# Town Council Meeting Agenda

**Anthony C. Harrington, Mayor**
**Cindi A. Lloyd, Deputy Mayor**
**Darrell Goodwin**
**Elizabeth A. Waterhouse**
**Joseph P. Merritt**
**Michael J. Oliver**
**Shamar A. Mahon**
**Suzette DeBeatham-Brown**
**Todd E. Cooper**

## Tuesday, May 26, 2026, 7:00 pm
## Town Hall – Council Chambers • 800 Bloomfield Avenue, Bloomfield, CT 06002

**PLEASE NOTE: This meeting of the Town of Bloomfield will be a hybrid meeting. This means that you can attend in person, by using the Zoom link below or viewing the meeting via YouTube**

https://bloomfieldct.zoom.us/webinar/register/WN_s8DMCDXCSjOrXlFdLQ1r9w

**YouTube:**

https://youtube.com/live/lwzhPH-d_LE?feature=share

**PUBLIC HEARING**

The purpose of this public hearing is to solicit public input for the
**Neighborhood Assistance Act (NAA) Applications.**
A copy of the draft ordinance is available in the Town Clerk's Office for public inspection

**AGENDA**

I. Pledge of Allegiance

II. Roll Call

III. Announcements and Presentations

A. Presentation
- Proclamation - 100th Anniversary of the Blue Hills Fire Department
- Proclamation - Pride Month
- Proclamation - National Public Works Week

IV. Citizens' Statements and Petitions

*Statements by members of the public may be oral or written and shall start with the speaker's name and address and shall continue for no longer than three (3) minutes, unless permitted by the Mayor or councilor presiding.*

V. Council Business

Consent Agenda:

A. Approval of Minutes
- May 6, 2026
- May 4, 2026
- April 28, 2026
- April 27, 2026

Old Business

2026-54: Discussion and Possible Action Regarding Revisions to Council Rules of Procedures for Virtual Attendance at Council Meetings

New Business

2026-57: Consider and Take Action on Budget Transfer to Replace the Fuel Management System and Associated Equipment – Gasboy Islander Plus
2026-58: Consider and Take Action on Funding for the Wintonbury Library Site Improvements
2026-59: Consider and Take Action on the Town Center Community Investment Fund (CIF) Grant Round 9

VI. Report from the Town Manager

VII. Report from the Mayor

VIII. Council Comments

IX. Executive Session
   A. Update on Pending Claims and Litigations
      i. Blue Hills Fire Department Investigation update
   B. Discussion – Personnel Matter

X. Adjournment

**TOWN OF BLOOMFIELD**

**NOTICE OF PUBLIC HEARING**

The Bloomfield Town Council will conduct a public hearing on **Tuesday, May 26, 2026 at 7:00 p.m.** The in-person meeting location will be held at the Bloomfield Town Hall, Council Chambers, 800 Bloomfield Avenue, Bloomfield, Connecticut. Remote attendees can join the meeting via the Zoom meeting platform:

https://bloomfieldct.zoom.us/webinar/register/WN_s8DMCDXCSjOrXIFdLQ1r9w

This meeting will also be streamed live to You Tube at:

https://youtube.com/live/lwzhPH-d_LE?feature=share

The purpose of this public hearing is for review and approval of the applications to the Neighborhood Assistance Act Program.

A copy of the Neighborhood Assistance Act applications is on file in the Office of the Town Manager and the Town Clerk.

Dated at Bloomfield, CT 18th day of May 2026.

Latonia Y. Tabb

Clerk of Council

# Proclamation

## 100th Anniversary of the Blue Hills Fire Department

WHEREAS, the Blue Hills Volunteer Fire Department was organized on December 6, 1925, and formally incorporated in 1926 to serve the growing public safety needs of residents in the Blue Hills section of Bloomfield; and

WHEREAS, the department's first Fire Chief was Mr. George Frank Trombley, with Mr. Harry Goodwin serving as Assistant Chief, and the first District meeting was held on February 11, 1926, at Gordy's Market; and

