Minutes not yet approved.
Approval and any edits to be made in succeeding minutes.

RECEIVED
JUL 21 2026
11:43am
TOWN CLERK'S OFFICE
BLOOMFIELD, CT

BLOOMFIELD TOWN COUNCIL

There was a special meeting of the Bloomfield Town Council held on Monday June 30, 2026, at 7:00 p.m. in a hybrid meeting style. The in-person meeting location was Bloomfield Town Hall Council Chambers, 800 Bloomfield Avenue, Bloomfield, CT, and the virtual location was via Zoom.

Councilors present: ***In-Person:*** Mayor Harrington, Councilor(s), Oliver, and Cooper ***via Zoom:*** Councilor(s) Deputy Mayor Lloyd, Councilor(s) Merritt, DeBeatham-Brown, Mahon, and Goodwin.

Councilors absent: Councilor Waterhouse

Also present were: ***In-Person***—Latonia Tabb, Clerk of Council; Alvin D. Schwapp, Jr., Town Manager, Sharron Tai-Willims, Deputy Town Manager, Dr, Tracey Youngberg, Superintendent, Bloomfield Public Schools, Jon Colman, Director of Building & Land Use; Annatouchur Kingland, Senior Administrative Assistant; Warren Plummer, Director of IT; ***via Zoom:*** Andrew Crumbie, Town Attorney, Darrell Hill, Director of Finance

The meeting was called to order at 6:31 p.m.

Council Business

There was discussion regarding suspending the rules for adding an item to the special meeting agenda. It was moved by Councilor Merritt, seconded by Councilor Mahon and voted unanimously to suspend the rules for Mayor Harrington to read the Proclamation for America 250.

Old Business

2026-66: Consider and Take Action Regarding Hiring Authorization Request For FY2027

It was moved by Councilor Oliver, seconded by Councilor Cooper and voted unanimously to open discussion.

Council members engaged in discussion regarding staffing priorities and which positions should be filled during the first and second quarters of Fiscal Year 2027. Town Manager Alvin D. Schwapp, Jr., expressed concern that delaying hiring until the second quarter would limit the opportunity for new employees to receive training and knowledge transfer from existing staff before their departure. Additional discussion followed between the Council and the Town Manager regarding staffing priorities, workforce planning, and the timing of future hires.

It was moved by Councilor Cooper, seconded by Councilor Mahon and voted to make a friendly amendment that approved only positions of: Custodian, Maintainer II, Assistant Town Accountant (title changed from Senior Town Accountant), and added Director of Public Works. The remaining positions are to be considered during the second quarter.

Councilor Mahon withdrew his seconded motion for friendly amendment due to the added-on position.

Councilor Cooper withdrew the friendly amendment and called the question (as is), seconded by Deputy Mayor Lloyd and voted to consider and take action regarding hiring authorization request for FY2027: Director of Public Works, Director of Human Resources, Assistant Director of Social & Youth Services, Assistant Town Accountant (title changed from Senior Town Accountant), Maintainer II, Custodian, and Assistant Town Engineer.

VOTE: **AYE**: T. Cooper, J. Merritt, C. Lloyd, A. Harrington

NAY: S. DeBeatham-Brown, S. Mahon, D. Goodwin

ABSTAIN: M. Oliver

Motion failed 4-3-1

Councilor Oliver requested clarification regarding actual positions to be approved for hiring.

Councilor Oliver changed his original vote from ABSTAIN to be in favor of motion.

Motion passes 5-3-0

2026-68: Consider and Possible Action Regarding Bloomfield Arts District Branding and Gateway Signage Funding Request

It was moved by Councilor Cooper, seconded by Councilor Oliver and voted unanimously to open the floor for discussion.

Council Mahon asked for clarification regarding this item for consideration as this was for consideration at the meeting on June 22. Councilor Cooper provided clarity and reiterated the motion regarding the Bloomfield Arts District Branding and Gateway Signage Funding Request

Mr. Alvin D. Swhapp, Jr., Town Manager and Mrs. Bonnie Bercowetz provided an overview of the location and purpose of the Gateway Signage Funding request.

There was more discussion with the Councilor regarding this item.

It was moved by Councilor Cooper, seconded by Councilor Oliver and voted to appropriate up to $5,000 from the Town Council Contingency account (GL 09506400-52231) for the design services for the Bloomfield Arts District at the Granby Street and Cottage Grove Road entrances.

VOTE: AYE: T. Cooper, M. Oliver, J. Merritt, D. Goodwin, C. Lloyd, A. Harrington

NAY: S. Mahon

ABSTAIN: S. DeBeatham-Brown

Motion passes 6-1-1

2026-71: Consider and Take Action Regarding FY 2026 Fourth Quarter Budget Transfers

It was moved by Councilor Cooper, seconded by Deputy Mayor Lloyd and voted unanimously to open the floor for discussion.

Mr. Darrell Hill, Director of Finance, discussed the FY2026 Fourth Quarter Budget Transfers and reviewed the Status of Revenues and Expenditures- Unaudited transfer will implement requests made by Town Manager, Departments Heads, and the Town Council

Councilor DeBeatham-Brown expressed her lack of comfortability regarding the original language of the motion "*Move to adopt the attached resolution authoring the FY2026 Fourth Quarter Budget Transfers.*"

Councilor Mahon referenced point of information for clarity regarding the authorization and transfer of funds to $813,122.

