion would be in order:

Move to adopt the Resolution to Extend the Submission Deadline for the Charter Revision Commission's Draft Report to Town Clerk.

.

CHARTER REVISION COMMISSION TIMELINE OUTLINE

Town of Bloomfield, Connecticut

Resolution to Appoint Commission Adopted: January 12, 2026
Charter Revision Commission Appointed: February 2, 2026
Draft Report Due to Town Council: January 30, 2027
Prepared: August 6, 2026
Expected Ballot Date: November 3, 2027

I. INITIATION AND COMMISSION APPOINTMENT PHASE (COMPLETED)

A. Initiation by Town Council Resolution — January 12, 2026

1. The Bloomfield Town Council (appointing authority) adopted a resolution to initiate charter revision by two-thirds vote of the entire membership of the appointing authority.
2. This action initiated the charter revision process under Connecticut General Statutes §§ 7-188 through 7-193.

B. Commission Appointment — February 2, 2026

1. **Statutory Deadline:** Within thirty days after charter revision action was initiated (deadline was February 11, 2026).
2. The Town Council appointed the Charter Revision Commission on February 2, 2026,
3. The appointing resolution directed the commission to consider specific recommendations and specified that the draft report shall be submitted by May 11, 2026. The appointing authority will later amend that date to January 30, 2027.
4. **Statutory Maximum for Draft Report:** The commission has up to sixteen months from the date of appointment to submit its draft report (statutory maximum deadline would be June 2, 2027), but the Town Council will set an earlier deadline of January 30, 2027.

II. COMMISSION WORK PHASE (IN PROGRESS)

A. Commission Commences Work — February 2026

1. The commission shall proceed to draft charter amendments.

B. Initial Public Hearing — Required Before Substantive Work Begins

1. **Statutory Requirement:** The commission must hold at least one public hearing prior to the beginning of any substantive work on charter amendments.
2. **Recommended Timing:** August through October 2026 to allow public input before drafting begins.

C. Drafting Period — February 2026 through January 2027

1. The commission shall draft charter amendments, considering recommendations directed by the Town Council and any other items the commission deems desirable or necessary.
2. The commission must comment in its reports on each recommendation it has been directed to consider.

D. Second Public Hearing — After Draft Report Completed But Before Submission

1. **Statutory Requirement:** The commission must hold at least one public hearing after the draft report has been completed but not submitted to the Town Clerk.
2. **Recommended Timing:** Early January 2027, before January 30, 2027, draft report submission deadline.
3. After this hearing, the commission may amend the draft report.

E. Additional Public Hearings — As Deemed Necessary

1. The commission may hold such other public hearings as it deems necessary.

III. DRAFT REPORT SUBMISSION AND TOWN COUNCIL REVIEW PHASE

A. Draft Report Submission to Town Clerk — January 30, 2027

1. **Deadline:** January 30, 2027 (as specified by Town Council resolution).
2. The commission shall submit its draft report, including the proposed charter amendments, to the Town Clerk, who shall transmit the report to the Town Council.
3. The report must comment on each recommendation the commission has been directed to consider and on such other changes or items.

B. Town Council Public Hearings on Draft Report — Deadline: March 16, 2027

1. **Statutory Requirement:** The Town Council must hold at least one public hearing on the draft report and shall hold its last hearing not later than forty-five days after the submission of the draft report to the Town Clerk.
2. **Calculation:** January 30, 2027 + 45 days = March 16, 2027 (last public hearing deadline).

C. Town Council Recommendations to Commission — Deadline: March 31, 2027

1. **Statutory Requirement:** Not later than fifteen days after its last hearing, the Town Council shall make recommendations to the commission for such changes in the draft report as it deems desirable.
2. **Calculation:** March 16, 2027 (last hearing) + 15 days = March 31, 2027.
3. **Alternative — No Recommendations:** If the Town Council makes no recommendations for changes in the draft report to the commission within the fifteen-day period, the report of the commission shall be final and the Town Council shall act on the report.

IV. COMMISSION FINAL REPORT PHASE

A. Commission Consideration of Town Council Recommendations

1. If the Town Council makes recommendations, the commission shall confer with the Town Council concerning any such recommendations and may amend any provisions of the proposed charter amendments in accordance with such recommendations, or the commission may reject such recommendations.

