# Town Council Meeting Agenda

**Anthony C. Harrington, Mayor**
**Cindi A. Lloyd, Deputy Mayor**
**Darrell Goodwin**
**Elizabeth A. Waterhouse**
**Joseph P. Merritt**
**Michael J. Oliver**
**Shamar A. Mahon**
**Suzette DeBeatham-Brown**
**Todd E. Cooper**

## Monday, July 27, 2026, 7:00 pm
## Town Hall – Council Chambers • 800 Bloomfield Avenue, Bloomfield, CT 06002

**PLEASE NOTE: This meeting of the Town of Bloomfield will be a hybrid meeting. This means that you can attend in person, by using the Zoom link below or viewing the meeting via YouTube**

https://bloomfieldct.zoom.us/webinar/register/WN_UlorTrU9TGK24hfRCyzErg

**YouTube:**

https://youtube.com/live/mM0jVAaQFVs?feature=share

**AGENDA**

I. Pledge of Allegiance

II. Roll Call

III. Announcements and Presentations

A. Appointment of Town Council Liaison to Youth Adult Council

IV. Citizens' Statements and Petitions

*Statements by members of the public may be oral or written and shall start with the speaker's name and address and shall continue for no longer than three (3) minutes, unless permitted by the Mayor or councilor presiding.*

V. Council Business

Consent Agenda:

A. Approval of Minutes
- Monday, July 13, 2026 – Regular Meeting
- Monday, June 30, 2026 – Special Meeting
- Monday, June 22, 2026 – Regular Meeting

Old Business

2026-73: Discussion and Possible Action Regarding the Appropriation of Unassigned Fund Balance to the FY2027 Budget for Bloomfield Access Television (BATV)

2026-74: Discussion and Possible Action Regarding the Appropriation of Unassigned Fund Balance to the FY2027 Bloomfield Chamber of Commerce

2026-75: Discussion and Possible Action Regarding the Appropriation of Unassigned Fund Balance to the FY2027 Bloomfield Farmer's Market

New Business

2027-02: Consider and Possible Action on Removal of Zoning Board of Appeals Alternate

VI. Report from the Town Manager

VII. Report from the Mayor

VIII. Council Comments

IX. Adjournment

## CONSENT AGENDA ITEMS

Consent Agenda

A. Approval of Minutes
   - Monday, July 13, 2026 – Regular Meeting
   - Monday, June 30, 2026 – Special Meeting
   - Monday, June 22, 2026 – Regular Meeting

Minutes not yet approved.
Approval and any edits to be made in succeeding minutes.

# BLOOMFIELD TOWN COUNCIL

There was a regular meeting of the Bloomfield Town Council held on Monday July 13, 2026, at 7:00 p.m. in a hybrid meeting style. The in-person meeting location was Bloomfield Town Hall Council Chambers, 800 Bloomfield Avenue, Bloomfield, CT, and the virtual location was via Zoom.

**Councilors' Present:** ***In-Person:*** Mayor Harrington; Councilor(s) Oliver, Merritt, DeBeatham-Brown, also ***via Zoom:*** Deputy Mayor Lloyd, Councilor Cooper

**Councilors' Absent** Councilors' Waterhouse & Goodwin

**Also present were:** ***In-Person***—Latonia Tabb, Clerk of Council; Jon Colman, Director of Building & Land Use; Darrell Hill, Director of Finance; Warren Plummer, Director of IT; ***via Zoom:*** Annatouchur Kingland, Senior Administrative Assistant, Vera Smith-Winfree, President, Bloomfield Chamber of Commerce, Nicholas Gabuzda, Environmental Planner

**The meeting was called to order at 7:00 p.m.**

## Announcements and Presentations

### A. Presentations:

Mayor Harrington read and presented a proclamation to the family of Aaron Jermaine Kennedy

Nicholas Gabuzda presented a PowerPoint presentation regarding the overview of Bloomfield's recent Sustainable CT Certification

## Citizens' Statements and Petitions

*Statements by members of the public may be oral or written and shall start with the speaker's name and address and shall continue for no longer than three (3) minutes, unless permitted by the Mayor or councilor presiding.*

**1. Donna Hubbs, 16 Brooke St.,** a local business owner, and Bloomfield Chamber of Commerce board member, expressed concern about allocating undesignated funds before the Town's audits are complete. She recommended that any available funds be placed in the Town's reserves and suggested that the Council establish a formal, equitable process for funding community organizations.

**2. Essie Labrot, 12 Chateau Margaux,** congratulated the Town on achieving its sustainability certification and encouraged continued progress toward the next certification level. She also urged the Council to conduct thorough due diligence before allocating public funds for the

proposed farmers market, including reviewing legal, financial, operational, and liability considerations, and evaluating whether existing agencies or organizations would be better suited to administer the program.

**3. Pat Davis, 4 Lisa Lane,** expressed concern that resident comments made during the public comment period are not adequately considered or addressed by the Council. She urged the Council to prioritize fiscal accountability, completion of the Town's audits, transparency, and the responsible use of taxpayer funds, while encouraging residents to remain engaged in local government and leadership.

**4. Erin Barringer, 28 Kennmore Rd.,** reiterated her opposition to using unassigned fund balance to support expenditures outside the adopted FY2027 budget without additional justification and urged the Council to vote against the proposed appropriations. She also requested greater transparency regarding the Town's undefined budget category and encouraged Council members to publicly share responses to questions raised during subcommittee meetings.

**5. Laura Pallandre, 6 Nutmeg Lane,** explained that she believed the proposed funding would come from a state grant rather than the Town and stated that any funds received would be used to expand access to locally grown food for residents in need. She noted that the farmers market has strengthened its eligibility and distribution procedures to improve grant competitiveness and emphasized the importance of increasing access to fresh, locally produced food for the community.

**6. Rickford Kirton, 7 Hickory Lane,** expressed concern with the process of appropriating unassigned fund balance to selected organizations outside the regular budget process. He recommended that, if the Town wishes to provide funding to community organizations, it establishes a formal application and review process with clear accountability and transparency and urged the Council to reject the proposed appropriations.

**7. (online) Gail Riley, 8 Maple Ave.,** opposed the proposed transfer of funds for BATV, stating that the need for relocation should have been anticipated and addressed during the annual budget process rather than through a mid-year appropriation. She urged the Council to reject the proposed funding request.

**8. (online) Vera Smith-Winfree, 14 Barnhill Rd.,** Executive Director of the Bloomfield Chamber of Commerce, highlighted the Chamber's contributions to the community through business support, community events, and student scholarships. While expressing appreciation for the proposed funding, she stated that providing the Chamber with space in a Town-owned building would be a more sustainable and cost-effective way to support its services and community presence.

## Report from Council Subcommittees

### A. Governance, Policy & Economic Development- Mayor Harrington

Mayor Harrington reported that the Rockwell Park Improvement Project remains in the permitting phase, with Town Plan and Zoning Commission review scheduled for July 23 and anticipated contractor selection in September, resulting in a one-month timeline shift. He also provided an update on the Plan of Conservation and Development, noting it is nearing completion with anticipated review by the Town Plan and Zoning Commission and presentation to the Council later this summer.

### B. Finance, Budget, Audit & Bonding- Deputy Mayor Lloyd

Deputy Mayor Lloyd provided an update on the FY2025 audit, noting that the Finance Department continues to work with the Board of Education to complete reconciliations for submission to the Town's auditing firm. She also reported on the May 2026 financial report, fourth quarter budget transfers, and noted that discussion regarding Town Attorney expenses was tabled for a future meeting.

### C. Public Health, Safety & Environment- Councilor Cooper

Councilor Cooper reported on the Public Health and Safety Committee meeting, highlighting updates on recycling efforts, emergency response training, ambulance services, fire department activities, and environmental sustainability initiatives. He also noted upcoming discussions regarding potential policies related to data centers and requested a future update on the Maple Avenue project.

### D. Education, Workforce, Youth Development & Community Services- Councilor Oliver

Councilor Oliver reported that the Education Subcommittee did not meet the previous month due to his work obligations. He noted that Makerspace will provide a presentation at the upcoming meeting.

### E. Committee on Committees- Councilor Goodwin

In the absence of Councilor Goodwin, Councilor DeBeatham-Brown reported out on behalf of the subcommittee. Councilor DeBeatham-Brown reported that the Committee on Committees met the previous week and conducted interviews with approximately 20 applicants for various boards and commissions. She noted that additional interviews are scheduled to accommodate applicants who were unable to attend and that the committee is working to fill vacancies as soon as possible.

**Council Business**

**Consent Agenda:**

A. **Consider and Take Action Regarding Tax Refunds**

It was moved by Councilor Merritt, seconded by Councilor DeBeatham-Brown and voted unanimously to approve the consent agenda.

**Old Business**

**2026-73: Discussion and Possible Action Regarding the Appropriation of Unassigned Fund Balance to the FY2027 Budget for Bloomfield Access Television (BATV)**

It was moved by Deputy Mayor Lloyd, seconded by Councilor Merritt and voted unanimously to open discussion.

Councilors discussed the proposed appropriation of unassigned fund balance to support BATV, the Bloomfield Chamber of Commerce, and the Farmers Market. Concerns were raised regarding the timing, process, and need for additional transparency before allocating public funds outside of the adopted budget.

Councilors DeBeatham-Brown and Mahon expressed opposition to the BATV appropriation, stating that the relocation need should have been anticipated and addressed during the budget process. They emphasized the importance of establishing clear policies for funding requests and noted that, following difficult budget deliberations, the Town should remain mindful of resident concerns regarding the use of public funds.

Deputy Mayor Lloyd supported the appropriation and clarified that BATV's need to relocate was not known when earlier discussions regarding the Board of Education's transition occurred. She explained that the relocation needed developed after the Board determined it required the space and that BATV was working through cost estimates during the budget process. She emphasized that supporting BATV, the Farmers Market, and the Chamber represents investments in community services and should not be characterized as "pet projects."

Director Hill provided clarification on the financial process, explaining that the proposed appropriations align with the Town Charter and fund balance policy. He noted that unspent Council contingency funds from FY2026 returned to fund balance and that appropriating those funds through Council action is a more appropriate practice than previous fourth-quarter transfer methods.

Councilor Cooper stated that, based on the information provided by Director Hill, he believed the appropriation was in the Town's best interest. He highlighted BATV's role in providing residents access to community events, public meetings, and local programming, noting that funding decisions reflect the Town's priorities and commitment to its residents.

It was moved by Councilor Cooper, seconded by Deputy Mayor Lloyd to call the question.

It was moved by Councilor Cooper, seconded by Deputy Mayor Lloyd and voted unanimously to table this item regarding the Appropriation of Unassigned Fund Balance to the FY2027 Budget for Bloomfield Access Television (BATV)

**2026-74: Discussion and Possible Action Regarding the Appropriation of Unassigned Fund Balance to the FY2027 Bloomfield Chamber of Commerce**

It was moved by Deputy Mayor Lloyd, seconded by Councilor Cooper and voted unanimously to open the floor for discussion.

There was an ensuing detailed discussion amongst Town Council Members.

It was moved by Councilor Cooper, seconded by Deputy Mayor Lloyd to recess for 10 min. at 8:45pm.

It was moved by Mayor Harrington to postpone the meeting at 8:51pm.

It was moved by Councilor Cooper to call the question.

It was moved by Councilor DeBeatham-Brown, seconded by Councilor Cooper to adjourn the meeting.

Mayor Harrington addressed the urgency to approve the Connecticut State Library Historical Preservation Grant.

**2027:01: Consider and Take Action on the Connecticut State Library Historical Preservation Grant**

The Councilors had brief discussion to move this agenda item.

It was moved by Councilor Merritt, seconded by Councilor DeBeatham-Brown and voted unanimously to move to accept the FY2027 Connecticut State Library Historic Documents Preservation Program Target Grant of $6,000 and authorized the Town Manager to execute the grant contract on behalf of the Town of Bloomfield, allowing the Town Clerk's Office to proceed with the records management project as approved by the Connecticut State Library.

**ADJOURNMENT**

It was moved by Councilor DeBeatham-Brown, seconded by Councilor Merritt and voted unanimously to adjourn at 8:56 p.m.

Minutes not yet approved.
Approval and any edits to be made in succeeding minutes.

## BLOOMFIELD TOWN COUNCIL

There was a special meeting of the Bloomfield Town Council held on Monday June 30, 2026, at 7:00 p.m. in a hybrid meeting style. The in-person meeting location was Bloomfield Town Hall Council Chambers, 800 Bloomfield Avenue, Bloomfield, CT, and the virtual location was via Zoom.

**Councilors present:** ***In-Person:*** Mayor Harrington, Councilor(s), Oliver, and Cooper ***via Zoom:*** Councilor(s) Deputy Mayor Lloyd, Councilor(s) Merritt, DeBeatham-Brown, Mahon, and Goodwin.

**Councilors absent:** Councilor Waterhouse

**Also present were:** ***In-Person***—Latonia Tabb, Clerk of Council; Alvin D. Schwapp, Jr., Town Manager, Sharron Tai-Willims, Deputy Town Manager, Dr, Tracey Youngberg, Superintendent, Bloomfield Public Schools, Jon Colman, Director of Building & Land Use; Annatouchur Kingland, Senior Administrative Assistant; Warren Plummer, Director of IT; ***via Zoom:*** Andrew Crumbie, Town Attorney, Darrell Hill, Director of Finance

**The meeting was called to order at 6:31 p.m.**

### Council Business

There was discussion regarding suspending the rules for adding an item to the special meeting agenda. It was moved by Councilor Merritt, seconded by Councilor Mahon and voted unanimously to suspend the rules for Mayor Harrington to read the Proclamation for America 250.

### Old Business

### 2026-66: Consider and Take Action Regarding Hiring Authorization Request For FY2027

It was moved by Councilor Oliver, seconded by Councilor Cooper and voted unanimously to open discussion.