WHEREAS, through the dedication of volunteers, community fundraising efforts, and strong local leadership, the department grew from an all-volunteer organization into a combination department staffed by both volunteer and career firefighters serving approximately 12,000 residents in the eastern portion of Bloomfield; and

WHEREAS, under the leadership of Chief Willie Jones, who has dedicated more than forty years of service to the District, the department continues to provide fire protection, emergency response, fire safety education, community outreach, inspections, and code enforcement with professionalism and pride; and

WHEREAS, the Blue Hills Fire Department has earned the respect and gratitude of the Bloomfield community through a century of courage, commitment, and distinguished public service; and
WHEREAS, in 2026, the Blue Hills Fire Department proudly celebrates its 100th Anniversary, marking one hundred years of dedicated service to the Town of Bloomfield;

NOW, THEREFORE, I, Anthony C. Harrington, Mayor of the Town of Bloomfield, on behalf of the Town Council, do hereby recognize and congratulate the Blue Hills Fire Department on the occasion of its 100th Anniversary and extend sincere appreciation to all past and present firefighters, commissioners, staff, volunteers, and supporters for their outstanding service and dedication to the community.

***Dated at Bloomfield, Connecticut, this 26th Day of May 2026***

***Anthony C. Harrington, Mayor***

*Deputy Mayor Cindy Lloyd, Councilor Michael J. Oliver,*
*Councilor Todd Cooper, Councilor Darrell Goodwin,*
*Councilor Suzette DeBeatham-Brown, Councilor Joseph P. Merritt,*
*Councilor Shamar Mahon and Councilor Elizabeth Waterhouse*

# Proclamation

# Pride Month

WHEREAS, the Town of Bloomfield affirms the rights of every resident to equality and freedom from discrimination; and

WHEREAS, all people—regardless of age, gender identity or expression, race, color, religion, marital status, national origin, sexual orientation, or physical ability—deserve to be treated with dignity and respect based on their intrinsic value as human beings; and

WHEREAS, the Town of Bloomfield recognizes that a diverse population contributes to a more vibrant, inclusive, and resilient community; and

WHEREAS, LGBTQ+ people continue to face unique systemic challenges and backlash threatening their safety and autonomy; and

WHEREAS, inclusive education remains a vital tool in safeguarding the rights of students to learn and thrive in environments free from censorship or fear; and

WHEREAS, Connecticut serves as a safe haven for those seeking gender-affirming and reproductive healthcare, and the Town of Bloomfield stands in solidarity with all individuals asserting their right to bodily autonomy and medically necessary care; and

WHEREAS, June is nationally recognized as Pride Month, commemorating the 1969 uprising at the Stonewall Inn in Manhattan—widely regarded as the catalyst for the modern LGBTQ+ rights movement in the United States; and

WHEREAS, the Town of Bloomfield will raise the Progress Pride Flag in front of Town Hall during June to symbolize our unwavering commitment to inclusion, respect, and the active protection of all people;

**NOW, THEREFORE**, I, Mayor Anthony C. Harrington, on behalf of the Town Council and the residents of Bloomfield, do hereby proclaim June 2026 as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) Pride Month in the Town of Bloomfield. I call upon our community to celebrate our diversity and to work together to dismantle prejudice and systemic bias wherever they exist.

***Dated at Bloomfield, Connecticut, this 26th Day of May 2026***

***Anthony C. Harrington, Mayor***

*Deputy Mayor Cindy Lloyd, Councilor Michael J. Oliver,*
*Councilor Todd Cooper, Councilor Darrell Goodwin,*
*Councilor Suzette DeBeatham-Brown, Councilor Joseph P. Merritt,*
*Councilor Shamar Mahon and Councilor Elizabeth Waterhouse*

# Proclamation

## *National Public Works Week*

WHEREAS, public works professionals provide essential infrastructure, facilities, and services that are vital to maintaining sustainable and resilient communities and safeguarding the public health, quality of life, and well-being of the residents of Bloomfield; and,

WHEREAS, the dedicated employees of the Bloomfield Public Works Department work diligently each day to maintain and improve the Town's roads, public buildings, water systems, parks, sanitation services, and other critical public infrastructure that support the daily lives of our residents and businesses; and,