B. Final Report Submission — Deadline: April 30, 2027

1. **Statutory Requirement:** The commission shall make its final report to the Town Council not later than thirty days after receiving recommendations.
2. **Calculation:** March 31, 2027 (recommendations received) + 30 days = April 30, 2027.
3. **If No Recommendations Made:** The draft report becomes the final report, and the Town Council shall act on it.

V. TOWN COUNCIL FINAL ACTION PHASE

A. Town Council Vote on Final Report — Deadline: May 15, 2027

1. **Statutory Requirement:** Not later than fifteen days after receiving the final report, the Town Council, by a majority vote of its entire membership, shall either approve the proposed charter amendments or reject the same or separate provisions thereof.
2. **Calculation:** April 30, 2027 (final report received) + 15 days = May 15, 2027.
3. **If Draft Report Is Final (No Recommendations):** Town Council votes within fifteen days after January 30, 2027, which would be February 14, 2027.

B. If Town Council Rejects Charter Amendments — Petition for Referendum

1. **Statutory Requirement:** Not later than forty-five days after a vote of the Town Council to reject, a petition for a referendum signed by not less than ten percent of the electors may be presented to the Town Council.
2. The petition must be filed and certified in accordance with the provisions of section 7-188.

VI. PUBLICATION AND REFERENDUM PHASE

A. Publication Requirement — Deadline: June 14, 2027

1. **Statutory Requirement:** Not later than thirty days after approval by the Town Council or the certification of a referendum petition, the proposed charter amendments must be published.
2. **Calculation (if Town Council approves on May 15, 2027):** May 15, 2027 + 30 days = June 14, 2027.
3. **Publication Options:**
    a. The proposed charter amendments shall be published in full at least once in a newspaper having a general circulation in the municipality, or
    b. The portion of the charter being amended shall be published at least once in a newspaper having a general circulation in the municipality with a notice that a complete copy of the charter and amendment is available in the Town Clerk's office and that a copy shall be mailed to any person who requests a copy.

B. Referendum

1. **Referendum Date Determination:** The Town Council shall, by a majority vote of its entire membership, determine whether the proposed charter amendments shall be submitted to the electors for approval or rejection at a regular election or at a special election.
2. **Statutory Deadline for Holding Referendum:** The referendum shall be held not later than fifteen months after either the approval by the Town Council or the certification of a petition for a referendum.
3. **Calculation (if Town Council approves on May 15, 2027):** May 15, 2027 + 15 months = August 15, 2028 (outer deadline for referendum).
4. **Referendum Timing Under General Law:** Unless otherwise provided by the town charter, a referendum may be held on such date as the Town Council shall determine or not earlier than the thirtieth day following the day upon which the Town Clerk, upon instruction from the Town Council, issues a warning by publishing a notice in a newspaper having a general circulation in the municipality.
5. **Warning/Notice:** The Town Clerk shall issue a warning for the referendum by publishing notice in a newspaper having general circulation in the municipality.
6. **Ballot Format:** The vote shall be taken by a "Yes" and "No" vote, with the designation "Shall (here insert the question or proposal, followed by a question mark)".
7. **Approval:** If a majority of the electors voting on the charter amendments vote in approval, the amendments shall, unless otherwise provided, take effect forthwith.

VII. COMMISSION TERMINATION

A. Commission Termination Upon Final Action

1. **Statutory Requirement:** The commission shall terminate upon acceptance or rejection of its final report by the Town Council.
2. **Timing:** After Town Council votes on final report (on or before May 15, 2027, or February 14, 2027, if no recommendations made) or after referendum (if applicable).