Council members engaged in discussion regarding staffing priorities and which positions should be filled during the first and second quarters of Fiscal Year 2027. Town Manager Alvin D. Schwapp, Jr., expressed concern that delaying hiring until the second quarter would limit the opportunity for new employees to receive training and knowledge transfer from existing staff before their departure. Additional discussion followed between the Council and the Town Manager regarding staffing priorities, workforce planning, and the timing of future hires.

It was moved by Councilor Cooper, seconded by Councilor Mahon and voted to make a friendly amendment that approved only positions of: Custodian, Maintainer II, Assistant Town Accountant (title changed from Senior Town Accountant), and added Director of Public Works. The remaining positions are to be considered during the second quarter.

Councilor Mahon withdrew his seconded motion for friendly amendment due to the added-on position.

Councilor Cooper withdrew the friendly amendment and called the question (as is), seconded by Deputy Mayor Lloyd and voted to consider and take action regarding hiring authorization request for FY2027: Director of Public Works, Director of Human Resources, Assistant Director of Social & Youth Services, Assistant Town Accountant (title changed from Senior Town Accountant), Maintainer II, Custodian, and Assistant Town Engineer.

**VOTE:** **AYE**: T. Cooper, J. Merritt, C. Lloyd, A. Harrington

**NAY:** S. DeBeatham-Brown, S. Mahon, D. Goodwin

**ABSTAIN:** M. Oliver

**Motion failed 4-3-1**

Councilor Oliver requested clarification regarding actual positions to be approved for hiring.

Councilor Oliver changed his original vote from ABSTAIN to be in favor of motion.

**Motion passes 5-3-0**

**2026-68: Consider and Possible Action Regarding Bloomfield Arts District Branding and Gateway Signage Funding Request**

It was moved by Councilor Cooper, seconded by Councilor Oliver and voted unanimously to open the floor for discussion.

Council Mahon asked for clarification regarding this item for consideration as this was for consideration at the meeting on June 22. Councilor Cooper provided clarity and reiterated the motion regarding the Bloomfield Arts District Branding and Gateway Signage Funding Request

Mr. Alvin D. Swhapp, Jr., Town Manager and Mrs. Bonnie Bercowetz provided an overview of the location and purpose of the Gateway Signage Funding request.

There was more discussion with the Councilor regarding this item.

It was moved by Councilor Cooper, seconded by Councilor Oliver and voted to appropriate up to $5,000 from the Town Council Contingency account (GL 09506400-52231) for the design services for the Bloomfield Arts District at the Granby Street and Cottage Grove Road entrances.

**VOTE:** **AYE:** T. Cooper, M. Oliver, J. Merritt, D. Goodwin, C. Lloyd, A. Harrington

**NAY:** S. Mahon

**ABSTAIN:** S. DeBeatham-Brown

**Motion passes 6-1-1**

**2026-71: Consider and Take Action Regarding FY 2026 Fourth Quarter Budget Transfers**

It was moved by Councilor Cooper, seconded by Deputy Mayor Lloyd and voted unanimously to open the floor for discussion.

Mr. Darrell Hill, Director of Finance, discussed the FY2026 Fourth Quarter Budget Transfers and reviewed the Status of Revenues and Expenditures- Unaudited transfer will implement requests made by Town Manager, Departments Heads, and the Town Council

Councilor DeBeatham-Brown expressed her lack of comfortability regarding the original language of the motion "*Move to adopt the attached resolution authoring the FY2026 Fourth Quarter Budget Transfers.*"

Councilor Mahon referenced point of information for clarity regarding the authorization and transfer of funds to $813,122.

It was moved by Councilor Cooper, seconded by Councilor Mahon and voted unanimously to be a friendly amendment to further resolved, the Town Manager is authorized to transfer any unencumbered departmental balances during audit closeouts, subject to town council approval, in order to balance any unanticipated overages.

**New Business**

**2026-72: Discussion, Consideration, and Possible Action Regarding the Bloomfield Board of Education FY206 Fourth Quarter Funding Request**

Dr. Youngberg presented a PowerPoint presentation to the Town Council regarding the Special Revenue Fund Shortfall: Global Experience Magnet School (GEMS) Grant.

There were discussions with Town Councilors regarding this item.

It was moved by Councilor DeBeatham-Brown, seconded by Councilor Merritt and voted unanimously to in accordance with Section 908 of the Town of Bloomfield Charter, that the below, transfer appropriation be approved- FY2026 General Fund to the Board of Ed in the amount of $670,877.

**2026-73: Discussion, Consideration and Possible Action Regarding BATV FY2026 Fourth Quarter Funding Request**

It was moved by Councilor Cooper, seconded by Councilor Oliver, and voted unanimously to table this item.

**2026-74: Discussion, Consideration, and Possible Action Regarding Bloomfield Chamber of Commerce FY2026 Fourth Quarter Funding Request**

It was moved by Councilor Cooper, seconded by Deputy Mayor Lloyd, and voted unanimously to table this item.

**2026-75: Discussion, Consideration, and Possible Action Regarding Farmers Market FY2026 Fourth Quarter Funding Request**

It was moved by Councilor Cooper, seconded by Councilor DeBeatham-Brown, and voted unanimously to table this item.

**ADJOURNMENT**

It was moved by Councilor DeBeatham-Brown, seconded by Councilor Merritt and voted unanimously to adjourn at 8:32 p.m.

TOWN OF
BLOOMFIELD
CONNECTICUT

DEPARTMENT OF FINANCE

# MEMORANDUM

**To:** Alvin D. Schwapp, Jr., *Town Manager*

**From:** Darrell V. Hill, *Director of Finance*

**Copy:** Sharron L. Tia-Williams, *Deputy Town Manager*
Donna J. Stewart, *Deputy Director of Finance*

**Re:** **FY2026 4th Quarter Transfers – Updated as of June 26, 2026**

**Date:** June 29, 2026

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Under the provision of Section 908 of the Town Charter, at the request of the Town Manager, but only during the fourth quarter, the Council may by resolution transfer any unencumbered appropriation balance from one department to another.

The transfers will implement requests made by the Town Manager, Department Heads, and the Town Council.

A resolution to authorize the Town Council to transfer $813,122 in appropriations from within the FY2026 General Fund Budget from the departments below is attached.

The following amounts in the departments shown below are free from encumbrances in the FY2026 General Fund:

| From Department | | Amount |
|---|---|---|
| 0146 | Information Technology | ($80,000) |
| 0311 | Police | (170,000) |
| 0401 | Public Works + Engineering | (110,000) |
| 0910 | Fixed Charges | (453,122) |
| | **TOTAL** | ($813,122) |

The above unencumbered amounts are to be transferred to the following departments in the FY2026 General Fund budget:

| To Department | | Amount | Reason |
|---|---|---|---|
| 0121 | Operations & Communications | $28,000 | Public relations consultant. |
| 0141 | Finance Administration | 235,000 | Temporary accounting staff and consultant expenses. |
| 0160 | Town Attorney | 416,000 | Legal defense for FY2026 Budget referendum, FOI, Tax Appeals, Investigations, Abatement. |
| 0220 | ZBA | 700 | Increase in advertising expenses. |
| 0240 | Registrars of Voters | 129,000 | Unfunded early voting requirements and budget referendum. |
| 0275 | Commission on Aging | 700 | Increased meeting expenses. |
| 0711 | Health | 3,722 | Town budget approved before Health District budget. |
| | **TOTAL** | $813,122 | |

A draft Council resolution authorizing approval of these transfers is attached.

**RESOLUTION**

*RESOLVED: That in accordance with Section 908 of the Town of Bloomfield Charter, that the below transfers of appropriations be approved:*

*The following amounts in the departments shown below are free from encumbrances in the FY2026 General Fund:*

| From Department | | Amount |
|---|---|---|
| 0146 | Information Technology | ($80,000) |
| 0311 | Police | (170,000) |
| 0401 | Public Works + Engineering | (110,000) |
| 0910 | Fixed Charges | (453,122) |
| | **TOTAL** | ($813,122) |

*The above unencumbered amounts are to be transferred to the following departments in the FY2026 General Fund budget:*

| To Department | | Amount |
|---|---|---|
| 0121 | Operations & Communications | $28,000 |
| 0141 | Finance Administration | 235,000 |
| 0160 | Town Attorney | 416,000 |
| 0220 | ZBA | 700 |
| 0240 | Registrars of Voters | 129,000 |
| 0275 | Commission on Aging | 700 |
| 0711 | Health | 3,722 |
| | **TOTAL** | $813,122 |

*And it be further Resolved, the Town Manager is authorized to transfer any unencumbered departmental balances during closeout between departments in order to balance any unanticipated overages.*

## TOWN OF BLOOMFIELD
### Status of Revenues and Expenditures - UNAUDITED
***FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall***

| REVENUES | Unaudited FY 2025 | Year-to-Date as of 5/31/2025 | ADOPTED FY 2026 | REVISED FY 2026 | Year-to-Date as of 6/26/2026 | Projected to 6/30/26 as of 6/26/2026 | Variance (under) |
|---|---|---|---|---|---|---|---|
| Taxes and Assessments | $96,987,040 | $96,927,993 | $98,654,359 | $98,654,359 | $97,805,276 | $97,805,276 | ($849,083) |
| State Education Grants | 5,343,223 | 2,733,971 | 5,464,768 | 5,464,768 | 5,407,335 | 5,456,440 | (8,328) |
| St. Grants-Property Tax Relief | 2,644,751 | 2,080,960 | 1,728,491 | 1,728,491 | 3,241,704 | 3,241,819 | 1,513,328 |
| Other State & Federal Grants | 485,045 | 484,436 | 494,353 | 494,353 | 589,256 | 589,256 | 94,903 |
| Use of Assets | 2,421,961 | 2,679,598 | 708,000 | 708,000 | 1,099,173 | 1,099,173 | 391,173 |
| Miscellaneous Revenue | 238,914 | 168,167 | 150,000 | 150,000 | 178,717 | 178,717 | 28,717 |
| Licenses and Permits | 1,360,446 | 1,268,111 | 1,341,700 | 1,341,700 | 1,623,575 | 1,623,575 | 281,875 |
| Fees and Service Charges | 1,662,559 | 1,470,599 | 1,327,600 | 1,327,600 | 1,964,262 | 1,964,262 | 636,662 |
| Appropriated Fund Balance | 2,750,000 | 2,750,000 | 3,750,000 | 3,750,000 | 3,750,000 | 3,750,000 | 0 |
| **TOTAL REVENUES** | **$113,893,939** | **$110,563,835** | **$113,619,271** | **$113,619,271** | **$115,659,299** | **$115,708,519** | **$2,089,248** |

| FUNCTION & ACTIVITY | Unaudited FY 2025 | Year-to-Date as of 5/31/2025 | ADOPTED FY 2026 | REVISED FY 2026 | Year-to-Date as of 6/26/2026 | Projected to 6/30/26 as of 6/26/2026 | Variance (under) |
|---|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | *(includes encumbrances)* | | |
| Town Administration | $6,353,903 | $5,522,095 | $6,795,886 | $6,795,886 | $7,001,851 | $7,046,040 | $250,154 |
| Boards & Agencies | 443,803 | 393,542 | 305,294 | 305,294 | 420,585 | 424,872 | 119,578 |
| Building and Land Use | 1,439,125 | 1,241,871 | 1,732,453 | 1,732,453 | 1,616,959 | 1,681,638 | (50,816) |
| Public Safety | 12,287,314 | 11,003,304 | 12,190,084 | 12,190,084 | 10,467,449 | 11,995,696 | (194,388) |
| Public Works | 6,818,698 | 6,462,969 | 7,459,903 | 7,459,903 | 6,927,465 | 7,343,113 | (116,790) |
| Parks, Recreation & Leisure Services | 1,283,217 | 1,117,488 | 1,399,763 | 1,399,763 | 1,229,729 | 1,340,405 | (59,358) |
| Public Library | 2,479,995 | 2,236,946 | 2,708,396 | 2,708,396 | 2,531,509 | 2,683,400 | (24,997) |
| Human Services | 2,641,117 | 2,454,087 | 2,944,953 | 2,944,953 | 2,674,222 | 2,913,615 | (31,338) |
| Fixed Charges | 14,505,879 | 13,238,420 | 15,327,411 | 15,327,411 | 9,717,503 | 14,673,429 | (653,982) |
| Miscellaneous Charges | 622,791 | 133,003 | 291,600 | 291,600 | 115,311 | 143,520 | (148,080) |
| Debt Service | 7,354,730 | 2,900,673 | 8,257,362 | 8,257,362 | 8,257,362 | 8,257,362 | 0 |
| Board of Education | 53,424,365 | 35,674,018 | 54,321,894 | 54,321,894 | 54,992,771 | 54,992,771 | 670,877 |
| Operating Transfers Out | 350,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| **TOTAL TOWN BUDGET** | **$110,004,937** | **$82,378,416** | **$113,735,000** | **$113,735,000** | **$105,952,714** | **$113,495,860** | **($239,140)** |
| **Variance** | $3,889,003 | $28,185,418 | ($115,729) | ($115,729) | $9,706,584 | $2,212,659 | $2,328,388 |

**Estimated, Unassigned Fund Balance at June 30, 2026 (UNAUDITED)**

| | |
|---|---|
| Unassigned Fund Balance June 30, 2025 **(UNAUDITED)** | $24,698,388 |
| Add: Additional Revenue FY2026 **(Unaudited)** | 2,089,248 |
| Add: Additional Expenditure Savings FY2026 **(Unaudited)** | (239,140) |
| Less: Budgeted Use & Transfer of Unassigned Fund Balance FY2026 | (7,750,000) |
| **Estimated Unassigned Fund Balance June 30, 2026** | **$18,798,495** |