It was moved by Councilor Cooper, seconded by Councilor Mahon and voted unanimously to be a friendly amendment to further resolved, the Town Manager is authorized to transfer any unencumbered departmental balances during audit closeouts, subject to town council approval, in order to balance any unanticipated overages.

New Business

2026-72: Discussion, Consideration, and Possible Action Regarding the Bloomfield Board of Education FY206 Fourth Quarter Funding Request

Dr. Youngberg presented a PowerPoint presentation to the Town Council regarding the Special Revenue Fund Shortfall: Global Experience Magnet School (GEMS) Grant.

There were discussions with Town Councilors regarding this item.

It was moved by Councilor DeBeatham-Brown, seconded by Councilor Merritt and voted unanimously to in accordance with Section 908 of the Town of Bloomfield Charter, that the below, transfer appropriation be approved- FY2026 General Fund to the Board of Ed in the amount of $670,877.

2026-73: Discussion, Consideration and Possible Action Regarding BATV FY2026 Fourth Quarter Funding Request

It was moved by Councilor Cooper, seconded by Councilor Oliver, and voted unanimously to table this item.

2026-74: Discussion, Consideration, and Possible Action Regarding Bloomfield Chamber of Commerce FY2026 Fourth Quarter Funding Request

It was moved by Councilor Cooper, seconded by Deputy Mayor Lloyd, and voted unanimously to table this item.

2026-75: Discussion, Consideration, and Possible Action Regarding Farmers Market FY2026 Fourth Quarter Funding Request

It was moved by Councilor Cooper, seconded by Councilor DeBeatham-Brown, and voted unanimously to table this item.

ADJOURNMENT

It was moved by Councilor DeBeatham-Brown, seconded by Councilor Merritt and voted unanimously to adjourn at 8:32 p.m.

TOWN OF
BLOOMFIELD
CONNECTICUT

DEPARTMENT OF FINANCE

MEMORANDUM

To: Alvin D. Schwapp, Jr., *Town Manager*

From: Darrell V. Hill, *Director of Finance*

Copy: Sharron L. Tia-Williams, *Deputy Town Manager*
Donna J. Stewart, *Deputy Director of Finance*

Re: **FY2026 4th Quarter Transfers – Updated as of June 26, 2026**

Date: June 29, 2026

Under the provision of Section 908 of the Town Charter, at the request of the Town Manager, but only during the fourth quarter, the Council may by resolution transfer any unencumbered appropriation balance from one department to another.

The transfers will implement requests made by the Town Manager, Department Heads, and the Town Council.

A resolution to authorize the Town Council to transfer $813,122 in appropriations from within the FY2026 General Fund Budget from the departments below is attached.

The following amounts in the departments shown below are free from encumbrances in the FY2026 General Fund:

From Department		Amount
0146	Information Technology	($80,000)
0311	Police	(170,000)
0401	Public Works + Engineering	(110,000)
0910	Fixed Charges	(453,122)
	TOTAL	($813,122)

The above unencumbered amounts are to be transferred to the following departments in the FY2026 General Fund budget:

To Department		Amount	Reason
0121	Operations & Communications	$28,000	Public relations consultant.
0141	Finance Administration	235,000	Temporary accounting staff and consultant expenses.
0160	Town Attorney	416,000	Legal defense for FY2026 Budget referendum, FOI, Tax Appeals, Investigations, Abatement.
0220	ZBA	700	Increase in advertising expenses.
0240	Registrars of Voters	129,000	Unfunded early voting requirements and budget referendum.
0275	Commission on Aging	700	Increased meeting expenses.
0711	Health	3,722	Town budget approved before Health District budget.
	TOTAL	$813,122	

A draft Council resolution authorizing approval of these transfers is attached.

RESOLUTION

RESOLVED: That in accordance with Section 908 of the Town of Bloomfield Charter, that the below transfers of appropriations be approved:

The following amounts in the departments shown below are free from encumbrances in the FY2026 General Fund:

From Department		Amount
0146	Information Technology	($80,000)
0311	Police	(170,000)
0401	Public Works + Engineering	(110,000)
0910	Fixed Charges	(453,122)
	TOTAL	($813,122)

The above unencumbered amounts are to be transferred to the following departments in the FY2026 General Fund budget:

To Department		Amount
0121	Operations & Communications	$28,000
0141	Finance Administration	235,000
0160	Town Attorney	416,000
0220	ZBA	700
0240	Registrars of Voters	129,000
0275	Commission on Aging	700
0711	Health	3,722
	TOTAL	$813,122

And it be further Resolved, the Town Manager is authorized to transfer any unencumbered departmental balances during closeout between departments in order to balance any unanticipated overages.