VIII. CONSOLIDATED TIMELINE FOR BLOOMFIELD

Milestone	Date/Deadline	Statutory Authority
Town Council Initiates Charter Revision	January 12, 2026 (completed)	Conn. Gen. Stat. § 7-188(b)
Commission Appointment	February 2, 2026 (completed)	Conn. Gen. Stat. § 7-190(a)
Initial Public Hearing (before substantive work)	August–October 2026 (recommended)	Conn. Gen. Stat. § 7-191(a)
Drafting Period	February 2026 – January 2027	
Public Hearing (after draft completed, before submission)	January 2027 (before January 30, 2027)	Conn. Gen. Stat. § 7-191(a)
Draft Report Submission to Town Clerk	**January 30, 2027**	Conn. Gen. Stat. § 7-190(b)
Town Council Last Public Hearing on Draft Report	No later than **March 16, 2027**	Conn. Gen. Stat. § 7-191(b)
Town Council Recommendations to Commission	No later than **March 31, 2027**	Conn. Gen. Stat. § 7-191(b)
Commission Final Report Submission	No later than **April 30, 2027**	Conn. Gen. Stat. § 7-191(c)
Town Council Final Vote on Charter Amendments	No later than **May 15, 2027**	Conn. Gen. Stat. § 7-191(d)
Publication of Charter Amendments	No later than **June 14, 2027**	Conn. Gen. Stat. § 7-191(d)
Referendum (if required)	Not later than **August 15, 2028**; not earlier than 30 days after warning issued	Conn. Gen. Stat. §§ 7-9c, 7-191(e)
Commission Terminates	Upon acceptance or rejection of final report	Conn. Gen. Stat. § 7-190(c)

IX. ALTERNATIVE TIMELINE IF TOWN COUNCIL MAKES NO RECOMMENDATIONS

If the Town Council makes no recommendations for changes in the draft report within fifteen days after its last hearing (by March 31, 2027), the draft report becomes the final report.

Milestone	Date/Deadline
Draft Report Submission to Town Clerk	January 30, 2027
Town Council Last Public Hearing	No later than March 16, 2027
Town Council Deadline for Recommendations (if any)	No later than March 31, 2027
Draft Report Becomes Final Report (if no recommendations)	March 31, 2027
Town Council Final Vote	No later than April 15, 2027 (15 days after March 31, 2027)
Publication of Charter Amendments	No later than May 15, 2027 (30 days after April 15, 2027)
Referendum (if required)	Not later than July 15, 2028 (15 months after April 15, 2027)

XI. CRITICAL UPCOMING DEADLINES FOR BLOOMFIELD CHARTER REVISION COMMISSION

As of August 6, 2026, the commission is in the active drafting phase. Key upcoming milestones include:

1. **Public Hearing (after draft completed, before submission):** Must be held before January 30, 2027.
2. **Draft Report Submission: January 30, 2027** (fixed deadline set by Town Council).
3. **Town Council Public Hearings:** Must conclude by **March 16, 2027**.
4. **Town Council Recommendations (if any):** Must be transmitted by **March 31, 2027**.

5. **Commission Final Report (if recommendations made):** Due by **April 30, 2027**.
6. **Town Council Final Vote:** By **May 15, 2027** (or earlier if no recommendations made).

TO: Town Councilors

FROM: Alvin D. Schwapp, Jr., Town Manager ADS

DATE: August 20, 2026

RE: FY 2027-04: PROPOSED REVISION OF BUILDING PERMIT AND LAND USE APPLICATION FEES

Please review the attached memorandum from the Director of Building and Land Use, Jon Colman, dated August 18, 2026, regarding a Proposed Revision of Building Permit and Land Use Application Fees.

The memo requests that Council approve the proposed revisions to update fees that have not kept pace with the administrative costs of processing applications, conducting inspections, reviewing plans, enforcing regulations, and providing other municipal services. In addition, the memo provides detailed information on current and proposed fees and references Chapter 6, Sections 6-2, 6-6, 6-7, and 6-8 of the Bloomfield Code of Ordinances, as well as Chapter 15, Section 15-6 concerning Planning and Zoning application fees (attached).

The proposed fee schedule, submitted for consideration, increases the Building Division's principal permit fee from $17.00 to $19.00 per $1,000 of construction value, raises the minimum permit fee from $60.00 to $70.00, and increases several enforcement-related fees. The proposed Planning and Zoning fees likewise increase the existing application fees for site plans, special permits, lot splits/first cuts, subdivisions/re-subdivisions, zoning verification/compliance, zoning amendments, variances, and appeals

Should the Council wish to move forward, the following motion would be in order:

Move to schedule a public hearing.

MEMORANDUM

TO: Town Council
FROM: Jon Colman, Director
DATE: August 18, 2026
RE: Proposed Revision of Building Permit and Land Use Application Fees

I. PURPOSE/PROPOSAL

This memorandum requests that the Town Council consider amending the Town of Bloomfield's Building Permit and Land Use application fees. The proposed revisions update fees that have not kept pace with the administrative costs of processing applications, conducting inspections, reviewing plans, enforcing regulations, and providing other municipal services by the Building Division and Land Use Department.