**TOWN OF BLOOMFIELD**

**Status of Expenditures, by Activity (Department) - UNAUDITED**

***FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall***

| | FUNCTION & ACTIVITY | Unaudited Expenditures FY 2025 | YTD Expenditures as of 5/31/2025 FY 2025 | Adopted Budget FY 2026 | Revised Budget FY 2026 | Year-to-Date Actuals as of 6/26/2026 | Encumbrances as of 6/26/2026 | % Used | Estimated Expenditures as of 6/30/2026 | Estimated Variance (under) |
|---|---|---|---|---|---|---|---|---|---|---|
| 0100 | Town Administration | $6,353,903 | $5,522,095 | $6,795,886 | $6,795,886 | $6,450,176 | $551,675 | 103.0% | $7,046,040 | $250,154 |
| 0200 | Boards & Agencies | 443,803 | 393,542 | 305,294 | 305,294 | 372,881 | 47,704 | 137.8% | 424,872 | 119,578 |
| 0301 | Planning and Development | 1,439,125 | 1,241,871 | 1,732,453 | 1,732,453 | 1,550,384 | 66,575 | 93.3% | 1,681,638 | (50,816) |
| 0311 | Public Safety | 12,287,314 | 11,003,304 | 12,190,084 | 12,190,084 | 10,128,719 | 338,730 | 85.9% | 11,995,696 | (194,388) |
| 0401 | Public Works | 6,818,698 | 6,462,969 | 7,459,903 | 7,459,903 | 6,622,745 | 304,720 | 92.9% | 7,343,113 | (116,790) |
| 0510 | Leisure Services | 1,283,217 | 1,117,488 | 1,399,763 | 1,399,763 | 1,183,007 | 46,722 | 87.9% | 1,340,405 | (59,358) |
| 0610 | Public Library | 2,479,995 | 2,236,946 | 2,708,396 | 2,708,396 | 2,468,328 | 63,181 | 93.5% | 2,683,400 | (24,997) |
| 0700 | Human Services | 2,641,117 | 2,454,087 | 2,944,953 | 2,944,953 | 2,574,690 | 99,532 | 90.8% | 2,913,615 | (31,338) |
| 0910 | Fixed Charges | 14,505,879 | 13,238,420 | 15,327,411 | 15,327,411 | 8,991,582 | 725,921 | 63.4% | 14,673,429 | (653,982) |
| 0950 | Miscellaneous Charges | 622,791 | 133,003 | 291,600 | 291,600 | 105,016 | 10,295 | 39.5% | 143,520 | (148,080) |
| 0970 | Debt Service | 7,354,730 | 2,900,673 | 8,257,362 | 8,257,362 | 8,257,362 | - | 100.0% | 8,257,362 | 0 |
| 1200 | Board of Education | 53,424,365 | 35,674,018 | 54,321,894 | 54,321,894 | 42,766,967 | 12,225,804 | 101.2% | 54,992,771 | 670,877 |
| 7180 | Operating Transfers Out | 350,000 | 0 | 0 | 0 | 0 | - | -- | - | 0 |
| | **Total Town Budget** | **$110,004,937** | **$82,378,416** | **$113,735,001** | **$113,735,001** | **$91,471,855** | **$14,480,860** | **93.2%** | **$113,495,860** | **($239,140)** |
| **0100** | **Town Administration** | | | | | | | | | |
| 0110 | General Government Admin | 0 | 0 | 0 | 0 | 0 | 0 | -- | - | 0 |
| 0111 | Town Council | 19,650 | 19,143 | 21,040 | 21,040 | 13,985 | 0 | 66.5% | 21,040 | 0 |
| 0120 | Town Manager | 731,124 | 667,427 | 909,544 | 909,544 | 852,040 | 26,903 | 96.6% | 909,544 | 0 |
| 0121 | Operations & Communications | 542,176 | 494,065 | 632,098 | 632,098 | 628,492 | 24,936 | 103.4% | 659,962 | 27,864 |
| 0146 | Information Technology | 1,260,868 | 973,772 | 1,400,198 | 1,400,198 | 1,115,525 | 155,347 | 90.8% | 1,270,872 | (129,325) |
| 0130 | Town Clerk | 524,682 | 476,558 | 608,896 | 608,896 | 532,665 | 21,827 | 91.1% | 554,491 | (54,405) |
| 0141 | Finance Administration | 450,440 | 420,622 | 512,390 | 512,390 | 698,379 | 48,728 | 145.8% | 747,107 | 234,717 |
| 0142 | Finance Assessor | 540,214 | 491,466 | 642,156 | 642,156 | 537,832 | 101,267 | 99.5% | 639,099 | (3,057) |
| 0143 | Finance Tax Collector | 398,894 | 371,702 | 427,808 | 427,808 | 373,783 | 24,200 | 93.0% | 397,982 | (29,825) |
| 0144 | Finance Central Office | 102,215 | 79,543 | 70,901 | 70,901 | 58,765 | 860 | 84.1% | 59,625 | (11,275) |
| 0147 | Finance Accounting | 433,251 | 390,511 | 535,967 | 535,967 | 418,768 | 13,776 | 80.7% | 432,544 | (103,423) |
| 0145 | Human Resources | 964,981 | 893,439 | 766,352 | 766,352 | 627,995 | 41,905 | 87.4% | 669,900 | (96,452) |
| 0160 | Town Attorney | 385,408 | 243,849 | 268,538 | 268,538 | 591,946 | 91,928 | 254.7% | 683,874 | 415,336 |
| 0170 | Town Treasurer | 0 | 0 | 0 | 0 | 0 | 0 | | - | 0 |
| | **Total** | 6,353,903 | 5,522,095 | 6,795,886 | 6,795,886 | 6,450,176 | 551,675 | 103.0% | 7,046,040 | 250,154 |
| **0200** | **Boards & Agencies** | | | | | | | | | |
| 0210 | TPZ | 11,033 | 10,036 | 6,550 | 6,550 | 2,174 | 0 | 33.2% | 2,174 | (4,376) |
| 0220 | ZBA | 531 | 531 | 1,100 | 1,100 | 1,722 | 0 | 156.6% | 1,722 | 622 |
| 0230 | Board of Tax Review | 495 | 495 | 638 | 638 | 283 | 0 | 44.3% | 283 | (355) |
| 0240 | Registrars of Voters | 378,744 | 342,634 | 236,956 | 236,956 | 336,512 | 28,700 | 154.1% | 365,212 | 128,256 |
| 0241 | Elections | 30,770 | 27,193 | 33,400 | 33,400 | 18,134 | 13,203 | 93.8% | 31,338 | (2,062) |
| 0250 | Inland Wetlands | 1,867 | 1,676 | 1,600 | 1,600 | 1,276 | 0 | 79.8% | 1,276 | (324) |

**TOWN OF BLOOMFIELD**

**Status of Expenditures, by Activity (Department) - UNAUDITED**

***FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall***

| | FUNCTION & ACTIVITY | Unaudited Expenditures FY 2025 | YTD Expenditures as of 5/31/2025 FY 2025 | Adopted Budget FY 2026 | Revised Budget FY 2026 | Year-to-Date Actuals as of 6/26/2026 | Encumbrances as of 6/26/2026 | % Used | Estimated Expenditures as of 6/30/2026 | Estimated Variance (under) |
|---|---|---|---|---|---|---|---|---|---|---|
| 0260 | Economic Development | 0 | 0 | 200 | 200 | 0 | 0 | 0.0% | - | (200) |
| 0275 | Commission on Aging | 1,854 | 1,206 | 4,000 | 4,000 | 1,713 | 2,890 | 115.1% | 4,603 | 603 |
| 0281 | Youth Adult Council | 3,000 | 2,659 | 3,000 | 3,000 | 3,000 | 0 | 100.0% | 3,000 | 0 |
| 0290 | Advisory Comm. Handicapped | 0 | 0 | 0 | 0 | 0 | 0 | -- | - | 0 |
| 0294 | Cons. Energy & Enviroment | 3,024 | 2,228 | 3,000 | 3,000 | 2,888 | 0 | 96.3% | 2,888 | (112) |
| 0295 | Beautification Committee | 7,181 | 4,494 | 7,600 | 7,600 | 3,107 | 0 | 40.9% | 7,395 | (205) |
| 0296 | Fair Rent Commission | (2,250) | (2,250) | 1,000 | 1,000 | 0 | 0 | 0.0% | - | (1,000) |
| 0297 | Ethic Commission | 0 | 0 | 0 | 0 | 0 | 0 | -- | - | 0 |
| 0298 | Humanities Commission | 4,025 | 2,353 | 3,250 | 3,250 | 1,981 | 0 | 60.9% | 1,981 | (1,269) |
| 0299 | Arts Commission | 3,529 | 288 | 3,000 | 3,000 | 90 | 2,910 | 100.0% | 3,000 | 0 |
| | **Total** | 443,803 | 393,542 | 305,294 | 305,294 | 372,881 | 47,704 | 137.8% | 424,872 | 119,578 |
| | **Planning and Development** | | | | | | | | | |
| 0301 | Planning and Development ***excl Eng.*** | 1,439,125 | 1,241,871 | 1,732,453 | 1,732,453 | 1,550,384 | 66,575 | 93.3% | 1,681,638 | (50,816) |
| | **Total** | 1,439,125 | 1,241,871 | 1,732,453 | 1,732,453 | 1,550,384 | 66,575 | 93.3% | 1,681,638 | (50,816) |
| | **Public Safety** | | | | | | | | | |
| 0311 | Police | 12,287,314 | 11,003,304 | 12,190,084 | 12,190,084 | 10,128,719 | 338,730 | 85.9% | 11,995,696 | (194,388) |
| | **Total** | 12,287,314 | 11,003,304 | 12,190,084 | 12,190,084 | 10,128,719 | 338,730 | 85.9% | 11,995,696 | (194,388) |
| | **Public Works** | | | | | | | | | |
| 0401 | Public Works **+ Engineering** | 6,818,698 | 6,462,969 | 7,459,903 | 7,459,903 | 6,622,745 | 304,720 | 92.9% | 7,343,113 | (116,790) |
| | **Total** | 6,818,698 | 6,462,969 | 7,459,903 | 7,459,903 | 6,622,745 | 304,720 | 92.9% | 7,343,113 | (116,790) |
| | **Leisure Services** | | | | | | | | | |
| 0510 | Leisure Services | 1,283,217 | 1,117,488 | 1,399,763 | 1,399,763 | 1,183,007 | 46,722 | 87.9% | 1,340,405 | (59,358) |
| | **Total** | 1,283,217 | 1,117,488 | 1,399,763 | 1,399,763 | 1,183,007 | 46,722 | 87.9% | 1,340,405 | (59,358) |
| | **Public Library** | | | | | | | | | |
| 0610 | Library Operations | 2,479,995 | 2,236,946 | 2,708,396 | 2,708,396 | 2,468,328 | 63,181 | 93.5% | 2,683,400 | (24,997) |
| | **Total** | 2,479,995 | 2,236,946 | 2,708,396 | 2,708,396 | 2,468,328 | 63,181 | 93.5% | 2,683,400 | (24,997) |
| | **Human Services** | | | | | | | | | |
| 0711 | Health | 308,038 | 308,038 | 309,228 | 309,228 | 312,950 | 0 | 101.2% | 312,950 | 3,722 |
| 0721 | Social Services | 1,076,142 | 958,167 | 1,268,377 | 1,268,377 | 1,046,045 | 39,696 | 85.6% | 1,248,603 | (19,774) |
| 0751 | Senior Services | 1,256,937 | 1,187,882 | 1,367,348 | 1,367,348 | 1,215,694 | 59,835 | 93.3% | 1,352,062 | (15,287) |
| | **Total** | 2,641,117 | 2,454,087 | 2,944,953 | 2,944,953 | 2,574,690 | 99,532 | 90.8% | 2,913,615 | (31,338) |
| | **Fixed Charges** | | | | | | | | | |
| 0910 | Fixed Charges | 14,505,879 | 13,238,420 | 15,327,411 | 15,327,411 | 8,991,582 | 725,921 | 63.4% | 14,673,429 | (653,982) |
| | **Total** | 14,505,879 | 13,238,420 | 15,327,411 | 15,327,411 | 8,991,582 | 725,921 | 63.4% | 14,673,429 | (653,982) |

**TOWN OF BLOOMFIELD**

**Status of Expenditures, by Activity (Department) - UNAUDITED**

***FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall***

| | FUNCTION & ACTIVITY | Unaudited Expenditures FY 2025 | YTD Expenditures as of 5/31/2025 FY 2025 | Adopted Budget FY 2026 | Revised Budget FY 2026 | Year-to-Date Actuals as of 6/26/2026 | Encumbrances as of 6/26/2026 | % Used | Estimated Expenditures as of 6/30/2026 | Estimated Variance (under) |
|---|---|---|---|---|---|---|---|---|---|---|
| | **Miscellaneous Charges** | | | | | | | | | |
| 0950 | Miscellaneous Charges | 622,791 | 133,003 | 291,600 | 291,600 | 105,016 | 10,295 | 39.5% | 143,520 | (148,080) |
| | **Total** | 622,791 | 133,003 | 291,600 | 291,600 | 105,016 | 10,295 | 39.5% | 143,520 | (148,080) |
| | **Debt Service** | | | | | | | | | |
| 0970 | Debt Service | 7,354,730 | 2,900,673 | 8,257,362 | 8,257,362 | 8,257,362 | 0 | 100.0% | 8,257,362 | 0 |
| | **Total** | 7,354,730 | 2,900,673 | 8,257,362 | 8,257,362 | 8,257,362 | 0 | 100.0% | 8,257,362 | 0 |
| | **Board of Education** | | | | | | | | | |
| 1200 | Board of Education | 53,424,365 | 35,674,018 | 54,321,894 | 54,321,894 | 42,766,967 | 12,225,804 | 101.2% | 54,992,771 | 670,877 |
| | **Total** | 53,424,365 | 35,674,018 | 54,321,894 | 54,321,894 | 42,766,967 | 12,225,804 | 101.2% | 54,992,771 | 670,877 |
| | **Operating Transfers Out** | | | | | | | | | |
| 7180 | CNRE | 350,000 | 0 | 0 | 0 | 0 | 0 | -- | - | 0 |
| | **Total** | 350,000 | 0 | 0 | 0 | 0 | 0 | -- | 0 | 0 |
| **Total Town Government Operations** | | **$110,004,937** | **$82,378,416** | **$113,735,001** | **$113,735,001** | **$91,471,855** | **$14,480,860** | **93.2%** | **113,495,860** | **(239,140)** |

TOWN OF
BLOOMFIELD
CONNECTICUT

DEPARTMENT OF FINANCE

# MEMORANDUM

**To:** Alvin D. Schwapp, Jr., *Town Manager*

**From:** Darrell V. Hill, *Director of Finance*

**Copy:** Sharron L. Tia-Williams, *Deputy Town Manager*
Donna J. Stewart, *Deputy Director of Finance*

**Re:** **FY2026 4th Quarter Transfers – Board/Department of Education**

**Date:** June 29, 2026

---

Under the provision of Section 908 of the Town Charter, at the request of the Town Manager, but only during the fourth quarter, the Council may by resolution transfer any unencumbered appropriation balance from one department to another.