TOWN OF BLOOMFIELD

Status of Revenues and Expenditures - UNAUDITED

FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall

REVENUES	Unaudited FY 2025	Year-to-Date as of 5/31/2025	ADOPTED FY 2026	REVISED FY 2026	Year-to-Date as of 6/26/2026	Projected to 6/30/26 as of 6/26/2026	Variance (under)
Taxes and Assessments	$96,987,040	$96,927,993	$98,654,359	$98,654,359	$97,805,276	$97,805,276	($849,083)
State Education Grants	5,343,223	2,733,971	5,464,768	5,464,768	5,407,335	5,456,440	(8,328)
St. Grants-Property Tax Relief	2,644,751	2,080,960	1,728,491	1,728,491	3,241,704	3,241,819	1,513,328
Other State & Federal Grants	485,045	484,436	494,353	494,353	589,256	589,256	94,903
Use of Assets	2,421,961	2,679,598	708,000	708,000	1,099,173	1,099,173	391,173
Miscellaneous Revenue	238,914	168,167	150,000	150,000	178,717	178,717	28,717
Licenses and Permits	1,360,446	1,268,111	1,341,700	1,341,700	1,623,575	1,623,575	281,875
Fees and Service Charges	1,662,559	1,470,599	1,327,600	1,327,600	1,964,262	1,964,262	636,662
Appropriated Fund Balance	2,750,000	2,750,000	3,750,000	3,750,000	3,750,000	3,750,000	0
TOTAL REVENUES	**$113,893,939**	**$110,563,835**	**$113,619,271**	**$113,619,271**	**$115,659,299**	**$115,708,519**	**$2,089,248**

FUNCTION & ACTIVITY	Unaudited FY 2025	Year-to-Date as of 5/31/2025	ADOPTED FY 2026	REVISED FY 2026	Year-to-Date as of 6/26/2026	Projected to 6/30/26 as of 6/26/2026	Variance (under)
EXPENDITURES					*(includes encumbrances)*		
Town Administration	$6,353,903	$5,522,095	$6,795,886	$6,795,886	$7,001,851	$7,046,040	$250,154
Boards & Agencies	443,803	393,542	305,294	305,294	420,585	424,872	119,578
Building and Land Use	1,439,125	1,241,871	1,732,453	1,732,453	1,616,959	1,681,638	(50,816)
Public Safety	12,287,314	11,003,304	12,190,084	12,190,084	10,467,449	11,995,696	(194,388)
Public Works	6,818,698	6,462,969	7,459,903	7,459,903	6,927,465	7,343,113	(116,790)
Parks, Recreation & Leisure Services	1,283,217	1,117,488	1,399,763	1,399,763	1,229,729	1,340,405	(59,358)
Public Library	2,479,995	2,236,946	2,708,396	2,708,396	2,531,509	2,683,400	(24,997)
Human Services	2,641,117	2,454,087	2,944,953	2,944,953	2,674,222	2,913,615	(31,338)
Fixed Charges	14,505,879	13,238,420	15,327,411	15,327,411	9,717,503	14,673,429	(653,982)
Miscellaneous Charges	622,791	133,003	291,600	291,600	115,311	143,520	(148,080)
Debt Service	7,354,730	2,900,673	8,257,362	8,257,362	8,257,362	8,257,362	0
Board of Education	53,424,365	35,674,018	54,321,894	54,321,894	54,992,771	54,992,771	670,877
Operating Transfers Out	350,000	0	0	0	0	0	0
TOTAL TOWN BUDGET	**$110,004,937**	**$82,378,416**	**$113,735,000**	**$113,735,000**	**$105,952,714**	**$113,495,860**	($239,140)
Variance	$3,889,003	$28,185,418	($115,729)	($115,729)	$9,706,584	$2,212,659	$2,328,388

Estimated, Unassigned Fund Balance at June 30, 2026 (UNAUDITED)

Unassigned Fund Balance June 30, 2025 **(UNAUDITED)**	$24,698,388
Add: Additional Revenue FY2026 **(Unaudited)**	2,089,248
Add: Additional Expenditure Savings FY2026 **(Unaudited)**	(239,140)
Less: Budgeted Use & Transfer of Unassigned Fund Balance FY2026	(7,750,000)
Estimated Unassigned Fund Balance June 30, 2026	**$18,798,495**