The proposed fee revisions are set forth in the attached fee schedule and include amendments to Chapter 6, Sections 6-2, 6-6, 6-7 and 6-8 of the Bloomfield Code of Ordinances, as well as Chapter 15, Section 15-6 concerning Planning and Zoning application fees.
The proposed fee schedule, submitted for consideration, increases the Building Division's principal permit fee from $17.00 to $19.00 per $1,000 of construction value, raises the minimum permit fee from $60.00 to $70.00, and increases several enforcement-related fees. The proposed Planning and Zoning fees likewise increase the existing application fees for site plans, special permits, lot splits/first cuts, subdivisions/re-subdivisions, zoning verification/compliance, zoning amendments, variances, and appeals.

II. STATUTORY AUTHORITY

A. Land Use Application Fees – Connecticut General Statutes (C.G.S.) Sec. 8-1c

B. Building Permit Fees – C.G.S. Sec. 29-263

The State education fee is separate from the Town's locally established building permit fee. The proposed fee schedule identifies the State education fee as $0.26 per $1,000 of
while expressly recognizing that any state-mandated education fee remains subject to the requirements of C.G.S. § 29-263 and applicable State regulations.

III. EXISTING BLOOMFIELD BUILDING PERMIT FEES & FINANCIAL IMPACT

Bloomfield Code of Ordinances Sec. 6-2 currently establishes the municipal fee for permits required by the State Building Code at **$17.00 per $1,000 of construction value**, with a minimum building permit fee of **$60.00**, regardless of construction value.

Section 6-2 also contains a municipal waiver for certain permits issued to the Town of Bloomfield and the Bloomfield Center and Blue Hills Fire Districts, while expressly preserving payment of the State fee required by C.G.S. § 29-263.

IV. PROPOSED BUILDING PERMIT FEE REVISION

The proposed amendment would revise **Sec. 6-2(a)** as follows:

Building Permit Fee	Current	Proposed
Municipal permit fee	$17.00 / $1,000	**$19.00 / $1,000**
Minimum permit fee	$60.00	**$70.00**
State education fee	$0.26 / $1,000	**$0.26 / $1,000**

The proposed $19.00 rate is the Town-established permit fee. The $0.26 State education fee is separately imposed pursuant to State law and should not be characterized as a Town fee. The submitted proposal identifies both components separately.

V. PROPOSED BUILDING ENFORCEMENT AND INSPECTION FEES

The proposed revisions also amend three existing Building Division enforcement-related provisions.

A. Section 6-6 – Investigation Fee

Bloomfield Code Sec. 6-6 currently authorizes an investigation fee when work requiring a building permit has commenced without first obtaining the required permit. The existing ordinance establishes the investigation fee at an amount equivalent to the permit fee, with a minimum of $250.00.

The proposed amendment would increase the minimum investigation fee from $250.00 to $275.00, while retaining the relationship to the applicable permit fee. The proposed schedule describes the fee as $275.00 or the equivalent of the permit fee, whichever is greater.

B. Section 6-7 – Reinspection Fee

Bloomfield Code Sec. 6-7 currently establishes a $50.00 reinspection fee under specified circumstances. The proposed amendment would increase the fee from $50.00 to $55.00.

C. Section 6-8 – Unauthorized Occupancy

Bloomfield Code Sec. 6-8 prohibits occupancy without the required certificate of occupancy or certificate of completion and currently provides for a $250.00 fee for unauthorized occupancy.

The proposed amendment would increase the fee from $250.00 to $275.00.

VI. PROPOSED PLANNING AND ZONING APPLICATION FEES

The proposed amendments to Sec. 15-6 would revise the Town's Planning and Zoning application fee schedule as follows:

Application	Current Fee	Proposed Fee
Site Plan	$300 + $25/1,000 sq. ft. over 5,000 sq. ft.	**$330 + $30/1,000 sq. ft. over 5,000 sq. ft.**

Application	Current Fee	Proposed Fee
Special Permit	$360 + $25/1,000 sq. ft. over 5,000 sq. ft.	**$400 + $30/1,000 sq. ft. over 5,000 sq. ft.**
Lot Split/First Cut	$100	**$125**
Subdivision/Re-subdivision	$250 + $150/lot	**$275 + $165/lot**
Zoning Verification/Compliance – Commercial	$150/parcel	**$165/parcel**
Zoning Verification/Compliance – Residential	$50/parcel	**$55/parcel**
Zoning Text Amendment	$460	**$500**
Zoning Map Amendment	$460	**$500**
Variance	$260	**$300**
Appeal of ZEO Decision	$260	**$300**

The proposed schedule is contained in the material submitted for consideration.
The proposed increases are generally modest and are intended to better align application fees with the staff time and administrative resources required to receive, review, process, notice, inspect, and maintain records associated with land use applications.