The transfers will implement requests made by the Board of Education and Superintendent resulting from the shortfall in Special Revenue Grant funding.

A resolution to authorize the Town Council to transfer $670,877 in appropriations from within the FY2026 General Fund Budget from the departments below is attached.

The following amounts in the departments shown below are free from encumbrances in the FY2026 General Fund:

| From Department | | Amount |
|---|---|---|
| 0146 | Information Technology | ($45,000) |
| 0130 | Town Clerk | (50,000) |
| 0143 | Finance Tax Collector | (25,000) |
| 0147 | Finance Accounting | (95,000) |
| 0145 | Human Resources | (90,000) |
| 0301 | Planning and Development | (45,000) |
| 0510 | Leisure Services | (55,000) |
| 0610 | Public Library | (20,000) |
| 0700 | Human Services | (25,000) |
| 0910 | Fixed Charges | (100,000) |
| 0950 | Miscellaneous Charges | (120,877) |
| | **TOTAL** | ($670,877) |

The above unencumbered amounts are to be transferred to the following department in the FY2026 General Fund budget:

| To Department | Amount | Reason |
|---|---|---|
| 1200 Board of Education | $670,877 | Special Revenue Grants received less than budgeted. |

A draft Council resolution authorizing approval of these transfers is attached.

**RESOLUTION**

*RESOLVED: That in accordance with Section 908 of the Town of Bloomfield Charter, that the below transfers of appropriations be approved:*

*The following amounts in the departments shown below are free from encumbrances in the FY2026 General Fund:*

| From Department | | Amount |
|---|---|---|
| 0146 | Information Technology | ($45,000) |
| 0130 | Town Clerk | (50,000) |
| 0143 | Finance Tax Collector | (25,000) |
| 0147 | Finance Accounting | (95,000) |
| 0145 | Human Resources | (90,000) |
| 0301 | Planning and Development | (45,000) |
| 0510 | Leisure Services | (55,000) |
| 0610 | Public Library | (20,000) |
| 0700 | Human Services | (25,000) |
| 0910 | Fixed Charges | (100,000) |
| 0950 | Miscellaneous Charges | (120,877) |
| | **TOTAL** | ($670,877) |

*The above unencumbered amounts are to be transferred to the following department in the FY2026 General Fund budget:*

| To Department | | Amount |
|---|---|---|
| 1200 | Board of Education | $670,877 |

*And it be further Resolved, the Town Manager is authorized to transfer any unencumbered departmental balances during closeout between departments in order to balance any unanticipated overages.*

## TOWN OF BLOOMFIELD
### Status of Revenues and Expenditures - UNAUDITED
***FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall***

| REVENUES | Unaudited FY 2025 | Year-to-Date as of 5/31/2025 | ADOPTED FY 2026 | REVISED FY 2026 | Year-to-Date as of 6/26/2026 | Projected to 6/30/26 as of 6/26/2026 | Variance (under) |
|---|---|---|---|---|---|---|---|
| Taxes and Assessments | $96,987,040 | $96,927,993 | $98,654,359 | $98,654,359 | $97,805,276 | $97,805,276 | ($849,083) |
| State Education Grants | 5,343,223 | 2,733,971 | 5,464,768 | 5,464,768 | 5,407,335 | 5,456,440 | (8,328) |
| St. Grants-Property Tax Relief | 2,644,751 | 2,080,960 | 1,728,491 | 1,728,491 | 3,241,704 | 3,241,819 | 1,513,328 |
| Other State & Federal Grants | 485,045 | 484,436 | 494,353 | 494,353 | 589,256 | 589,256 | 94,903 |
| Use of Assets | 2,421,961 | 2,679,598 | 708,000 | 708,000 | 1,099,173 | 1,099,173 | 391,173 |
| Miscellaneous Revenue | 238,914 | 168,167 | 150,000 | 150,000 | 178,717 | 178,717 | 28,717 |
| Licenses and Permits | 1,360,446 | 1,268,111 | 1,341,700 | 1,341,700 | 1,623,575 | 1,623,575 | 281,875 |
| Fees and Service Charges | 1,662,559 | 1,470,599 | 1,327,600 | 1,327,600 | 1,964,262 | 1,964,262 | 636,662 |
| Appropriated Fund Balance | 2,750,000 | 2,750,000 | 3,750,000 | 3,750,000 | 3,750,000 | 3,750,000 | 0 |
| **TOTAL REVENUES** | **$113,893,939** | **$110,563,835** | **$113,619,271** | **$113,619,271** | **$115,659,299** | **$115,708,519** | **$2,089,248** |

| FUNCTION & ACTIVITY | Unaudited FY 2025 | Year-to-Date as of 5/31/2025 | ADOPTED FY 2026 | REVISED FY 2026 | Year-to-Date as of 6/26/2026 | Projected to 6/30/26 as of 6/26/2026 | Variance (under) |
|---|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | *(includes encumbrances)* | | |
| Town Administration | $6,353,903 | $5,522,095 | $6,795,886 | $6,795,886 | $7,001,851 | $7,046,040 | $250,154 |
| Boards & Agencies | 443,803 | 393,542 | 305,294 | 305,294 | 420,585 | 424,872 | 119,578 |
| Building and Land Use | 1,439,125 | 1,241,871 | 1,732,453 | 1,732,453 | 1,616,959 | 1,681,638 | (50,816) |
| Public Safety | 12,287,314 | 11,003,304 | 12,190,084 | 12,190,084 | 10,467,449 | 11,995,696 | (194,388) |
| Public Works | 6,818,698 | 6,462,969 | 7,459,903 | 7,459,903 | 6,927,465 | 7,343,113 | (116,790) |
| Parks, Recreation & Leisure Services | 1,283,217 | 1,117,488 | 1,399,763 | 1,399,763 | 1,229,729 | 1,340,405 | (59,358) |
| Public Library | 2,479,995 | 2,236,946 | 2,708,396 | 2,708,396 | 2,531,509 | 2,683,400 | (24,997) |
| Human Services | 2,641,117 | 2,454,087 | 2,944,953 | 2,944,953 | 2,674,222 | 2,913,615 | (31,338) |
| Fixed Charges | 14,505,879 | 13,238,420 | 15,327,411 | 15,327,411 | 9,717,503 | 14,673,429 | (653,982) |
| Miscellaneous Charges | 622,791 | 133,003 | 291,600 | 291,600 | 115,311 | 143,520 | (148,080) |
| Debt Service | 7,354,730 | 2,900,673 | 8,257,362 | 8,257,362 | 8,257,362 | 8,257,362 | 0 |
| Board of Education | 53,424,365 | 35,674,018 | 54,321,894 | 54,321,894 | 54,992,771 | 54,992,771 | 670,877 |
| Operating Transfers Out | 350,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| **TOTAL TOWN BUDGET** | **$110,004,937** | **$82,378,416** | **$113,735,000** | **$113,735,000** | **$105,952,714** | **$113,495,860** | **($239,140)** |
| **Variance** | $3,889,003 | $28,185,418 | ($115,729) | ($115,729) | $9,706,584 | $2,212,659 | $2,328,388 |

**Estimated, Unassigned Fund Balance at June 30, 2026 (UNAUDITED)**

| | |
|---|---|
| Unassigned Fund Balance June 30, 2025 **(UNAUDITED)** | $24,698,388 |
| Add: Additional Revenue FY2026 **(Unaudited)** | 2,089,248 |
| Add: Additional Expenditure Savings FY2026 **(Unaudited)** | (239,140) |
| Less: Budgeted Use & Transfer of Unassigned Fund Balance FY2026 | (7,750,000) |
| **Estimated Unassigned Fund Balance June 30, 2026** | **$18,798,495** |

**TOWN OF BLOOMFIELD**

**Status of Expenditures, by Activity (Department) - UNAUDITED**

***FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall***

| | FUNCTION & ACTIVITY | Unaudited Expenditures FY 2025 | YTD Expenditures as of 5/31/2025 FY 2025 | Adopted Budget FY 2026 | Revised Budget FY 2026 | Year-to-Date Actuals as of 6/26/2026 | Encumbrances as of 6/26/2026 | % Used | Estimated Expenditures as of 6/30/2026 | Estimated Variance (under) |
|---|---|---|---|---|---|---|---|---|---|---|
| 0100 | Town Administration | $6,353,903 | $5,522,095 | $6,795,886 | $6,795,886 | $6,450,176 | $551,675 | 103.0% | $7,046,040 | $250,154 |
| 0200 | Boards & Agencies | 443,803 | 393,542 | 305,294 | 305,294 | 372,881 | 47,704 | 137.8% | 424,872 | 119,578 |
| 0301 | Planning and Development | 1,439,125 | 1,241,871 | 1,732,453 | 1,732,453 | 1,550,384 | 66,575 | 93.3% | 1,681,638 | (50,816) |
| 0311 | Public Safety | 12,287,314 | 11,003,304 | 12,190,084 | 12,190,084 | 10,128,719 | 338,730 | 85.9% | 11,995,696 | (194,388) |
| 0401 | Public Works | 6,818,698 | 6,462,969 | 7,459,903 | 7,459,903 | 6,622,745 | 304,720 | 92.9% | 7,343,113 | (116,790) |
| 0510 | Leisure Services | 1,283,217 | 1,117,488 | 1,399,763 | 1,399,763 | 1,183,007 | 46,722 | 87.9% | 1,340,405 | (59,358) |
| 0610 | Public Library | 2,479,995 | 2,236,946 | 2,708,396 | 2,708,396 | 2,468,328 | 63,181 | 93.5% | 2,683,400 | (24,997) |
| 0700 | Human Services | 2,641,117 | 2,454,087 | 2,944,953 | 2,944,953 | 2,574,690 | 99,532 | 90.8% | 2,913,615 | (31,338) |
| 0910 | Fixed Charges | 14,505,879 | 13,238,420 | 15,327,411 | 15,327,411 | 8,991,582 | 725,921 | 63.4% | 14,673,429 | (653,982) |
| 0950 | Miscellaneous Charges | 622,791 | 133,003 | 291,600 | 291,600 | 105,016 | 10,295 | 39.5% | 143,520 | (148,080) |
| 0970 | Debt Service | 7,354,730 | 2,900,673 | 8,257,362 | 8,257,362 | 8,257,362 | - | 100.0% | 8,257,362 | 0 |
| 1200 | Board of Education | 53,424,365 | 35,674,018 | 54,321,894 | 54,321,894 | 42,766,967 | 12,225,804 | 101.2% | 54,992,771 | 670,877 |
| 7180 | Operating Transfers Out | 350,000 | 0 | 0 | 0 | 0 | - | -- | - | 0 |
| | **Total Town Budget** | **$110,004,937** | **$82,378,416** | **$113,735,001** | **$113,735,001** | **$91,471,855** | **$14,480,860** | **93.2%** | **$113,495,860** | **($239,140)** |
| **0100** | **Town Administration** | | | | | | | | | |
| 0110 | General Government Admin | 0 | 0 | 0 | 0 | 0 | 0 | -- | - | 0 |
| 0111 | Town Council | 19,650 | 19,143 | 21,040 | 21,040 | 13,985 | 0 | 66.5% | 21,040 | 0 |
| 0120 | Town Manager | 731,124 | 667,427 | 909,544 | 909,544 | 852,040 | 26,903 | 96.6% | 909,544 | 0 |
| 0121 | Operations & Communications | 542,176 | 494,065 | 632,098 | 632,098 | 628,492 | 24,936 | 103.4% | 659,962 | 27,864 |
| 0146 | Information Technology | 1,260,868 | 973,772 | 1,400,198 | 1,400,198 | 1,115,525 | 155,347 | 90.8% | 1,270,872 | (129,325) |
| 0130 | Town Clerk | 524,682 | 476,558 | 608,896 | 608,896 | 532,665 | 21,827 | 91.1% | 554,491 | (54,405) |
| 0141 | Finance Administration | 450,440 | 420,622 | 512,390 | 512,390 | 698,379 | 48,728 | 145.8% | 747,107 | 234,717 |
| 0142 | Finance Assessor | 540,214 | 491,466 | 642,156 | 642,156 | 537,832 | 101,267 | 99.5% | 639,099 | (3,057) |
| 0143 | Finance Tax Collector | 398,894 | 371,702 | 427,808 | 427,808 | 373,783 | 24,200 | 93.0% | 397,982 | (29,825) |
| 0144 | Finance Central Office | 102,215 | 79,543 | 70,901 | 70,901 | 58,765 | 860 | 84.1% | 59,625 | (11,275) |
| 0147 | Finance Accounting | 433,251 | 390,511 | 535,967 | 535,967 | 418,768 | 13,776 | 80.7% | 432,544 | (103,423) |
| 0145 | Human Resources | 964,981 | 893,439 | 766,352 | 766,352 | 627,995 | 41,905 | 87.4% | 669,900 | (96,452) |
| 0160 | Town Attorney | 385,408 | 243,849 | 268,538 | 268,538 | 591,946 | 91,928 | 254.7% | 683,874 | 415,336 |
| 0170 | Town Treasurer | 0 | 0 | 0 | 0 | 0 | 0 | | - | 0 |
| | **Total** | 6,353,903 | 5,522,095 | 6,795,886 | 6,795,886 | 6,450,176 | 551,675 | 103.0% | 7,046,040 | 250,154 |
| **0200** | **Boards & Agencies** | | | | | | | | | |
| 0210 | TPZ | 11,033 | 10,036 | 6,550 | 6,550 | 2,174 | 0 | 33.2% | 2,174 | (4,376) |
| 0220 | ZBA | 531 | 531 | 1,100 | 1,100 | 1,722 | 0 | 156.6% | 1,722 | 622 |
| 0230 | Board of Tax Review | 495 | 495 | 638 | 638 | 283 | 0 | 44.3% | 283 | (355) |
| 0240 | Registrars of Voters | 378,744 | 342,634 | 236,956 | 236,956 | 336,512 | 28,700 | 154.1% | 365,212 | 128,256 |
| 0241 | Elections | 30,770 | 27,193 | 33,400 | 33,400 | 18,134 | 13,203 | 93.8% | 31,338 | (2,062) |
| 0250 | Inland Wetlands | 1,867 | 1,676 | 1,600 | 1,600 | 1,276 | 0 | 79.8% | 1,276 | (324) |