TOWN OF BLOOMFIELD

Status of Expenditures, by Activity (Department) - UNAUDITED

FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall

	FUNCTION & ACTIVITY	Unaudited Expenditures FY 2025	YTD Expenditures as of 5/31/2025 FY 2025	Adopted Budget FY 2026	Revised Budget FY 2026	Year-to-Date Actuals as of 6/26/2026	Encumbrances as of 6/26/2026	% Used	Estimated Expenditures as of 6/30/2026	Estimated Variance (under)
0100	Town Administration	$6,353,903	$5,522,095	$6,795,886	$6,795,886	$6,450,176	$551,675	103.0%	$7,046,040	$250,154
0200	Boards & Agencies	443,803	393,542	305,294	305,294	372,881	47,704	137.8%	424,872	119,578
0301	Planning and Development	1,439,125	1,241,871	1,732,453	1,732,453	1,550,384	66,575	93.3%	1,681,638	(50,816)
0311	Public Safety	12,287,314	11,003,304	12,190,084	12,190,084	10,128,719	338,730	85.9%	11,995,696	(194,388)
0401	Public Works	6,818,698	6,462,969	7,459,903	7,459,903	6,622,745	304,720	92.9%	7,343,113	(116,790)
0510	Leisure Services	1,283,217	1,117,488	1,399,763	1,399,763	1,183,007	46,722	87.9%	1,340,405	(59,358)
0610	Public Library	2,479,995	2,236,946	2,708,396	2,708,396	2,468,328	63,181	93.5%	2,683,400	(24,997)
0700	Human Services	2,641,117	2,454,087	2,944,953	2,944,953	2,574,690	99,532	90.8%	2,913,615	(31,338)
0910	Fixed Charges	14,505,879	13,238,420	15,327,411	15,327,411	8,991,582	725,921	63.4%	14,673,429	(653,982)
0950	Miscellaneous Charges	622,791	133,003	291,600	291,600	105,016	10,295	39.5%	143,520	(148,080)
0970	Debt Service	7,354,730	2,900,673	8,257,362	8,257,362	8,257,362	-	100.0%	8,257,362	0
1200	Board of Education	53,424,365	35,674,018	54,321,894	54,321,894	42,766,967	12,225,804	101.2%	54,992,771	670,877
7180	Operating Transfers Out	350,000	0	0	0	0	-	--	-	0
	Total Town Budget	**$110,004,937**	**$82,378,416**	**$113,735,001**	**$113,735,001**	**$91,471,855**	**$14,480,860**	**93.2%**	**$113,495,860**	**($239,140)**
0100	**Town Administration**									
0110	General Government Admin	0	0	0	0	0	0	--	-	0
0111	Town Council	19,650	19,143	21,040	21,040	13,985	0	66.5%	21,040	0
0120	Town Manager	731,124	667,427	909,544	909,544	852,040	26,903	96.6%	909,544	0
0121	Operations & Communications	542,176	494,065	632,098	632,098	628,492	24,936	103.4%	659,962	27,864
0146	Information Technology	1,260,868	973,772	1,400,198	1,400,198	1,115,525	155,347	90.8%	1,270,872	(129,325)
0130	Town Clerk	524,682	476,558	608,896	608,896	532,665	21,827	91.1%	554,491	(54,405)
0141	Finance Administration	450,440	420,622	512,390	512,390	698,379	48,728	145.8%	747,107	234,717
0142	Finance Assessor	540,214	491,466	642,156	642,156	537,832	101,267	99.5%	639,099	(3,057)
0143	Finance Tax Collector	398,894	371,702	427,808	427,808	373,783	24,200	93.0%	397,982	(29,825)
0144	Finance Central Office	102,215	79,543	70,901	70,901	58,765	860	84.1%	59,625	(11,275)
0147	Finance Accounting	433,251	390,511	535,967	535,967	418,768	13,776	80.7%	432,544	(103,423)
0145	Human Resources	964,981	893,439	766,352	766,352	627,995	41,905	87.4%	669,900	(96,452)
0160	Town Attorney	385,408	243,849	268,538	268,538	591,946	91,928	254.7%	683,874	415,336
0170	Town Treasurer	0	0	0	0	0	0		-	0
	Total	6,353,903	5,522,095	6,795,886	6,795,886	6,450,176	551,675	103.0%	7,046,040	250,154
0200	**Boards & Agencies**									
0210	TPZ	11,033	10,036	6,550	6,550	2,174	0	33.2%	2,174	(4,376)
0220	ZBA	531	531	1,100	1,100	1,722	0	156.6%	1,722	622
0230	Board of Tax Review	495	495	638	638	283	0	44.3%	283	(355)
0240	Registrars of Voters	378,744	342,634	236,956	236,956	336,512	28,700	154.1%	365,212	128,256
0241	Elections	30,770	27,193	33,400	33,400	18,134	13,203	93.8%	31,338	(2,062)
0250	Inland Wetlands	1,867	1,676	1,600	1,600	1,276	0	79.8%	1,276	(324)

TOWN OF BLOOMFIELD

Status of Expenditures, by Activity (Department) - UNAUDITED

FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall

	FUNCTION & ACTIVITY	Unaudited Expenditures FY 2025	YTD Expenditures as of 5/31/2025 FY 2025	Adopted Budget FY 2026	Revised Budget FY 2026	Year-to-Date Actuals as of 6/26/2026	Encumbrances as of 6/26/2026	% Used	Estimated Expenditures as of 6/30/2026	Estimated Variance (under)
0260	Economic Development	0	0	200	200	0	0	0.0%	-	(200)
0275	Commission on Aging	1,854	1,206	4,000	4,000	1,713	2,890	115.1%	4,603	603
0281	Youth Adult Council	3,000	2,659	3,000	3,000	3,000	0	100.0%	3,000	0
0290	Advisory Comm. Handicapped	0	0	0	0	0	0	--	-	0
0294	Cons. Energy & Enviroment	3,024	2,228	3,000	3,000	2,888	0	96.3%	2,888	(112)
0295	Beautification Committee	7,181	4,494	7,600	7,600	3,107	0	40.9%	7,395	(205)
0296	Fair Rent Commission	(2,250)	(2,250)	1,000	1,000	0	0	0.0%	-	(1,000)
0297	Ethic Commission	0	0	0	0	0	0	--	-	0
0298	Humanities Commission	4,025	2,353	3,250	3,250	1,981	0	60.9%	1,981	(1,269)
0299	Arts Commission	3,529	288	3,000	3,000	90	2,910	100.0%	3,000	0
	Total	443,803	393,542	305,294	305,294	372,881	47,704	137.8%	424,872	119,578
	Planning and Development									
0301	Planning and Development ***excl Eng.***	1,439,125	1,241,871	1,732,453	1,732,453	1,550,384	66,575	93.3%	1,681,638	(50,816)
	Total	1,439,125	1,241,871	1,732,453	1,732,453	1,550,384	66,575	93.3%	1,681,638	(50,816)
	Public Safety									
0311	Police	12,287,314	11,003,304	12,190,084	12,190,084	10,128,719	338,730	85.9%	11,995,696	(194,388)
	Total	12,287,314	11,003,304	12,190,084	12,190,084	10,128,719	338,730	85.9%	11,995,696	(194,388)
	Public Works									
0401	Public Works + **Engineering**	6,818,698	6,462,969	7,459,903	7,459,903	6,622,745	304,720	92.9%	7,343,113	(116,790)
	Total	6,818,698	6,462,969	7,459,903	7,459,903	6,622,745	304,720	92.9%	7,343,113	(116,790)
	Leisure Services									
0510	Leisure Services	1,283,217	1,117,488	1,399,763	1,399,763	1,183,007	46,722	87.9%	1,340,405	(59,358)
	Total	1,283,217	1,117,488	1,399,763	1,399,763	1,183,007	46,722	87.9%	1,340,405	(59,358)
	Public Library									
0610	Library Operations	2,479,995	2,236,946	2,708,396	2,708,396	2,468,328	63,181	93.5%	2,683,400	(24,997)
	Total	2,479,995	2,236,946	2,708,396	2,708,396	2,468,328	63,181	93.5%	2,683,400	(24,997)
	Human Services									
0711	Health	308,038	308,038	309,228	309,228	312,950	0	101.2%	312,950	3,722
0721	Social Services	1,076,142	958,167	1,268,377	1,268,377	1,046,045	39,696	85.6%	1,248,603	(19,774)
0751	Senior Services	1,256,937	1,187,882	1,367,348	1,367,348	1,215,694	59,835	93.3%	1,352,062	(15,287)
	Total	2,641,117	2,454,087	2,944,953	2,944,953	2,574,690	99,532	90.8%	2,913,615	(31,338)
	Fixed Charges									
0910	Fixed Charges	14,505,879	13,238,420	15,327,411	15,327,411	8,991,582	725,921	63.4%	14,673,429	(653,982)
	Total	14,505,879	13,238,420	15,327,411	15,327,411	8,991,582	725,921	63.4%	14,673,429	(653,982)