VIII. RECOMMENDED TOWN COUNCIL ACTION

Staff recommends that the Town Council, after a public hearing, approve the ordinance amending the applicable sections of the Bloomfield Code of Ordinances to implement the proposed Building Division and Land Use Department fees.

Specifically, the ordinance should:

1. **Amend Chapter 6, Sec. 6-2** to establish the municipal building permit fee at $19.00 per $1,000 of construction value and increase the minimum fee to $70.00;

2. **Maintain the State Building Code education fee as a separate State-mandated charge** pursuant to C.G.S. Sec. 29-263;

3. **Amend Chapter 6, Sec. 6-6** to increase the minimum investigation fee for work commenced without a required permit from $250.00 to $275.00;

4. **Amend Chapter 6, Sec. 6-7** to increase the reinspection fee from $50.00 to $55.00;

5. **Amend Chapter 6, Sec. 6-8** to increase the unauthorized occupancy fee from $250.00 to $275.00;

6. **Amend Chapter 15, Sec. 15-6** to adopt the proposed Planning and Zoning application fee schedule;

7. Provide that the fees established for zoning, planning, zoning board of appeals, and inland wetlands applications are adopted pursuant to the authority of **C.G.S. Sec. 8-1c**;

8. Provide that any technical consultant or peer-review deposits are administered separately and consistently with **C.G.S. Sec. 8-1c(b)**; and

9. Include appropriate statutory exemptions and limitations applicable to building permits and land use applications, including those required by current State law.

The principal statutory authority for the land use application fees is C.G.S. Sec. 8-1c, which expressly permits municipalities to establish reasonable land use application fees by ordinance. The principal statutory authority governing building permits and the State education fee is C.G.S. Sec. 29-263.

The existing ordinances already provide a framework for the proposed changes through Chapter 6, Sections 6-2, 6-6, 6-7 and 6-8, and Chapter 15, Sec. 15-6. The proposed revisions would update the dollar amounts while preserving the existing regulatory structure.

Therefore, Staff recommends that the Town Council, after a public hearing, approve the amended ordinance to incorporate the revised fee schedule, subject to final review by the Town Attorney for statutory compliance and proper ordinance form.

Proposed Building Division Fees

PERMIT APPLICATION FEES		
All Permits	$~~17~~19 per $1,000 of Construction Value (Labor and Material)	$~~16.74~~18.50 per $1000 of Construction Value (Building Dept. Fee)
Minimum $~~60.00~~70.00 regardless of value	$0.26 per $1,000 of Construction Value (State Education Fee)	
FEES ESTABLISHED BY TOWN ORDINANCES		
Town Ordinance 6.6	Investigation fee for work without permit	$~~250.00~~275.00or equivalent to the permit fee whichever is greater
Town Ordinance 6.7	Reinspection Fee	$~~50.00~~55.00
Town Ordinance 6.8	Occupancy without a Certificate of Completion/Occupancy	$~~250.00~~275.00

Sec. 15-6. Proposed Planning and zoning application fees.

	Fee
Site plan	$~~300.00~~330.00 plus $~~25.00~~30.00 per 1,000 square feet of new building construction or reuse or portion thereof over 5,000 square feet.
Special permit	$~~350.00~~400.00 plus $~~25.00~~30.00 per 1,000 square feet of new building construction or reuse or portion thereof over 5,000 square feet.
Lot split/first cut	$~~100.00~~125.00
Subdivision/re-subdivision	$~~250.00~~275.00 plus $~~150.00~~165.00 per lot
Zoning verification/compliance	$~~150.00~~165.00 per parcel for commercial parcels; $~~50.00~~55.00 per parcel for residential parcels.
Zoning text amendment	$~~450.00~~500.00
Zoning map amendment	$~~450.00~~500.00
Variance	$~~250.00~~300.00
Appeal of ZEO decision	$~~250.00~~300.00