**TOWN OF BLOOMFIELD**

**Status of Expenditures, by Activity (Department) - UNAUDITED**

***FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall***

| | FUNCTION & ACTIVITY | Unaudited Expenditures FY 2025 | YTD Expenditures as of 5/31/2025 FY 2025 | Adopted Budget FY 2026 | Revised Budget FY 2026 | Year-to-Date Actuals as of 6/26/2026 | Encumbrances as of 6/26/2026 | % Used | Estimated Expenditures as of 6/30/2026 | Estimated Variance (under) |
|---|---|---|---|---|---|---|---|---|---|---|
| 0260 | Economic Development | 0 | 0 | 200 | 200 | 0 | 0 | 0.0% | - | (200) |
| 0275 | Commission on Aging | 1,854 | 1,206 | 4,000 | 4,000 | 1,713 | 2,890 | 115.1% | 4,603 | 603 |
| 0281 | Youth Adult Council | 3,000 | 2,659 | 3,000 | 3,000 | 3,000 | 0 | 100.0% | 3,000 | 0 |
| 0290 | Advisory Comm. Handicapped | 0 | 0 | 0 | 0 | 0 | 0 | -- | - | 0 |
| 0294 | Cons. Energy & Enviroment | 3,024 | 2,228 | 3,000 | 3,000 | 2,888 | 0 | 96.3% | 2,888 | (112) |
| 0295 | Beautification Committee | 7,181 | 4,494 | 7,600 | 7,600 | 3,107 | 0 | 40.9% | 7,395 | (205) |
| 0296 | Fair Rent Commission | (2,250) | (2,250) | 1,000 | 1,000 | 0 | 0 | 0.0% | - | (1,000) |
| 0297 | Ethic Commission | 0 | 0 | 0 | 0 | 0 | 0 | -- | - | 0 |
| 0298 | Humanities Commission | 4,025 | 2,353 | 3,250 | 3,250 | 1,981 | 0 | 60.9% | 1,981 | (1,269) |
| 0299 | Arts Commission | 3,529 | 288 | 3,000 | 3,000 | 90 | 2,910 | 100.0% | 3,000 | 0 |
| | **Total** | 443,803 | 393,542 | 305,294 | 305,294 | 372,881 | 47,704 | 137.8% | 424,872 | 119,578 |
| | **Planning and Development** | | | | | | | | | |
| 0301 | Planning and Development ***excl Eng.*** | 1,439,125 | 1,241,871 | 1,732,453 | 1,732,453 | 1,550,384 | 66,575 | 93.3% | 1,681,638 | (50,816) |
| | **Total** | 1,439,125 | 1,241,871 | 1,732,453 | 1,732,453 | 1,550,384 | 66,575 | 93.3% | 1,681,638 | (50,816) |
| | **Public Safety** | | | | | | | | | |
| 0311 | Police | 12,287,314 | 11,003,304 | 12,190,084 | 12,190,084 | 10,128,719 | 338,730 | 85.9% | 11,995,696 | (194,388) |
| | **Total** | 12,287,314 | 11,003,304 | 12,190,084 | 12,190,084 | 10,128,719 | 338,730 | 85.9% | 11,995,696 | (194,388) |
| | **Public Works** | | | | | | | | | |
| 0401 | Public Works **+ Engineering** | 6,818,698 | 6,462,969 | 7,459,903 | 7,459,903 | 6,622,745 | 304,720 | 92.9% | 7,343,113 | (116,790) |
| | **Total** | 6,818,698 | 6,462,969 | 7,459,903 | 7,459,903 | 6,622,745 | 304,720 | 92.9% | 7,343,113 | (116,790) |
| | **Leisure Services** | | | | | | | | | |
| 0510 | Leisure Services | 1,283,217 | 1,117,488 | 1,399,763 | 1,399,763 | 1,183,007 | 46,722 | 87.9% | 1,340,405 | (59,358) |
| | **Total** | 1,283,217 | 1,117,488 | 1,399,763 | 1,399,763 | 1,183,007 | 46,722 | 87.9% | 1,340,405 | (59,358) |
| | **Public Library** | | | | | | | | | |
| 0610 | Library Operations | 2,479,995 | 2,236,946 | 2,708,396 | 2,708,396 | 2,468,328 | 63,181 | 93.5% | 2,683,400 | (24,997) |
| | **Total** | 2,479,995 | 2,236,946 | 2,708,396 | 2,708,396 | 2,468,328 | 63,181 | 93.5% | 2,683,400 | (24,997) |
| | **Human Services** | | | | | | | | | |
| 0711 | Health | 308,038 | 308,038 | 309,228 | 309,228 | 312,950 | 0 | 101.2% | 312,950 | 3,722 |
| 0721 | Social Services | 1,076,142 | 958,167 | 1,268,377 | 1,268,377 | 1,046,045 | 39,696 | 85.6% | 1,248,603 | (19,774) |
| 0751 | Senior Services | 1,256,937 | 1,187,882 | 1,367,348 | 1,367,348 | 1,215,694 | 59,835 | 93.3% | 1,352,062 | (15,287) |
| | **Total** | 2,641,117 | 2,454,087 | 2,944,953 | 2,944,953 | 2,574,690 | 99,532 | 90.8% | 2,913,615 | (31,338) |
| | **Fixed Charges** | | | | | | | | | |
| 0910 | Fixed Charges | 14,505,879 | 13,238,420 | 15,327,411 | 15,327,411 | 8,991,582 | 725,921 | 63.4% | 14,673,429 | (653,982) |
| | **Total** | 14,505,879 | 13,238,420 | 15,327,411 | 15,327,411 | 8,991,582 | 725,921 | 63.4% | 14,673,429 | (653,982) |

**TOWN OF BLOOMFIELD**

**Status of Expenditures, by Activity (Department) - UNAUDITED**

***FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall***

| | FUNCTION & ACTIVITY | Unaudited Expenditures FY 2025 | YTD Expenditures as of 5/31/2025 FY 2025 | Adopted Budget FY 2026 | Revised Budget FY 2026 | Year-to-Date Actuals as of 6/26/2026 | Encumbrances as of 6/26/2026 | % Used | Estimated Expenditures as of 6/30/2026 | Estimated Variance (under) |
|---|---|---|---|---|---|---|---|---|---|---|
| | **Miscellaneous Charges** | | | | | | | | | |
| 0950 | Miscellaneous Charges | 622,791 | 133,003 | 291,600 | 291,600 | 105,016 | 10,295 | 39.5% | 143,520 | (148,080) |
| | **Total** | 622,791 | 133,003 | 291,600 | 291,600 | 105,016 | 10,295 | 39.5% | 143,520 | (148,080) |
| | **Debt Service** | | | | | | | | | |
| 0970 | Debt Service | 7,354,730 | 2,900,673 | 8,257,362 | 8,257,362 | 8,257,362 | 0 | 100.0% | 8,257,362 | 0 |
| | **Total** | 7,354,730 | 2,900,673 | 8,257,362 | 8,257,362 | 8,257,362 | 0 | 100.0% | 8,257,362 | 0 |
| | **Board of Education** | | | | | | | | | |
| 1200 | Board of Education | 53,424,365 | 35,674,018 | 54,321,894 | 54,321,894 | 42,766,967 | 12,225,804 | 101.2% | 54,992,771 | 670,877 |
| | **Total** | 53,424,365 | 35,674,018 | 54,321,894 | 54,321,894 | 42,766,967 | 12,225,804 | 101.2% | 54,992,771 | 670,877 |
| | **Operating Transfers Out** | | | | | | | | | |
| 7180 | CNRE | 350,000 | 0 | 0 | 0 | 0 | 0 | -- | - | 0 |
| | **Total** | 350,000 | 0 | 0 | 0 | 0 | 0 | -- | 0 | 0 |
| **Total Town Government Operations** | | **$110,004,937** | **$82,378,416** | **$113,735,001** | **$113,735,001** | **$91,471,855** | **$14,480,860** | **93.2%** | **113,495,860** | **(239,140)** |

Minutes not yet approved.
Approval and any edits to be made in succeeding minutes.

# BLOOMFIELD TOWN COUNCIL

There was a special meeting of the Bloomfield Town Council held on Monday June 22, 2026, at 7:00 p.m. in a hybrid meeting style. The in-person meeting location was Bloomfield Town Hall Council Chambers, 800 Bloomfield Avenue, Bloomfield, CT, and the virtual location was via Zoom.

**Councilors present:** ***In-Person:*** Councilor(s), Merritt, Waterhouse, and Cooper
***via Zoom:*** Councilor(s) Oliver, DeBeatham-Brown, and Mahon (7:08).

**Councilors absent:** Mayor Harrington, Deputy Mayor Lloyd, and Councilor Goodwin

**Also present were:** ***In-Person***—Latonia Tabb, Clerk of Council; Alvin D. Schwapp, Jr., Town Manager, Jon Colman, Director of Building & Land Use; Darrell Hill, Director of Finance; Annatouchur Kingland, Senior Administrative Assistant; Warren Plummer, Director of IT; ***via Zoom:*** Andrew Crumbie, Town Attorney, Sharron Tai-Willims, Deputy Town Manager, India Rodgers, Director Operations & Communications.

**The meeting was called to order at 7:00 p.m.**

It was moved by Councilor Merritt, seconded by Councilor Waterhouse and voted unanimously to appoint Councilor Cooper as Chair for this meeting.

## Citizens' Statements and Petitions

*Statements by members of the public may be oral or written and shall start with the speaker's name and address and shall continue for no longer than three (3) minutes, unless permitted by the Mayor or councilor presiding.*

1. **Bonnie Berkowitz, 492 Park Ave.,** speaking in her capacity as Chair of the EDCDA, commented on the proposed streetscapes initiative. She suggested incorporating the Pollinator Pathways program into future landscaping plans by encouraging landowner participation or providing limited funding for low-maintenance wildflower plantings to support sustainability and enhance the community's aesthetic appeal.

**2. Erin Barringer, 28 Kenmore Rd.,** addressed concerns regarding the Town's public-facing Open Finance portal, noting that certain expenditures continue to appear in an "undefined" category despite previous inquiries. She urged the Town Council to work with the Finance Department and Town Manager to determine why some transactions are not being properly categorized and encouraged the Council to review the portal as part of its financial oversight.

**3. (online) James Biffer, 17 Terry Plains Rd.,** commented on the number of Council members present and noted that, with five members in attendance, any action taken by the Council would require five affirmative votes to pass under the Town Charter. He contrasted this with subcommittee voting procedures, where the majority of members present is sufficient, and offered the reminder for the Council's consideration.

**Council Business**

**Consent Agenda:**

It was moved by Councilor Waterhouse, seconded by Councilor Merritt and voted unanimously to approve the consent agenda.

**A. Approval of Minutes**

- June 8, 2026

**New Business**

**2026-66: Consider and Take Action Regarding First Quarter Hiring Authorization Request For FY 2027**

It was moved by Councilor Merritt, seconded by Councilor Waterhouse and voted unanimously to open discussion.

Councilor DeBeatham-Brown stated that she could not support the proposed hiring request, citing the Council's recent discussions regarding a hiring freeze and the need for additional information before filling positions. She indicated that she wanted her concerns placed on the record and expressed that she was not comfortable voting in favor of the item at this time.

Mr. Alvin D. Schwapp, Town Manager, explained that the requested hiring authorization would allow the administration to proceed with staffing in accordance with the previously established cost-savings plan without returning to the Council for approval as vacancies arise. He stated that only positions consistent with the plan would be filled, noting that the Town intended to hire a Town Engineer and a custodian while delaying the Deputy Town Engineer position for approximately 90 days to achieve savings. He further explained that positions eliminated under the cost-savings plan would not be refilled, while positions vacated through the retirement incentive would be filled as needed to maintain operations and ensure a smooth transition before the end of September.

There was ongoing conversation with the councilors regarding this item. It was moved by Councilor Waterhouse, seconded by Councilor Mahon and voted to table this item regarding first quarter hiring authorization request for FY 27027

**VOTE:** **AYE:** E. Waterhouse, S. DeBeatham-Brown, M. Oliver, S. Mahon, T. Cooper

**NAY:** J. Merritt

**ABSTAIN:** None

**Motion passed 5-1-0**

**2026-67: Consider and Take Action Regarding the Granby Street Complete Street Project-Authorization and Appropriation of Funding**

It was moved by Councilor Merritt, seconded by Councilor Waterhouse and voted unanimously to open the floor for discussion.

The Town Manager spoke in support of the proposed Granby Street streetscape project, emphasizing its potential to improve the appearance, economic development, and community pride of a key gateway into Bloomfield, noting that the project would be funded through existing grant sources at no cost to taxpayers and requested the Council's authorization to move forward with the initiative. He also acknowledged Bonnie Berkowitz for her collaboration and advocacy regarding improvements to the Granby Street area.