TOWN OF BLOOMFIELD

Status of Expenditures, by Activity (Department) - UNAUDITED

FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall

	FUNCTION & ACTIVITY	Unaudited Expenditures **FY 2025**	YTD Expenditures **as of 5/31/2025** **FY 2025**	Adopted Budget **FY 2026**	Revised Budget **FY 2026**	Year-to-Date Actuals **as of 6/26/2026**	Encumbrances as of **6/26/2026**	% Used	Estimated Expenditures **as of 6/30/2026**	Estimated Variance (under)
	Miscellaneous Charges									
0950	Miscellaneous Charges	622,791	133,003	291,600	291,600	105,016	10,295	39.5%	143,520	(148,080)
	Total	622,791	133,003	291,600	291,600	105,016	10,295	39.5%	143,520	(148,080)
	Debt Service									
0970	Debt Service	7,354,730	2,900,673	8,257,362	8,257,362	8,257,362	0	100.0%	8,257,362	0
	Total	7,354,730	2,900,673	8,257,362	8,257,362	8,257,362	0	100.0%	8,257,362	0
	Board of Education									
1200	Board of Education	53,424,365	35,674,018	54,321,894	54,321,894	42,766,967	12,225,804	101.2%	54,992,771	670,877
	Total	53,424,365	35,674,018	54,321,894	54,321,894	42,766,967	12,225,804	101.2%	54,992,771	670,877
	Operating Transfers Out									
7180	CNRE	350,000	0	0	0	0	0	--	-	0
	Total	350,000	0	0	0	0	0	--	0	0
Total Town Government Operations		**$110,004,937**	**$82,378,416**	**$113,735,001**	**$113,735,001**	**$91,471,855**	**$14,480,860**	**93.2%**	**113,495,860**	**(239,140)**

TOWN OF
BLOOMFIELD
CONNECTICUT

DEPARTMENT OF FINANCE

MEMORANDUM

To: Alvin D. Schwapp, Jr., *Town Manager*

From: Darrell V. Hill, *Director of Finance*

Copy: Sharron L. Tia-Williams, *Deputy Town Manager*
Donna J. Stewart, *Deputy Director of Finance*

Re: **FY2026 4th Quarter Transfers – Board/Department of Education**

Date: June 29, 2026

Under the provision of Section 908 of the Town Charter, at the request of the Town Manager, but only during the fourth quarter, the Council may by resolution transfer any unencumbered appropriation balance from one department to another.

The transfers will implement requests made by the Board of Education and Superintendent resulting from the shortfall in Special Revenue Grant funding.

A resolution to authorize the Town Council to transfer $670,877 in appropriations from within the FY2026 General Fund Budget from the departments below is attached.

The following amounts in the departments shown below are free from encumbrances in the FY2026 General Fund:

From Department		Amount
0146	Information Technology	($45,000)
0130	Town Clerk	(50,000)
0143	Finance Tax Collector	(25,000)
0147	Finance Accounting	(95,000)
0145	Human Resources	(90,000)
0301	Planning and Development	(45,000)
0510	Leisure Services	(55,000)
0610	Public Library	(20,000)
0700	Human Services	(25,000)
0910	Fixed Charges	(100,000)
0950	Miscellaneous Charges	(120,877)
	TOTAL	($670,877)

The above unencumbered amounts are to be transferred to the following department in the FY2026 General Fund budget:

To Department	Amount	Reason
1200 Board of Education	$670,877	Special Revenue Grants received less than budgeted.

A draft Council resolution authorizing approval of these transfers is attached.