WHEREAS, these important services could not be provided without the commitment, expertise, and professionalism of public works employees, engineers, managers, and staff who ensure the safety, efficiency, and reliability of the Town's infrastructure and public services; and,

WHEREAS, it is important for the citizens, civic leaders, and youth of Bloomfield to recognize and understand the essential role that public works professionals play in protecting the health, safety, and welfare of the community; and,

WHEREAS, the year 2026 marks the 66th annual National Public Works Week, sponsored by the American Public Works Association, recognizing the substantial contributions public works professionals make to communities across the nation; and,

**NOW, THEREFORE**, I, Anthony C. Harrington, Mayor of the Town of Bloomfield, on behalf of the Town Council, do hereby proclaim the week of May 17–23, 2026, as National Public Works Week in the Town of Bloomfield and encourage all residents to join in recognizing and thanking the members of the Bloomfield Public Works Department for their dedication, service, and commitment to enhancing the quality of life for all residents.

***Dated at Bloomfield, Connecticut, this 26th Day of May 2026***

***Anthony C. Harrington, Mayor***

*Deputy Mayor Cindy Lloyd, Councilor Michael J. Oliver,*
*Councilor Todd Cooper, Councilor Darrell Goodwin,*
*Councilor Suzette DeBeatham-Brown, Councilor Joseph P. Merritt,*
*Councilor Shamar Mahon and Councilor Elizabeth Waterhouse*

## CONSENT AGENDA ITEMS

Consent Agenda

A. Approval of Minutes
   - May 6, 2026
   - May 4, 2026
   - April 28, 2026
   - April 27, 2026

Minutes not yet approved.
Approval and any edits to be made in succeeding minutes.

# BLOOMFIELD TOWN COUNCIL

There was a special meeting of the Bloomfield Town Council held on Wednesday, May 6, 2026 at 6:30 p.m. in a hybrid meeting style. The in-person meeting location was Bloomfield Town Hall – Council Chambers, 800 Bloomfield Avenue, Bloomfield, CT, and the virtual location was via Zoom.

**Councilors present were:** ***In-Person:*** Mayor Harrington; Deputy Mayor Lloyd; Councilors Goodwin, DeBeatham-Brown, Mahon, Merritt, Oliver, *and via Zoom:* Councilor Cooper

**Councilors absent were**: Waterhouse

**Also present were:** ***In-Person***—Latonia Tabb, Clerk of Council; Jon Colman, Director of Building & Land Use; Darrell Hill, Director of Finance; Annatouchur Kingland, Senior Administrative Assistant; Bruce Lajoie, Assistant Director of Information Technology & Innovation; Elizabeth Lane, Director of Bloomfield Public Library; David Melesko, Director of Parks, Recreation & Leisure Services; Vinci Midodzi, Assessor; India Rodgers, Director of Operations & Communications; Alvin D. Schwapp, Jr., Town Manager; Dr. Tracy Youngberg, Superintendent of Bloomfield Public Schools; Camillia Hillian, Director of Social & Youth Services; Yvette Huyghue-Pannell, Director of Senior Services; *and via Zoom*—Andrew Crumbie, Town Attorney; Daavid Melesko, Director Parks, Recreation & Leisure Services; Andrea DiStephen, Town Clerk.

**The meeting was called to order at 6:33 p.m.**

## Old Business

### 2026-51: Consider and Take Action regarding Appointment to the Town Plan & Zoning Commission (TPZ)- Alternate Vacancy

Mayor Harrington read the background of the memorandum for filling of Town Plan & Zoning Commission (TPZ) Alternate Vacancy available 3/9/26.

Council members identified their preferred candidate for appointment.

It was moved by Mayor Harrington, seconded by Deputy Mayor Lloyd and voted unanimously that the Town Council appoint Desarae Cotton as an Alternate on the Town Plan and Zoning Commission for a term expiring 11/8/27.

### 2026-52: Discussion and Possible Action regarding the Adoption of the Town of Bloomfield FY 2027 Budget and set the mill rate for Fiscal Year 2027

It was moved by Councilor Goodwin, seconded by Councilor Oliver, and voted for the Democratic Council to caucus the session starting at 7:23pm.