It was moved by Councilor Merritt, seconded by Councilor Waterhouse and voted unanimously for Councilor Cooper to read and adopt the resolution. (*attached*)

***RESOLUTION***

***Whereas,*** *the Bloomfield Economic Development Commission and Development Agency has identified Complete Streets improvements along Grandy Street as a priority initiative and has recommended advancing aa project to support local businesses, improve multimodal access, encourage development and redevelopment, and further the Town's transportation, economic development, and public safety objectives within this industrial corridor; and*

***Whereas,*** *the Engineering Division has developed conceptual Complete Streets renderings which address the current lack of pedestrian amenities, and include the installation of a sidewalk extension or multi-use trail, pedestrian lighting, street trees, and related corridor improvements; and*

***Whereas,*** *the proposed improvements will enhance safety and mobility for employees, customers, transit riders, pedestrians, bicyclists, and motorist by providing safer pedestrian accommodations, improved access to CTtransit bus service, and stronger connections among employers, workers, businesses, and industrial properties; and*

***Whereas,*** *the Project will further enhance the marketability of vacant and underutilized parcels, support business retention and tenant recruitment, encourage private investment and redevelopment, and increase the long-term value and productivity of the Town's commercial and industrial tax base; and*

***Whereas,*** *the preliminary cost estimate for the design and construction of the Complete Streets Project is $2,000,000; and*

***Whereas,*** *the Finance Department has determined that funding for this project is available through the State of Connecticut Office of Policy and Management (OPM) Municipal Grants-in-Aid Program, which is designated for transportation-related purposes;*

***Now therefore be it Resolved,*** *that the Town Council hereby formally authorizes and appropriates $2,000,000 in funding from the State of Connecticut OPM Municipal Grants-in-Aid program for the Granby Street Complete Street project*

**2026-68: Consider and Possible Action Regarding Bloomfield Arts District Branding and Gateway Signage Funding Request**

There was discussion with Councilors in attendance, Town Manager, and resident Bonnie Berkowitz, regarding this item.

It was moved by Councilor Merritt, seconded by Councilor Oliver and voted to move to appropriate up to $5,000.00 from the Town Council Contingency account (GL 0956400-52231) for the professional design services for the Bloomfield Arts District at the Granby Street and Cottage Grove Road entrances.

**VOTE:** **AYE:** J. Merritt, E. Waterhouse, M. Oliver, T. Cooper

**NAY:** S. DeBeatham-Brown, S. Mahon

**ASTAIN:** None

**Motion passes 4-2-0**

Prior to closing out of Council business section, the Town Councilor took a 5 min recess at 8:39 p.m. to discuss this item vote. The council returned at 8:45 p.m. and Councilor Cooper clarified the prior vote is noted as **motion failed**.

**2026-69: Consider and Possible Action Regarding the Proposal Install a Community Peace Pole on the Bloomfield Town Green- The Peace Pole Project**

It was moved by Councilor Waterhouse, seconded by Councilor Merritt and voted unanimously to open the floor for discussion.

Councilor Cooper introduced the proposal to install a Community Peace Pole and associated garden on the Town Green, noting the estimated project cost of $1,000 to $3,000 and the request to use Town Council contingency funds. During discussion, Councilor Mahon requested a more detailed cost estimate before taking action, while Councilor DeBeatham-Brown asked for additional information regarding the design. Council members also discussed the possibility of reducing costs through volunteer assistance with the installation.

It was moved by Councilor Mahon, seconded by Councilor DeBeatham-Brown and voted to table this item.

**VOTE:** **AYE:** S. Mahon, S. DeBeatham-Brown

**NAY:** J. Merritt, E. Waterhouse, M. Oliver, T. Cooper

**ABSTAIN:** None

**Motion failed 2-4-0**

There was further discussion on this item with Councilors. It was moved by Councilor Merritt, seconded by Councilor Oliver and voted unanimously to call the question.

It was moved by Councilor Merritt, seconded by Councilor Oliver and voted unanimously to approve the use of funds from the Town Council Contingency Account (GL 095064-52231) in an amount not to exceed $3,000 for the installation of a Community Peace Pole and associated garden on the Bloomfield Town Green contingent on before the design is approved, the Council will approve it, the rendering.

**2026-70: Consider and Take Action Regarding a Token of Appreciation (Gifts) from Fairview Architectural to the Town of Bloomfield**

Councilor Mahon sought clarity as to why the name changed. In response to Councilor Mahon's question, the Town Manager explained that the donor had approved expanding the original donation so it could benefit all Town employees rather than only specific departments. He stated that the equipment would also be available for use by residents during Town Green events, maximizing the value of the donation while recognizing employees whose work is not typically public facing.

It was moved by Councilor Waterhouse, seconded by Councilor Merritt and voted unanimously to approve the acceptance of a gift of two cornhole boards from Fairview Architectural for use by the Town.

**2026-71: Consider and Take Action Regarding FY 2026 Fourth Quarter Budget Transfers**

It was moved by Councilor Mahon, seconded by Councilor DeBeatham-Brown, and voted unanimously to table this item.

**Report from Town Manager**

Mr. Alvin D. Schwapp Jr., Town Manager recognized the Town's Juneteenth celebrations and congratulated the Center and Blue Hills Fire Departments on their anniversary events. He also acknowledged Bloomfield's achievement of bronze certification under the Sustainable CT program, commending Environmental Analyst Nicholas Gabuzda and the Building and Land Use Department for their contributions and noting the Town's goal of achieving silver certification next year. Additionally, he reported that the Town had received a $804,000 state grant for the Gap Road project, with the design procurement process expected to begin upon acceptance of the

funds and informed the Council that his work schedule had been distributed to reflect upcoming availability.

**Council Comments**

**J. Merritt**

Councilor Merritt informed the Council that he expected to be away for the next few weeks and would likely be absent from the next meeting. He stated that he would attempt to participate remotely if possible.

**E. Waterhouse**

Councilor Waterhouse stated- no comment

**S. Mahon**

Councilor Mahon commended the organizers, volunteers, public safety personnel, and participants for a successful Juneteenth Parade, noting its importance to the community and its historical significance. He also reminded fellow Council members of the importance of maintaining respectful discourse during meetings, encouraging colleagues to allow one another to speak without personal remarks or interruptions. Councilor Mahon concluded by thanking Councilor Cooper for presiding over an efficient meeting.

**S. DeBeatham-Brown**

Councilor DeBeatham-Brown thanked the organizers, sponsors, volunteers, and the Blue Hills and Center Fire Departments for a successful Juneteenth celebration, parade, carnival, and fireworks display. She reiterated her request for a Council discussion on decorum, emphasizing the importance of respectful communication among Council members and its impact on public trust. She also expressed concerns regarding communication about scheduling a special meeting and the absence of the Mayor and Deputy Mayor, while noting that the Council's compromise on Resolution 2026-69 demonstrated the value of collaboration and respectful dialogue.

**M. Oliver**

Councilor Oliver reflected on the success of the Juneteenth celebration, expressing appreciation for the parade, carnival, fireworks, and the efforts of the Blue Hills and Center Fire Departments. He also requested that the Council observe a moment of silence in honor of Coach Kennedy, recognizing his longstanding contributions and service to the Bloomfield community.

**T. Cooper**

Councilor Cooper reflected on the community's Juneteenth weekend events and Father's Day celebrations, thanking residents for their participation and engagement. He acknowledged that while Council discussions can at times be passionate, members are motivated by their commitment to serving the Town and its residents. He concluded by thanking those who attended

the meeting, encouraging residents to have a safe summer, and reminding motorists to remain mindful of children and increased outdoor activity during the school break.

**ADJOURNMENT**

It was moved by Councilor DeBeatham-Brown, seconded by Councilor Waterhouse and voted unanimously to adjourn at 9:04 p.m.

## *RESOLUTION*

***Whereas,*** *the Bloomfield Economic Development Commission and Development Agency has identified Complete Streets improvements along Grandy Street as a priority initiative and has recommended advancing aa project to support local businesses, improve multimodal access, encourage development and redevelopment, and further the Town's transportation, economic development, and public safety objectives within this industrial corridor; and*

***Whereas,*** *the Engineering Division has developed conceptual Complete Streets renderings which address the current lack of pedestrian amenities, and include the installation of a sidewalk extension or multi-use trail, pedestrian lighting, street trees, and related corridor improvements; and*

***Whereas,*** *the proposed improvements will enhance safety and mobility for employees, customers, transit riders, pedestrians, bicyclists, and motorist by providing safer pedestrian accommodations, improved access to CTtransit bus service, and stronger connections among employers, workers, businesses, and industrial properties; and*

***Whereas,*** *the Project will further enhance the marketability of vacant and underutilized parcels, support business retention and tenant recruitment, encourage private investment and redevelopment, and increase the long-term value and productivity of the Town's commercial and industrial tax base; and*

***Whereas,*** *the preliminary cost estimate for the design and construction of the Complete Streets Project is $2,000,000; and*

***Whereas,*** *the Finance Department has determined that funding for this project is available through the State of Connecticut Office of Policy and Management (OPM) Municipal Grants-in-Aid Program, which is designated for transportation-related purposes;*

***Now therefore be it Resolved,*** *that the Town Council hereby formally authorizes and appropriates $2,000,000 in funding from the State of Connecticut OPM Municipal Grants-in-Aid program for the Granby Street Complete Street project*

TO: Town Councilors

FROM: Alvin D. Schwapp, Jr., Town Manager ADS

DATE: July 23, 2026

RE: FY 2026-73: APPROPRIATION OF UNASSIGNED FUND BALANCE TO THE FY2027 BUDGET FOR BLOOMFIELD ACCESS TELEVISION (BATV)

This item was tabled from the July 13, 2026, meeting. The attached memorandum from the Director of Finance requests a $15,000 appropriation from the Unassigned Fund Balance to support the relocation of Bloomfield Access Television (BATV) to the Alvin & Beatrice Wood Human Services Center. This one-time appropriation will increase the FY2027 Adopted Budget by $15,000.

Should the Council wish to move forward, the following motion would be in order:

Move to adopt the attached resolution

**RESOLUTION**

*WHEREAS, the Town Council desires to provide funding in the Fiscal Year 2027 budget from the Unassigned Fund Balance for the relocation of Bloomfield Access Television (BATV) from its current location in Bloomfield Public Schools to the Alvin & Beatrice Wood Human Services Center located at 330 Park Avenue.*

*BE IT RESOLVED, THAT in accordance with Section 307 of the Town of Bloomfield Charter, the Fiscal Year 2027 Adopted Budget is amended to add $15,000 from the Unassigned Fund Balance.*

*BE IT FURTHER RESOLVED, THAT the Fiscal Year 2027 Adopted Budget for Operations & Communications is amended to increase expenditures as shown below:*

| Department | | Amount |
|---|---|---|
| 0121 | Operations & Communications | $15,000 |
| | *(52231-Other Contractual Services)* | |

# MEMORANDUM

**To:** Alvin D. Schwapp, Jr., *Town Manager*

**From:** Darrell V. Hill, *Director of Finance*

**Copy:** Sharron L. Tia-Williams, *Deputy Town Manager*
Donna J. Stewart, *Deputy Director of Finance*

**Re:** **Appropriation of Unassigned Fund Balance for Bloomfield Access Television**

**Date:** July 9, 2026

---

Under the provision of Section 307 of the Town Charter, the Town Council desires to appropriate $15,000 from the Unassigned Fund Balance to fund the relocation of Bloomfield Access Television (BATV) from Bloomfield Public Schools to the Alvin & Beatrice Wood Human Services Center located at 330 Park Avenue. This one-time expenditure will increase the Fiscal Year 2027 Adopted Budget by $15,000.

A resolution authorizing this appropriation is provided below for Council's consideration:

## RESOLUTION

*WHEREAS, the Town Council desires to provide funding in the Fiscal Year 2027 budget from the Unassigned Fund Balance for the relocation of Bloomfield Access Television (BATV) from its current location in Bloomfield Public Schools to the Alvin & Beatrice Wood Human Services Center located at 330 Park Avenue.*

*BE IT RESOLVED, THAT in accordance with Section 307 of the Town of Bloomfield Charter, the Fiscal Year 2027 Adopted Budget is amended to add $15,000 from the Unassigned Fund Balance.*

*BE IT FURTHER RESOLVED, THAT the Fiscal Year 2027 Adopted Budget for Operations & Communications is amended to increase expenditures as shown below:*

| Department | | Amount |
|---|---|---|
| 0121 | Operations & Communications<br>*(52231-Other Contractual Services)* | $15,000 |

BLOOMFIELD ACCESS TELEVISION
330 Park Avenue
Bloomfield, Connecticut 06002
(860) 243-9710
www.BATVonline.org

**Howard Steven Frydman**
General Manager

June 15, 2026

Mayor Anthony C. Harrington
Deputy Mayor Cindi A. Lloyd
Members of the Bloomfield Town Council
Town of Bloomfield
800 Bloomfield Avenue
Bloomfield, CT 06002

RE: Request for Emergency Funding for BATV Relocation

Dear Mayor Harrington, Deputy Mayor Lloyd and Member of the Bloomfield Town Council;

BATV is writing to formally request emergency funding in the amount of $20,000 to assist Bloomfield Access Television (BATV) with the urgent costs associated with relocation to the Alvin and Beatrice Wood Human Services Center, located at 330 Park Avenue.

As you know, recent changes in school building use have required the immediate relocation of our studio and office space. This unexpected expense exceeds our current non-profit operating budget. The total cost of this move is estimated at $61,000. Although we are using limited internal funds to cover most of the cost, we respectfully request a one-time emergency allocation of $20,000 from the Town Council to close the remaining funding gap.

**Project Cost Breakdown**
The relocation involves specialized technical infrastructure to ensure the continuity of our services. Key costs include: Infrastructure Construction; Specialized Comcast fiber and coax construction (which is required for broadcast connectivity); Studio Decommissioning & Reinstallation; Professional services by the Ockers Group to safely disassemble, transport, and rewire studio camera equipment; Lighting and Production Assets; Removal, transportation, and reinstallation of studio lighting fixtures and production accessories managed by JML Lighting and Curtains.