RESOLUTION

RESOLVED: That in accordance with Section 908 of the Town of Bloomfield Charter, that the below transfers of appropriations be approved:

The following amounts in the departments shown below are free from encumbrances in the FY2026 General Fund:

From Department		Amount
0146	Information Technology	($45,000)
0130	Town Clerk	(50,000)
0143	Finance Tax Collector	(25,000)
0147	Finance Accounting	(95,000)
0145	Human Resources	(90,000)
0301	Planning and Development	(45,000)
0510	Leisure Services	(55,000)
0610	Public Library	(20,000)
0700	Human Services	(25,000)
0910	Fixed Charges	(100,000)
0950	Miscellaneous Charges	(120,877)
	TOTAL	($670,877)

The above unencumbered amounts are to be transferred to the following department in the FY2026 General Fund budget:

To Department		Amount
1200	Board of Education	$670,877

And it be further Resolved, the Town Manager is authorized to transfer any unencumbered departmental balances during closeout between departments in order to balance any unanticipated overages.

TOWN OF BLOOMFIELD

Status of Revenues and Expenditures - UNAUDITED

FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall

REVENUES	Unaudited FY 2025	Year-to-Date as of 5/31/2025	ADOPTED FY 2026	REVISED FY 2026	Year-to-Date as of 6/26/2026	Projected to 6/30/26 as of 6/26/2026	Variance (under)
Taxes and Assessments	$96,987,040	$96,927,993	$98,654,359	$98,654,359	$97,805,276	$97,805,276	($849,083)
State Education Grants	5,343,223	2,733,971	5,464,768	5,464,768	5,407,335	5,456,440	(8,328)
St. Grants-Property Tax Relief	2,644,751	2,080,960	1,728,491	1,728,491	3,241,704	3,241,819	1,513,328
Other State & Federal Grants	485,045	484,436	494,353	494,353	589,256	589,256	94,903
Use of Assets	2,421,961	2,679,598	708,000	708,000	1,099,173	1,099,173	391,173
Miscellaneous Revenue	238,914	168,167	150,000	150,000	178,717	178,717	28,717
Licenses and Permits	1,360,446	1,268,111	1,341,700	1,341,700	1,623,575	1,623,575	281,875
Fees and Service Charges	1,662,559	1,470,599	1,327,600	1,327,600	1,964,262	1,964,262	636,662
Appropriated Fund Balance	2,750,000	2,750,000	3,750,000	3,750,000	3,750,000	3,750,000	0
TOTAL REVENUES	**$113,893,939**	**$110,563,835**	**$113,619,271**	**$113,619,271**	**$115,659,299**	**$115,708,519**	**$2,089,248**

FUNCTION & ACTIVITY	Unaudited FY 2025	Year-to-Date as of 5/31/2025	ADOPTED FY 2026	REVISED FY 2026	Year-to-Date as of 6/26/2026	Projected to 6/30/26 as of 6/26/2026	Variance (under)
EXPENDITURES					*(includes encumbrances)*		
Town Administration	$6,353,903	$5,522,095	$6,795,886	$6,795,886	$7,001,851	$7,046,040	$250,154
Boards & Agencies	443,803	393,542	305,294	305,294	420,585	424,872	119,578
Building and Land Use	1,439,125	1,241,871	1,732,453	1,732,453	1,616,959	1,681,638	(50,816)
Public Safety	12,287,314	11,003,304	12,190,084	12,190,084	10,467,449	11,995,696	(194,388)
Public Works	6,818,698	6,462,969	7,459,903	7,459,903	6,927,465	7,343,113	(116,790)
Parks, Recreation & Leisure Services	1,283,217	1,117,488	1,399,763	1,399,763	1,229,729	1,340,405	(59,358)
Public Library	2,479,995	2,236,946	2,708,396	2,708,396	2,531,509	2,683,400	(24,997)
Human Services	2,641,117	2,454,087	2,944,953	2,944,953	2,674,222	2,913,615	(31,338)
Fixed Charges	14,505,879	13,238,420	15,327,411	15,327,411	9,717,503	14,673,429	(653,982)
Miscellaneous Charges	622,791	133,003	291,600	291,600	115,311	143,520	(148,080)
Debt Service	7,354,730	2,900,673	8,257,362	8,257,362	8,257,362	8,257,362	0
Board of Education	53,424,365	35,674,018	54,321,894	54,321,894	54,992,771	54,992,771	670,877
Operating Transfers Out	350,000	0	0	0	0	0	0
TOTAL TOWN BUDGET	**$110,004,937**	**$82,378,416**	**$113,735,000**	**$113,735,000**	**$105,952,714**	**$113,495,860**	($239,140)
Variance	$3,889,003	$28,185,418	($115,729)	($115,729)	$9,706,584	$2,212,659	$2,328,388

Estimated, Unassigned Fund Balance at June 30, 2026 (UNAUDITED)

Unassigned Fund Balance June 30, 2025 **(UNAUDITED)**	$24,698,388
Add: Additional Revenue FY2026 **(Unaudited)**	2,089,248
Add: Additional Expenditure Savings FY2026 **(Unaudited)**	(239,140)
Less: Budgeted Use & Transfer of Unassigned Fund Balance FY2026	(7,750,000)
Estimated Unassigned Fund Balance June 30, 2026	**$18,798,495**