**VOTE: Yes**: Goodwin, Oliver, Harrington, Cooper, Merritt, DeBeatham-Brown

**No:** Mahon

**Abstain:** Lloyd

**Motion passed 6-1-1**

Democratic Council caucus ended at 7:41pm. Meeting resumed at 7:41pm.

Councilors had discussions to review the adoption of the Town of Bloomfield FY 2027 Budget then voted to take on each of the additions and cuts proposed by Town Council members.

**1. Deputy Mayor Lloyd moved to remove the social services reduction by $42,374. Mayor Harrington seconded the motion.**

**VOTE:** **Yes**: DeBeatham-Brown, Mahon, Oliver, Merritt, Goodwin, Lloyd, Harrington
**No**: Cooper
**Abstain**: None

**Motion passed 7-1-0.**

**2. Deputy Mayor Lloyd moved to remove the reduction of Senior Services by $40,000. Councilor DeBeatham-Brown seconded and voted. The motion passed unanimously.**

**3. Deputy Mayor Lloyd moved to remove the library reduction of $4,000. Councilor DeBeatham-Brown seconded the motion.**

**VOTE:** **Yes:** Cooper, DeBeatham-Brown, Oliver, Merritt, Goodwin, Lloyd, Harrington
**No:** Mahon
**Abstain:** None

**Motion passed 7-1-0**

**4. Deputy Mayor Lloyd moved to remove 1 FTE from Ops & Comms in the dollar amount indicated of $156,882. Councilor DeBeatham-Brown seconded the motion.**

**VOTE:** **Yes:** DeBeatham-Brown, Mahon, Oliver, Merritt, Goodwin, Lloyd, Harrington
**No:** Cooper
**Abstain:** None

**Motion passed 7-1-0**

**5. Further reduction in Ops & Comms for the amount of $141,766. Councilor Cooper seconded A the motion.**

**VOTE:** **Yes:** Cooper, DeBeatham-Brown, Mahon, Oliver
**No**: Merritt, Goodwin, Lloyd, Harrington

**Motion tied 4-4-0**

**The item was revisited for discussion. Deputy Mayor Lloyd repeated the motion-based recommendation from Councilor Mahan, to further reduce, in addition to the $156,822, an additional $141,766 from Ops & Comms.**

**VOTE:** **Yes:** DeBeatham-Brown, Mahon
**No:** Cooper, Oliver, Merritt, Goodwin, Lloyd, Harrington
**Abstain:** None
**Motion failed: 2-6-0**

**6. Deputy Mayor Lloyd moved that the Management and Non-Union (MGM & NONU) GWI add 10 months for a total of $170,000. Councilor Mahon seconded the motion.**

**Councilor DeBeatham-Brown requested a friendly amendment to add 12 months. Deputy Mayor Lloyd accepted friendly amendment stating a motion to add 6 months to the 2-month delay. Deputy Mayor Lloyd restated the motion as management and non-union GWI added 4 months for a total of $68,000. Councilor Cooper seconded the motion.**

**VOTE:** **Yes:** Cooper, DeBeatham-Brown, Oliver, Goodwin, Lloyd, Harrington
**No:** Mahon, Merritt
**Abstain:** None

**Motion passed 6-2-0**

**7. Deputy Mayor Lloyd moved to motion the Town Clerk eliminate 1 FTE at 132,943. Councilor Cooper seconded the motion.**

**VOTE:** **Yes**: Cooper, DeBeatham-Brown, Oliver
**No:** Mahon, Merritt, Goodwin, Lloyd, Harrington
**Abstain:** None

**Motion failed 3-5-0**

8. **Deputy Mayor Lloyd moved to motion the Tax Collector eliminate 1 FTE in the amount of $110,636. Councilor Mahon seconded the motion.**

**VOTE:** **Yes:** Cooper, Goodwin
**No:** DeBeatham-Brown, Mahon, Oliver, Merritt, Lloyd, Harrington
**Abstain:** None

**Motion failed 2-6-0**

9. **Deputy Mayor Lloyd moved to motion the IT elimination of Deputy Director at $160,900. Councilor Goodwin seconded the motion.**

**VOTE:** **Yes:** Mahon,
**No:** Cooper, DeBeatham-Brown, Oliver, Merritt, Goodwin, Lloyd, Harrington
**Abstain:** None

**Motion failed 1-7-0**

There was brief discussion about the retirement incentive package presented by Councilor Goodwin.