For over 40 years, BATV has served as an integral partner to the Town of Bloomfield, providing residents with essential coverage of town meetings, community events, and critical emergency information. With your continued support we will endeavor to continue this important partnership.

We are deeply grateful for your consideration of this request during this challenging transition. Thank you for your continued support of BATV and our mission to serve the residents of Bloomfield.

Sincerely,

*Jennifer Marshall-Nealy*
Jennifer Marshall-Nealy
BATV President

*Joseph Suggs, Jr.*
Joseph Suggs, Jr.
BATV Vice President

BLOOMFIELD ACCESS TELEVISION
330 Park Avenue
Bloomfield, Connecticut 06002
(860) 243-9710
www.BATVonline.org

Howard Steven Frydman
General Manager

# BATV
# RELOCATION & FUNDING REQUEST
# BREAKDOWN 2026
# 330 Park Avenue, Bloomfield, CT

**Relocating the BATV Station to 330 Park Avenue – Town Permission Granted.**
**From Arace School to the Leisure Services Center**
**The relocation of the Public Access Television (BATV) station is a strategic move designed to enhance public safety, increase community engagement, and fulfill the original vision for the town's facilities.**

**1. Fulfillment of Original Facility Design**
**The Leisure Services Center was originally designed and constructed to house the town's public access television stations. The facility already features a dedicated television studio, broadcast infrastructure, and office space specifically intended for community media utilization. Moving the station now finally aligns its operations with the building's intended purpose.**

**2. Enhanced School Security & Streamlined Operations**
**Relocating the station addresses critical safety protocols at Arace School. Currently, all BATV visitors must navigate the school's security system, requiring advance notification and check-ins. Moving the station removes these logistical hurdles, ensuring a secure environment for students while allowing the station to operate without interfering with school-day mandates.**

**3. Increased Accessibility and Foot Traffic**
**The Leisure Services Center serves as a central hub for Bloomfield residents. By moving to this high-traffic location, BATV will benefit from:**
- **Greater Visibility: Residents visiting for other services are more likely to engage with the station.**
- **Ease of Access: Guests and participants can enter the station directly without the restrictive check-in processes required at an educational facility.**

**4. Intergenerational Community Participation**
**The complex—which includes the Senior Center and Leisure & Human Services—is a natural gathering place for our most active demographics.**
- **Seniors & Youth: Proximity to these centers makes it easier for residents of all ages to volunteer, learn production skills, and participate in local media.**
- **Centralized Resources: Participation is significantly higher when the station is located where residents already spend their time.**

**5. Operational Synergy and Expanded Hours**
- **Programming Alignment: The majority of current live and taped programming is already being produced at the Leisure Services Center. This move eliminates the inefficiency of operating between two separate sites.**
- **Weekend/Evening Access: Unlike Arace School, which is closed on weekends, the Leisure Center offers extended hours. This allows for expanded recording schedules and live broadcasts during times when the public is most available to participate.**

Estimated Relocation Cost: **Total $61,507.00** – Three Main Cost Drivers Comcast, Ockers, and JML Lighting

| Outlet revision | Original Cost | Current Cost & Update |
|---|---|---|
| 1. Comcast – Fiber Optics (see enclosed quote) | $14,206.88 | $14,206.88 |
| 2. Ockers – Studio Breakdown and Rewire | $24,725.00 | $21,725.00 |

Breakdown cameras in studio. Breakdown studio monitors and studio clock. Remove all studio cabling. Breakdown studio set pieces. Remove all control room equipment and wiring. Pack all. Remove servers from playback rack. Remove Comcast and Frontier gear. Remove external wiring. Pack all loose gear in playback room. Move all equipment, racks, set pieces via our truck to new location. Setup playback rack and reload server, Comcast/Frontier gear. Rewire as needed. Work with Comcast/Frontier to get signals back on channel. Install studio cameras, tripods and monitors. Wire all to new control room. Install Tricaster, studio clock, audio mixer, monitors and other gear into the control room. Run outputs to playback system. Install podcast gear in part of studio. Wire all and run outputs to control room. Confirm and test all Operations-Studio and playback system. Go to school administration building and remove all equipment and wiring. Move via our truck to new location. Pack and move all portable gear and move to new studio.

| | | |
|---|---|---|
| 3. JML Lighting & Curtains -Breakdown & Reinstall (see enclosed quote) | $25, 075.00 | $22,575.00 |
| 4. BATV costs: Moving-Office Equipment/Electric/ Stationary/Signage/Paint/Office Furniture/ Misc. Estimate. | $3,000.00 | $3,000.00 |
| 5. Orbitech – 2 Satellite Removal and Disposal Will leave 2 Satellites in Place at School Cost Excluded | ($7,000.00) | |

6. Town In-kind assistance:
   1. IT Infrastructure- 2 WAN Ips and port forwarding/NAT to one server and one appliance.
   A bank of IP addresses in the same subnet. Roughly 30 Ips.
   Telephone and Internet connection- Previous In-kind received by BOE & Town.
   2. Additional assistance with move to new location.

| | | |
|---|---|---|
| **TOTAL** | $67,006.88 | **$61,507.00** |

COMCAST

April 3, 2026

Via Email to: howards2424@gmail.com

Howard Frydman
Bloomfield Access Television
390 Park Avenue
Bloomfield, CT 06002

***Re: Bloomfield Access Television ('BATV") Quote***

Dear Mr. Frydman:

Per your request, Comcast is providing this letter and enclosed estimates for BATV's studio relocation to **300 Park Avenue, Bloomfield, CT 06002**.

Comcast has reviewed the costs for Comcast to complete the construction necessary to complete the relocation from 390 Park Avenue to 330 Park Avenue in Bloomfield, CT and determined that the total cost for the project is: **$14,206.88**. This represents the total costs for fiber construction, coax construction, materials and labor for the project.

If you would like to proceed with the studio relocation, Comcast will need full payment from BATV at your earliest convenience along with confirmation to move forward with the project. Comcast will also need a studio relocation agreement signed by authorized representatives of BATV in order to proceed with the work. Once BATV provides the documentation and confirmation to Comcast, we will proceed with the project. In the meantime, please do not hesitate to contact me with any questions at 860-414-5066 or at Matt_Skane@comcast.com. Thank you.

Sincerely,

Matt Skane
Director, Government & Regulatory Affairs




# BLOOMFIELD ACCESS TELEVISION
# PROGRAM ROSTER

**BACKGROUND: Bloomfield Access Television, Inc. (BATV) was founded in 1983 as an independent, non-profit, 501(c)3 organization that provides "P.E.G." Access to the residents of Bloomfield, CT with local Public Access, Educational, and Governmental informational programs.**
**During these 43 years, BATV has facilitated the Bloomfield Public PEG Access and has jointly worked with area schools, colleges, local Town & State government, religious institutions, Town and State organizations and most importantly our town residents in providing public access programs and information with expertise, proficiency and competency.**

***In these current times, community access stations are the last bastions of freedom of speech and expression for our various local communities.***

Our mission – BATV is "committed to bringing together…and improving the lives of all residents". This stated mission of all PEG stations is to enhance the quality of life by providing the opportunity to create, produce and view diverse television programming. Public access has always provided our residents the opportunity to inform, entertain, and speak out for yourselves in their own words. Plainly speaking- **WE Give Voice to the Voiceless** – yes for over 40 years – BATV -the independent Public Access Station, in BLOOMFIELD, CT has steadfastly served our community and residents.

**CABLE Channel Designations: COMCAST: 5, 95, 96, & 99/ 1070, 1084 & 1090.**
**FRONTIER (VERIZON) 6001, 6002, 6003**
**BATV Website: BATVONLINE.ORG**
**BATV Streaming/VOD/Broadcasts/Schedules - SITES:**
**Public Access - https://reflect-batv.cablecast.tv/CablecastPublicSite/?site=1**
**Government Access: https://reflect-batv.cablecast.tv/CablecastPublicSite/?site=3**
**Educational Access: https://reflect-batv.cablecast.tv/CablecastPublicSite/?site=2**

10. **WATCH BATV ON YOUR FAVORITE APPS:**
11. **Apple App Store, Google Play- FIRE TV, APPLE TV, & ROKU**



**TENTATIVE PROGRAM CONTENT OUTLINE:**

1. **Town Meetings: Town Council/ Town Plan & Zoning/Inland Wetlands Commission/Zoning Board of Appeals/ Committee on Committee Subcommittee/ Economic Development Committee/ Education Workforce Development Comm./Library Board of Trustees/etc.**
2. **Town Budget Hearings**
3. **Annual Town Meeting – MAY**
4. **Inauguration of Elected Officials**
5. **Election Results/Ballot Lottery/Election Video Info/PSA**
6. **SPECIAL BUDGET FORUMS – LIVE from Senior Center**
7. **Town Manager's Report**
8. **PARADES:**
   **A, Memorial Day Parade & Activities**
   **B. Juneteenth Day Parade & Activities and PSA's**
   **C. Winter Parade & Activities**
8. **Town Concerts on the Green – Live Broadcasts**
9. **Facilitation of Town Community Notices on both Channels and Live Streams**
   **Utilization of RSS feeds to display automatic Town Notices**

10. **Facilitation of EMERGENCY NOTICES –**
    a. **POLICE PARKING BANS – SNOW STORMS**
    b. **EMERGENT SHELTERS – HEAT WAVE/ COLD WAVE**
    c. **Bloomfield/West Hartford Health Department Notices**

11. **Facilitation of Bloomfield Library and Bloomfield Senior Center Program & Events**
    a. **Annual Senior Expo- LIVE BROADCAST**
    b. **Senior Events – Juneteenth Luncheon**
    c. **Senior Center Update Broadcasts**
    d. **Facilitation of Senior Center Events – Juneteenth Event, etc.**
    e. **Bloomfield Library Updates and Program Broadcast/Summer Reading Programs**
    f. **Library Updates of upcoming events and programs**

12. **Facilitation of Special Town Events**
    a. **Arbor Day Activities**
    b. **Bloomfield Humanities Committee**
        1. **Black History Events**
        2. **Bloomfield Greater Together Community Fund Events**
        3. **Bloomfield Korea and Vietnam Award Ceremony**
        4. **Bloomfield Pride Day Event**
        5. **Hispanic Heritage Programs**
        6. **Fatherhood and Men's Health**
        7. **Trees for Bloomfield Initiative – PSAs and Programs**
        8. **Bloomfield Gas Leak Education Program**
        9. **Community Update – The Grove Project**
        10. **Town Fire Department Updates**

c. Bloomfield Public Library Groundbreaking Ceremony
d. Bloomfield Town Center Plan/Town Forum (two live events)
e. Bloomfield Fishing Derby – PSAs
f. Special Town Council Public Hearings – Library Discussions

13. Special Guests to BATV – Bloomfield- Facilitation of National and State-Wide Information
    a. Governor Ned Lamont
    b. Lt. Governor Susan Bysiewicz
    c. Congressman John Larson (quarterly visits to BATV)
    d. Secretary of State Stephanie Thomas (Quarterly visits to BATV)
    e. United States Senator Richard Blumenthal (Yearly Visits)

14. Facilitation of EMERGENCY INFORMATION–
    a. VACCINATE BLOOMFIELD- COVID Information– Masks/Vaccine/Food/Safety Information
    b. MEASLES Information – PSA- Safety Information
    c. CRUCIAL ELERTS/NOTICATIONS and RESOURSES TO ENSURE PUBLIC SAFETY AND AID IN EMERGENCY RESPONSES AND COMMUNICATIONS.

**BATV:**

**BATV is the entity fully and wholly responsible for the facilitation and distribution of community access programs, live or taped, broadcasted through the cable system(s). BATV retains all programming and scheduling authority for the cable access channels.**

**All Government Access Programming, including government proceedings or municipal programming, generally will be telecast on the government access channel, but BATV may also telecast such programming on the educational or public access channels to avoid scheduling conflicts, maximize exposure, or for any other reason it deems to be in the public interest.**

**altown**

JML Lighting Services
Design · Sales · Installation

# Quote

**Date: 05.30.2026**

Prepared For: Howard Frydman
**Bloomfield Access Television**
330 Park Avenue, Bloomfield, CT 06002
860.243.9710 howards2424@gmail.com
Quote # Q12826-Studio Move

Designed by: Jonathan Lipsy
508.423.9764
jonathan@JMLLightingServices.com

| Qty | Model | Description | Price | Ext |
|---|---|---|---|---|
| | | **Studio Relocation Quote** | | |
| 1 | **Present Studio** | Studio Lighting Removal (Day 1) | | $ 2,250.00 |
| | | Includes the following: | | |
| | Lighting Removal | Remove all studio lighting fixtures, cables and accessories and prepare for transportation. | | |
| | Curtains | Remove studio curtains, pack accordingly, and prepare for transportation. | | |
| | Curtain Track | Remove curtain track from pipe grid, organize all mounting components and prepare for transportation. | | |
| | Dimming | Organize and pack all dimming equipment and cables for transportation. | | |
| | | | | |
| | **New Studio** | Studio Lighting Installation (Days 2 & 3) | | |
| | Pipe Grid | Disassemble existing studio pipe grid and transport to new location. Reassemble pipe grid in new location using existing mounting hardware (hopefully), overlap brackets and J-hangers. | | $ 14,250.00 |
| | **Note:** | **** New location has not been seen. Quote includes additonal pipes, splices, clamps, and new ceiling mounting components.** | | |
| | Curtrain Track | Install curtain track onto new pipe grid using existing mounting hardware. Grid shape may need to be adjusted to fit new studio correctly. | | $ 700.00 |
| | Curtains | Reinstall curtains onto curtain track with existing hardware. **Additional trim chains may need to be purchased and used if height of new studio does not match existing studio.** | | $ 375.00 |
| | | | | |
| | Studio Lighting | Reinstall studio lighting onto pipe grid per pre-existing lighting design using existing hanging hardware, power cables and DMX control components. | | $ 5,000.00 |
| | | | | |
| 1 | **Transportation** | Transportation of equipment to be done by Ockers. | | |
| | | | | |
| | | **Package Total** | | **$ 22,575.00** |
| | | Applicable taxes are not included | | |

**JML Lighting Services**
**508.423.9764**
**Jonathan@JMLLightingServices.com**




# We have prepared a quote for you

**Bloomfield-System Move**

Quote # 014625
Version 1

# Prepared for:

**Bloomfield Access Television**
Main

Howard Frydman
howards2424@gmail.com

48 Leona Drive
Middleboro, MA 02346
www.ockers.com
(508) 586-4642

Ockers Technologies
FUTURE READY.