TOWN OF BLOOMFIELD

Status of Expenditures, by Activity (Department) - UNAUDITED

FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall

	FUNCTION & ACTIVITY	Unaudited Expenditures FY 2025	YTD Expenditures as of 5/31/2025 FY 2025	Adopted Budget FY 2026	Revised Budget FY 2026	Year-to-Date Actuals as of 6/26/2026	Encumbrances as of 6/26/2026	% Used	Estimated Expenditures as of 6/30/2026	Estimated Variance (under)
0100	Town Administration	$6,353,903	$5,522,095	$6,795,886	$6,795,886	$6,450,176	$551,675	103.0%	$7,046,040	$250,154
0200	Boards & Agencies	443,803	393,542	305,294	305,294	372,881	47,704	137.8%	424,872	119,578
0301	Planning and Development	1,439,125	1,241,871	1,732,453	1,732,453	1,550,384	66,575	93.3%	1,681,638	(50,816)
0311	Public Safety	12,287,314	11,003,304	12,190,084	12,190,084	10,128,719	338,730	85.9%	11,995,696	(194,388)
0401	Public Works	6,818,698	6,462,969	7,459,903	7,459,903	6,622,745	304,720	92.9%	7,343,113	(116,790)
0510	Leisure Services	1,283,217	1,117,488	1,399,763	1,399,763	1,183,007	46,722	87.9%	1,340,405	(59,358)
0610	Public Library	2,479,995	2,236,946	2,708,396	2,708,396	2,468,328	63,181	93.5%	2,683,400	(24,997)
0700	Human Services	2,641,117	2,454,087	2,944,953	2,944,953	2,574,690	99,532	90.8%	2,913,615	(31,338)
0910	Fixed Charges	14,505,879	13,238,420	15,327,411	15,327,411	8,991,582	725,921	63.4%	14,673,429	(653,982)
0950	Miscellaneous Charges	622,791	133,003	291,600	291,600	105,016	10,295	39.5%	143,520	(148,080)
0970	Debt Service	7,354,730	2,900,673	8,257,362	8,257,362	8,257,362	-	100.0%	8,257,362	0
1200	Board of Education	53,424,365	35,674,018	54,321,894	54,321,894	42,766,967	12,225,804	101.2%	54,992,771	670,877
7180	Operating Transfers Out	350,000	0	0	0	0	-	--	-	0
	Total Town Budget	**$110,004,937**	**$82,378,416**	**$113,735,001**	**$113,735,001**	**$91,471,855**	**$14,480,860**	**93.2%**	**$113,495,860**	**($239,140)**
0100	**Town Administration**									
0110	General Government Admin	0	0	0	0	0	0	--	-	0
0111	Town Council	19,650	19,143	21,040	21,040	13,985	0	66.5%	21,040	0
0120	Town Manager	731,124	667,427	909,544	909,544	852,040	26,903	96.6%	909,544	0
0121	Operations & Communications	542,176	494,065	632,098	632,098	628,492	24,936	103.4%	659,962	27,864
0146	Information Technology	1,260,868	973,772	1,400,198	1,400,198	1,115,525	155,347	90.8%	1,270,872	(129,325)
0130	Town Clerk	524,682	476,558	608,896	608,896	532,665	21,827	91.1%	554,491	(54,405)
0141	Finance Administration	450,440	420,622	512,390	512,390	698,379	48,728	145.8%	747,107	234,717
0142	Finance Assessor	540,214	491,466	642,156	642,156	537,832	101,267	99.5%	639,099	(3,057)
0143	Finance Tax Collector	398,894	371,702	427,808	427,808	373,783	24,200	93.0%	397,982	(29,825)
0144	Finance Central Office	102,215	79,543	70,901	70,901	58,765	860	84.1%	59,625	(11,275)
0147	Finance Accounting	433,251	390,511	535,967	535,967	418,768	13,776	80.7%	432,544	(103,423)
0145	Human Resources	964,981	893,439	766,352	766,352	627,995	41,905	87.4%	669,900	(96,452)
0160	Town Attorney	385,408	243,849	268,538	268,538	591,946	91,928	254.7%	683,874	415,336
0170	Town Treasurer	0	0	0	0	0	0		-	0
	Total	6,353,903	5,522,095	6,795,886	6,795,886	6,450,176	551,675	103.0%	7,046,040	250,154
0200	**Boards & Agencies**									
0210	TPZ	11,033	10,036	6,550	6,550	2,174	0	33.2%	2,174	(4,376)
0220	ZBA	531	531	1,100	1,100	1,722	0	156.6%	1,722	622
0230	Board of Tax Review	495	495	638	638	283	0	44.3%	283	(355)
0240	Registrars of Voters	378,744	342,634	236,956	236,956	336,512	28,700	154.1%	365,212	128,256
0241	Elections	30,770	27,193	33,400	33,400	18,134	13,203	93.8%	31,338	(2,062)
0250	Inland Wetlands	1,867	1,676	1,600	1,600	1,276	0	79.8%	1,276	(324)