Councilor Mahon moved to make a motion to change the retirement incentive plan, adjusted to Goodwin's compensation recommendation package discussed. Councilor DeBeatham-Brown seconded the motion.

**VOTE:** **Yes:** DeBeatham-Brown, Mahon
**No:** Cooper, Oliver, Merritt, Lloyd, Harrington
**Abstain**: Goodwin

**Motion failed 2-5-1**

The councilors had further discussion regarding the fund balance. Councilor Mahon made a motion to add $500,000 to the Board of Education's (BOE) budget. Councilor DeBeatham-Brown seconded the motion. After discussion, Councilor Oliver called the question. Deputy Mayor Lloyd seconded.

**VOTE:** **Yes:** Cooper, Oliver, Merritt, Goodwin, Lloyd, Harrington
**No:** DeBeatham-Brown, Mahon
**Abstain:** None

**Motion passed 6-2-0**

Mayor Harrington called for a roll call vote

**VOTE:** **Yes:** Mahon
**No:** Cooper, DeBeatham-Brown, Oliver, Merritt, Goodwin, Lloyd, Harrington
**Abstain:** None

**Motion failed 1-7-0**

Deputy Mayor Lloyd moved to motion this scenario as the adopted budget at 3.07% budget change, with a mill rate of 34.40. Councilor Cooper seconded the motion. Councilors had discussion on the motion. Councilor Cooper called the question. Councilor Mahon seconded.

**VOTE:** **Yes**: Cooper, Mahon, Oliver, Merritt, Lloyd, Harrington
**No**: DeBeatham-Brown, Goodwin
**Abstain**: None

**Motion passed 6-2-0**

Mayor Harrington called for a roll call vote. The vote began with Councilor Cooper- Yes and Councilor DeBeatham-Brown asking for a friendly amendment. Deputy Mayor Lloyd accepted the friendly amendment. Councilor Goodwin seconded.

Deputy Mayor Lloyd reread the motion to move the adopted budget to 3.07% with a mill rate of 34.40 to include the addendum there is a hiring freeze for FY2027. Councilor Cooper seconded the motion.

There was further discussion amongst the councilors and Town Manager. Deputy Mayor Lloyd reissued the motion to be moved that the council adopt the budget at 3.07%, with a mill rate of 34.40, with the caveat that there is a hiring freeze, except to the extent of sheer necessity, hires will only be made with the approval of Council. Councilor Cooper seconded the friendly amendment to the motion.

**VOTE:** **Yes:** Cooper, Oliver, Merritt, Goodwin, Lloyd, Harrington
**No**: DeBeatham-Brown, Mahon
**Abstain**: None

Motion passed 6-2-0

**Adjournment**

It was moved by Councilor Mahon and seconded by Deputy Mayor Lloyd, and voted unanimously to adjourn the meeting at 10:16 p.m.

Minutes not yet approved.
Approval and any edits to be made in succeeding minutes.

# BLOOMFIELD TOWN COUNCIL

There was a special meeting of the Bloomfield Town Council held on Monday, May 4, 2026 at 6:30 p.m. in a hybrid meeting style. The in-person meeting location was Bloomfield Town Hall – Council Chambers, 800 Bloomfield Avenue, Bloomfield, CT, and the virtual location was via Zoom.