## Hardware

| Description | | Price | Qty | Ext. Price |
|---|---|---|---|---|
| MISC OCKERS MATERIALS | **MISC OCKERS MATERIALS** | $1,825.00 | 1 | $1,825.00 |

Subtotal: **$1,825.00**

## Services

| Description | | Price | Qty | Ext. Price |
|---|---|---|---|---|
| LABOR-BROADCAST | **Ockers Broadcast Installation Labor** | $18,600.00 | 1 | $18,600.00 |
| TRUCK FEE | **1 Day Ockets Truck Fee** | $500.00 | 1 | $500.00 |
| LABOR-TRUCK | **Ocker Truck Driver** | $800.00 | 1 | $800.00 |

Breakdown cameras in studio. Breakdown studio monitors and studio clock. Remove all studio cabling . Breakdown studio set pieces. Remove all control room equipment and wiring. Pack all. Remove servers from playback rack. Remove Comcast and Frontier gear. Remove external wiring. Pack all loose gear in playback room. Move all equipment, racks, set pieces via our truck to new location. Setup playback rack and reload server, Comcast/Frontier gear. Rewire as needed. Work with Comcast/Frontier to get signals back on channel. Install studio cameras, tripods and monitors. Wire all to new control room. Install Tricaster, studio clock, audio mixer, monitors and other gear into the control room. Run outputs to playback system. Install podcast gear in part of studio. Wire all and run outputs to control room. Confirm and test all operations-Studio and playback system.Go to school administration building and remove all equipment and wiring. Move via our truck to new location.Pack and move all portable gear and move to new studio.

Subtotal: **$19,900.00**

48 Leona Drive
Middleboro, MA 02346
www.ockers.com
(508) 586-4642

Ockers Technologies
FUTURE READY.

# Bloomfield-System Move

**Prepared by:**

**Ockers Technologies**

Gary Pink
7813498823
Fax 508-584-9180
gpink@ockers.com

**Prepared for:**

**Bloomfield Access Television**

Main
390 Park Ave
Bloomfield, CT 06002
Howard Frydman
(860) 243-9710
howards2424@gmail.com

**Ship To:**

**Bloomfield Access Television**

Main
390 Park Ave
Bloomfield, CT 06002
Howard Frydman
(860) 243-9710
howards2424@gmail.com

**Quote Information:**

**Quote #: 014625**

Version: 1
Delivery Date: 06/09/2026
Expiration Date: 08/15/2026

## Quote Summary

| Description | Amount |
|---|---|
| Hardware | $1,825.00 |
| Services | $19,900.00 |
| Total: | **$21,725.00** |

Terms and Conditions
This quote is valid for thirty (30) days from the date of issue. Any payments not made within thirty (30) days of the date of the invoice shall be subject to a late payment charge of 1 ½% per month (compounded) on the unpaid balance of any amount then passed due. All products quoted are subject to availability.
Terms for Purchases are NET30 Days from date of invoice. All Services will be invoiced separately and are payable on receipt of Invoice. Any payments not made within thirty (30) days of the date of the invoice shall be subject to a late payment charge of 1½% per month (compounded) on the unpaid balance of any amount then passed due.
Binding Effect of Document:
This document when signed by the client and accepted by the Company shall constitute a binding contract for services described.
Suspension or Cancellation for Non- Payment:
The Company may forthwith suspend or cancel SAAS service upon a written notice if any payment is overdue, in addition to any other right or remedy it may have.
Assignability of Agreement:
Neither this agreement nor the Company's SAAS service are transferable without the Company's written consent.
Returns are allowed for 30 days. Non-defective returns must be unopened, and factory sealed. All merchandise must be returned with original packing, accessories, and instructions. A valid RMA number must be obtained from Ockers Company before a return is allowed. Note - Some manufacturers have special returns policies which may supersede the above.
Custom Orders are not Returnable.
Returns over the 30 days will be subject to the acceptance by the distributor or manufacturer and may require a restocking fee.
Ockers at its discretion may invoice product prior to delivery to client via a Bill and Hold (Transfer of Property) document if required. All stored product will be fully insured. This may occur via a Standard invoice or via a Bill and Hold
Customer responsible for any permit fee costs that may be required. Fees are determined by local municipality and will be billed accordingly.
** For EANS Purchases - Customer is responsible for payment of products and services if EANS order is not approved by the state.

Please email Purchase Order to confirm the order. Thank you.

48 Leona Drive
Middleboro, MA 02346
www.ockers.com
(508) 586-4642

Ockers Technologies
FUTURE READY.

## Ockers Technologies

Signature: _____

Name: Gary Pink

Title: Account Executive/Systems Engineer

Date: 06/09/2026

## Bloomfield Access Television

Signature: _____

Name: Howard Frydman

Date: _____

TO: Town Councilors

FROM: Alvin D. Schwapp, Jr., Town Manager ADS

DATE: July 23, 2026

RE: FY 2026-74: APPROPRIATION OF UNASSIGNED FUND BALANCE TO THE FY2027 BLOOMFIELD CHAMBER OF COMMERCE

This item was tabled from the July 13, 2026, meeting. The attached memorandum from the Director of Finance requests a $7,500 appropriation from the Unassigned Fund Balance to support the Bloomfield Chamber of Commerce's engagement with and support of the Town's business community. This one-time appropriation will increase the FY2027 Adopted Budget by $7,500.

Should the Council wish to move forward, the following motion would be in order:

Move to adopt the attached resolution

**RESOLUTION**

*WHEREAS, the Town Council desires to provide additional funding in the FY2027 budget from the Unassigned Fund Balance to support the Bloomfield Chamber of Commerce's engagement and support of the Town's business community.*

*BE IT RESOLVED, THAT in accordance with Section 307 of the Town of Bloomfield Charter, the Fiscal Year 2027 Adopted Budget is amended to add $7,500 from the Unassigned Fund Balance.*

*BE IT FURTHER RESOLVED, THAT the Fiscal Year 2027 Adopted Budget for Operations & Communications is amended to increase expenditures as shown below:*

| Department | | Amount |
|---|---|---|
| 0121 | Operations & Communications | $7,500 |
| | *(52231-Other Contractual Services)* | |

# MEMORANDUM

**To:** Alvin D. Schwapp, Jr., *Town Manager*

**From:** Darrell V. Hill, *Director of Finance*

**Copy:** Sharron L. Tia-Williams, *Deputy Town Manager*
Donna J. Stewart, *Deputy Director of Finance*

**Re:** **Appropriation of Unassigned Fund Balance for the Bloomfield Chamber of Commerce**

**Date:** July 9, 2026

---

Under the provision of Section 307 of the Town Charter, the Town Council desires to appropriate $7,500 from the Unassigned Fund Balance to provide funding to support the Bloomfield Chamber of Commerce's engagement and support of the Town's business community. This one-time expenditure will increase the Fiscal Year 2027 Adopted Budget by $7,500.

A resolution authorizing this appropriation is provided below for Council's consideration:

## RESOLUTION

*WHEREAS, the Town Council desires to provide additional funding in the FY2027 budget from the Unassigned Fund Balance to support the Bloomfield Chamber of Commerce's engagement and support of the Town's business community.*

*BE IT RESOLVED, THAT in accordance with Section 307 of the Town of Bloomfield Charter, the Fiscal Year 2027 Adopted Budget is amended to add $7,500 from the Unassigned Fund Balance.*

*BE IT FURTHER RESOLVED, THAT the Fiscal Year 2027 Adopted Budget for Operations & Communications is amended to increase expenditures as shown below:*

| Department | | Amount |
|---|---|---|
| 0121 | Operations & Communications | $7,500 |
| | *(52231-Other Contractual Services)* | |

TO: Town Councilors

FROM: Alvin D. Schwapp, Jr., Town Manager ADS

DATE: July 23, 2026

RE: FY 2026-75: APPROPRIATION OF UNASSIGNED FUND BALANCE TO THE FY2027 BLOOMFIELD FARMER'S MARKET

This item was tabled from the July 13, 2026, meeting. The attached memorandum from the Director of Finance requests a $30,000 appropriation from the Unassigned Fund Balance to support the Bloomfield Farmer's Market. This one-time appropriation will increase the FY2027 Adopted Budget by $30,000.

Should the Council wish to move forward, the following motion would be in order:

Move to adopt the attached resolution

**RESOLUTION**

*WHEREAS, the Town Council desires to provide funding in the Fiscal Year 2027 budget from the Unassigned Fund Balance to support the Bloomfield Farmer's Market.*

*BE IT RESOLVED, THAT in accordance with Section 307 of the Town of Bloomfield Charter, the Fiscal Year 2027 Adopted Budget is amended to add $30,000 from the Unassigned Fund Balance.*

*BE IT FURTHER RESOLVED, THAT the Fiscal Year 2027 Adopted Budget for Operations & Communications is amended to increase expenditures as shown below:*

| Department | | Amount |
|---|---|---|
| 0121 | Operations & Communications | $30,000 |
| | *(52231-Other Contractual Services)* | |

# MEMORANDUM

**To:** Alvin D. Schwapp, Jr., *Town Manager*

**From:** Darrell V. Hill, *Director of Finance*

**Copy:** Sharron L. Tia-Williams, *Deputy Town Manager*
Donna J. Stewart, *Deputy Director of Finance*

**Re:** **Appropriation of Unassigned Fund Balance for the Bloomfield Farmer's Market**

**Date:** July 9, 2026

---

Under the provision of Section 307 of the Town Charter, the Town Council desires to appropriate $30,000 from the Unassigned Fund Balance to provide funding to support the Bloomfield Farmer's Market. This one-time expenditure will increase the Fiscal Year 2027 Adopted Budget by $30,000.

A resolution authorizing this appropriation is provided below for Council's consideration:

## RESOLUTION

*WHEREAS, the Town Council desires to provide funding in the Fiscal Year 2027 budget from the Unassigned Fund Balance to support the Bloomfield Farmer's Market.*

*BE IT RESOLVED, THAT in accordance with Section 307 of the Town of Bloomfield Charter, the Fiscal Year 2027 Adopted Budget is amended to add $30,000 from the Unassigned Fund Balance.*

*BE IT FURTHER RESOLVED, THAT the Fiscal Year 2027 Adopted Budget for Operations & Communications is amended to increase expenditures as shown below:*

| Department | | Amount |
|---|---|---|
| 0121 | Operations & Communications<br>*(52231-Other Contractual Services)* | $30,000 |

TO: Town Councilors

FROM: Alvin D. Schwapp, Jr., Town Manager ADS

DATE: July 23, 2026

RE: FY 2027-02: REMOVAL OF ZONING BOARD OF APPEALS ALTERNATE

Zoning Board of Appeals Alternate Vivilyn Smith reportedly verbally resigned in March 2026 but has not submitted the written resignation required by Connecticut law. She has not attended any ZBA meetings in 2026 despite repeated requests to formalize her resignation.

The Town Attorney advises that only the Town Council can remove Ms. Smith for failing to perform her duties. If removed, the vacancy must be filled within 60 days by a Republican.

Should Council wish to move forward, the following motion would be in order:

> *Move that Vivilyn Smith be removed as an Alternate on the Zoning Board of Appeals for failure to perform the responsibilities of the position.*

TOWN OF
BLOOMFIELD
CONNECTICUT

**OFFICE OF OPERATIONS AND COMMUNICATIONS**

# Memorandum

**To:** Alvin D. Schwapp, Jr., Town Manager

**Cc:** India Rodgers, Director of Operations & Communications
Andrea DiStephan, Town Clerk
Alex Samalot, Zoning Enforcement Officer
Jon Colman, Director of Building & Land Use
Lynda Laureano, Assistant Director of Building & Land Use
Attorney Andrew Crumbie, Town Attorney
Dwight Bolton, Republican Town Committee Chair
Jacqueline Issacson, Zoning Board of Appeals Chair
Councilor Darrell Goodwin, Committee on Committees Chair

**From:** Lynn Weisel, Recording Secretary

**Date:** July 20, 2026

**Subject:** Potential Zoning Board of Appeals (ZBA) Alternate Removal

**Background:**

It is believed that current Zoning Board of Appeals (ZBA) Alternate, Vivilyn Smith, has moved out of Bloomfield and out of state. It is reported that Ms. Smith verbally resigned from her ZBA position in March 2026 but did not submit a written resignation as required by Connecticut General Statutes Chapter 97, Section 7-103.

Since March 2026, numerous people, including the Town Clerk and Republican Town Committee Chair have reached out to Ms. Smith requesting that she submit written notice of her resignation. This resignation has not been received to date, and Ms. Smith has not attended any ZBA meetings in 2026.

Attorney Crumbie reports, "*under state law, and the Bloomfield Code of Ordinances, the ZBA itself does not have the authority to declare a vacancy or fill Ms. Smith's seat without formal action by the Town Council. Because Ms. Smith discussed resigning but never formally did, a legal resignation did not occur and therefore a vacancy via 'resignation' does not exist.*

*Under the Bloomfield Code of Ordinances Sec. 2-94, only the Bloomfield Town Council can remove Ms. Smith for failing to perform her responsibilities as a ZBA member.*"

Should Town Council wish to move forward with removing Ms. Smith from her position, it will create a ZBA alternate vacancy that would need to be filled within sixty days by a member of the same political party (Republican). The sixty days would start as of the date of removal.

**Motion:**

Should Council wish to move forward, the following motion would be in order:

*Move that Vivilyn Smith be removed as an Alternate on the Zoning Board of Appeals (ZBA) for failing to perform responsibilities as a ZBA alternate member.*