TOWN OF BLOOMFIELD

Status of Expenditures, by Activity (Department) - UNAUDITED

FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall

	FUNCTION & ACTIVITY	Unaudited Expenditures FY 2025	YTD Expenditures as of 5/31/2025 FY 2025	Adopted Budget FY 2026	Revised Budget FY 2026	Year-to-Date Actuals as of 6/26/2026	Encumbrances as of 6/26/2026	% Used	Estimated Expenditures as of 6/30/2026	Estimated Variance (under)
0260	Economic Development	0	0	200	200	0	0	0.0%	-	(200)
0275	Commission on Aging	1,854	1,206	4,000	4,000	1,713	2,890	115.1%	4,603	603
0281	Youth Adult Council	3,000	2,659	3,000	3,000	3,000	0	100.0%	3,000	0
0290	Advisory Comm. Handicapped	0	0	0	0	0	0	--	-	0
0294	Cons. Energy & Enviroment	3,024	2,228	3,000	3,000	2,888	0	96.3%	2,888	(112)
0295	Beautification Committee	7,181	4,494	7,600	7,600	3,107	0	40.9%	7,395	(205)
0296	Fair Rent Commission	(2,250)	(2,250)	1,000	1,000	0	0	0.0%	-	(1,000)
0297	Ethic Commission	0	0	0	0	0	0	--	-	0
0298	Humanities Commission	4,025	2,353	3,250	3,250	1,981	0	60.9%	1,981	(1,269)
0299	Arts Commission	3,529	288	3,000	3,000	90	2,910	100.0%	3,000	0
	Total	443,803	393,542	305,294	305,294	372,881	47,704	137.8%	424,872	119,578
	Planning and Development									
0301	Planning and Development ***excl Eng.***	1,439,125	1,241,871	1,732,453	1,732,453	1,550,384	66,575	93.3%	1,681,638	(50,816)
	Total	1,439,125	1,241,871	1,732,453	1,732,453	1,550,384	66,575	93.3%	1,681,638	(50,816)
	Public Safety									
0311	Police	12,287,314	11,003,304	12,190,084	12,190,084	10,128,719	338,730	85.9%	11,995,696	(194,388)
	Total	12,287,314	11,003,304	12,190,084	12,190,084	10,128,719	338,730	85.9%	11,995,696	(194,388)
	Public Works									
0401	Public Works + **Engineering**	6,818,698	6,462,969	7,459,903	7,459,903	6,622,745	304,720	92.9%	7,343,113	(116,790)
	Total	6,818,698	6,462,969	7,459,903	7,459,903	6,622,745	304,720	92.9%	7,343,113	(116,790)
	Leisure Services									
0510	Leisure Services	1,283,217	1,117,488	1,399,763	1,399,763	1,183,007	46,722	87.9%	1,340,405	(59,358)
	Total	1,283,217	1,117,488	1,399,763	1,399,763	1,183,007	46,722	87.9%	1,340,405	(59,358)
	Public Library									
0610	Library Operations	2,479,995	2,236,946	2,708,396	2,708,396	2,468,328	63,181	93.5%	2,683,400	(24,997)
	Total	2,479,995	2,236,946	2,708,396	2,708,396	2,468,328	63,181	93.5%	2,683,400	(24,997)
	Human Services									
0711	Health	308,038	308,038	309,228	309,228	312,950	0	101.2%	312,950	3,722
0721	Social Services	1,076,142	958,167	1,268,377	1,268,377	1,046,045	39,696	85.6%	1,248,603	(19,774)
0751	Senior Services	1,256,937	1,187,882	1,367,348	1,367,348	1,215,694	59,835	93.3%	1,352,062	(15,287)
	Total	2,641,117	2,454,087	2,944,953	2,944,953	2,574,690	99,532	90.8%	2,913,615	(31,338)
	Fixed Charges									
0910	Fixed Charges	14,505,879	13,238,420	15,327,411	15,327,411	8,991,582	725,921	63.4%	14,673,429	(653,982)
	Total	14,505,879	13,238,420	15,327,411	15,327,411	8,991,582	725,921	63.4%	14,673,429	(653,982)

TOWN OF BLOOMFIELD

Status of Expenditures, by Activity (Department) - UNAUDITED

FY2026 as of 6/26/2026 - Adjusted for BOE Special Revenue Grant Shortfall

	FUNCTION & ACTIVITY	Unaudited Expenditures FY 2025	YTD Expenditures as of 5/31/2025 FY 2025	Adopted Budget FY 2026	Revised Budget FY 2026	Year-to-Date Actuals as of 6/26/2026	Encumbrances as of 6/26/2026	% Used	Estimated Expenditures as of 6/30/2026	Estimated Variance (under)
	Miscellaneous Charges									
0950	Miscellaneous Charges	622,791	133,003	291,600	291,600	105,016	10,295	39.5%	143,520	(148,080)
	Total	622,791	133,003	291,600	291,600	105,016	10,295	39.5%	143,520	(148,080)
	Debt Service									
0970	Debt Service	7,354,730	2,900,673	8,257,362	8,257,362	8,257,362	0	100.0%	8,257,362	0
	Total	7,354,730	2,900,673	8,257,362	8,257,362	8,257,362	0	100.0%	8,257,362	0
	Board of Education									
1200	Board of Education	53,424,365	35,674,018	54,321,894	54,321,894	42,766,967	12,225,804	101.2%	54,992,771	670,877
	Total	53,424,365	35,674,018	54,321,894	54,321,894	42,766,967	12,225,804	101.2%	54,992,771	670,877
	Operating Transfers Out									
7180	CNRE	350,000	0	0	0	0	0	--	-	0
	Total	350,000	0	0	0	0	0	--	0	0
Total Town Government Operations		**$110,004,937**	**$82,378,416**	**$113,735,001**	**$113,735,001**	**$91,471,855**	**$14,480,860**	**93.2%**	**113,495,860**	**(239,140)**