**Councilors present were:** ***In-Person:*** Mayor Harrington; Deputy Mayor Lloyd; Councilors Cooper, DeBeatham-Brown, Mahon, Merritt, Oliver, Waterhouse, & Goodwin

**Councilors absent were:** None

**Also present were:** ***In-Person***— Latonia Tabb, Clerk of Council; Jon Colman, Director of Building & Land Use; Darrell Hill, Director of Finance; Annatouchur Kingland, Senior Administrative Assistant; Bruce Lajoie, Assistant Director of Information Technology & Innovation; Elizabeth Lane, Director of Bloomfield Public Library; Warren Plumber, Director of Information Technology & Innovation; India Rodgers, Director of Operations & Communications; Dr. Tracy Youngberg, Superintendent of Bloomfield Public Schools, Andrew Crumbie, Town Attorney; Camillia Hillian, Director of Social & Youth Services; Yvette Huyghue-Pannell, Director of Senior Services;
Andrea DiStephan, Town Clerk

***Immediately following the Annual Town Meeting, the Special Town Council meeting was called to order at 8:43 p.m.***

## Council Business

## New Business

### 2026-51: Consider and Take Action regarding Appointment to the Town Plan & Zoning Commission (TPZ)-Alternate Vacancy

Town Councilors discussed the time frame for selecting the appointee. It was moved by Councilor DeBeatham-Brown, seconded by Deputy Mayor Lloyd, and voted unanimously to table this item for discussion at the May 6, 2026 Town Council Special Meeting.

### 2026-52: Consider and Take Action regarding the Adoption of the Town of Bloomfield FY 2027 Budget and set the mill rate for Fiscal Year 2027

Council members briefly expressed concern with the budget not being updated and adjusted. It was moved by Deputy Mayor Lloyd, seconded by Councilor DeBeatham-Brown and voted to table this item.

**VOTE:** **Yes**: Oliver, Waterhouse, Harrington, Merritt, Lloyd, DeBeatham-Brown, Goodwin
**No**: Mahon, Cooper
**Abstain:** None
**Motion passed 7-2-0**

## Adjournment

It was moved by Councilor Goodwin and seconded by Deputy Mayor Lloyd to adjourn the at meeting at 8:51 p.m.

Minutes not yet approved.
Approval and any edits to be made in succeeding minutes.

# BLOOMFIELD TOWN COUNCIL

There was a special meeting of the Bloomfield Town Council held on Tuesday, April 28, 2026 at 6:30 p.m. in a hybrid meeting style. The in-person meeting location was Bloomfield Town Hall – Council Chambers, 800 Bloomfield Avenue, Bloomfield, CT, and the virtual location was via Zoom.

Councilors present were: *In-Person:* Mayor Harrington; Deputy Mayor Lloyd; Councilors Cooper; DeBeatham-Brown, Goodwin, Mahon, Merritt & Oliver; *via Zoom:* Councilor Waterhouse

Councilors absent were: None

Also present were: *In-Person*—Andrew Crumbie, Town Attorney; Darrell Hill, Director of Finance; Annatouchur Kingland, Senior Administrative Assistant; Warren Plumber, Director of Information Technology & Innovation; India Rodgers, Director of Operations & Communications; Alvin D. Schwapp, Jr., Town Manager; Sharron Tai-Williams, Deputy Town Manager; Dr. Tracy Youngberg, Superintendent of Bloomfield Public Schools; *and via Zoom*— Jon Colman, Director of Building & Land Use; Camillia Hillian, Director of Social & Youth Services; Yvette Huyghue-Pannell, Director of Senior Services; Bruce Lajoie, Assistant Director of Information Technology & Innovation; Elizabeth Lane, Director of Bloomfield Public Library; David Melesko, Director of Parks, Recreation & Leisure Services

The meeting was called to order at 6:40 p.m.

## Discussion and Possible Action Regarding the FY2027 Proposed Budget (Council Deliberations - Part 6)

Mr. Schwapp presented two models, one created by staff with the support of Council, and one created by Councilor Goodwin, on the implementation of the retirement initiatives. Councilors expressed mixed feelings about providing incentives for retirement, with some in favor and some opposed.

Dr. Youngberg spoke briefly about Education Cost Share (ECS) funding and the collaborative work between the Board of Education and the Town on the budget.

Deputy Mayor Lloyd reviewed the work for the evening: revisit budget modifications not yet voted on, determine use of unassigned fund balance, and revisit the Board of Education and ECS.

Council then voted on proposed budget modifications and budget reductions.

1. **Deputy Mayor Lloyd moved acceptance of the Town Manager's proposal for early retirement incentives. It was seconded by Councilor Merritt.**

   Discussion included the need for legal review. Attorney Crumbie reported that he previously reviewed the document and in terms of legal sufficiency thought it was fine.

   Councilor Merritt called the question. There was not a second.

   Deputy Mayor Lloyd restated the original motion, and added that they would focus on the October 1, 2026 implementation.

**VOTE:** **Yes**: Cooper, Goodwin, Harrington, Lloyd, Merritt, Oliver, Waterhouse
**No**: DeBeatham-Brown, Mahon
**Abstain**: None

The motion passed 7-2-0.

2. **Deputy Mayor Lloyd moved to approve the total of ops and comms increases in the amount of $10,500, $10,000, and $18,505 as discussed the previous week. Councilor Cooper seconded.**

**VOTE:** **Yes**: Cooper, Goodwin, Harrington, Lloyd, Merritt, Oliver, Waterhouse
**No**: DeBeatham-Brown, Mahon
**Abstain**: None

The motion passed 7-2-0.

There was a discussion about the tax increase and budget increase based on the changes made thus far.

3. **Deputy Mayor Lloyd moved to approve the senior accountant with a salary cap of $110,000. It was seconded by Councilor Cooper.**

There was a discussion on the need for a senior accountant.

Councilor Merritt called the question. There was not a second.

There was further discussion on the position, its total cost, and what would be saved from not needing to outsource work.

Councilor Merritt called the question, and Councilor Oliver seconded.

**VOTE:** **Yes**: Cooper, DeBeatham-Brown, Goodwin, Harrington, Lloyd, Merritt, Oliver, Waterhouse
**No**: Mahon
**Abstain**: None

The motion to call the question passed 8-1-0.

A vote was taken on the original motion.

**VOTE:** **Yes**: Cooper, DeBeatham-Brown, Goodwin, Harrington, Lloyd, Merritt, Oliver, Waterhouse
**No**: Mahon
**Abstain**: None

The motion passed 8-1-0.

There was a discussion about the tax increase and budget increase with the addition of the senior accountant.

4. **Councilor Cooper moved to accept the Town Manager's recommendations of the furloughs. Councilor Goodwin seconded.**

   It was clarified that the furlough was for management only and for four days.

   There was discussion about the potential number of days, ways to limit the impact to service, and the potential financial impact of employees filing for unemployment.

   **VOTE: The motion passed unanimously.**

5. **Deputy Mayor Lloyd moved to reduce the Town Attorney by $43,640. Councilor Mahon seconded.**

   There was a discussion on reducing the line item for the Town Attorney, and if any action could be taken based on the information provided at the previous night's meeting.

   Councilor Waterhouse called the question, Councilor Goodwin seconded, and the motion passed unanimously.

   The original motion was restated.

   **VOTE**: **Yes**: Mahon
   **No**: Cooper, DeBeatham-Brown, Goodwin, Harrington, Lloyd, Merritt, Oliver, Waterhouse
   **Abstain**: None

   The motion failed 1-8-0.

6. **Deputy Mayor Lloyd motioned to reduce Human Resources by $127,353. Councilor Cooper seconded.**

   There was a discussion about contractual costs, the department's participation in the retirement incentive program, and if this reduction was a redundancy.

   Councilor Cooper called the question. There was not a second. A vote was taken on calling the question, and it passed unanimously.

   The original motion was restated.

   **VOTE**: **Yes**: Cooper, Oliver
   **No**: Harrington, Lloyd, Mahon, Merritt, Waterhouse

**Abstain**: DeBeatham-Brown, Goodwin

The motion failed 2-5-2.

7. **Deputy Mayor Lloyd moved to increase management OPEB from 1.5 to 3%. Councilor Cooper seconded.**

   There was a discussion as to what this increase would amount to. Director Hill noted that the increase would not impact the budget unless Council reduced the Town's OPEB contribution by the amount of the increase.

   Councilor Waterhouse rescinded the item from consideration, as she was the one who originally added the item to the list to consider.

8. Reducing the Board of Education budget by an additional $878,520 was discussed. It was clarified that this would leave them with a budget increase of $700,000.

   Councilor Merritt asked to remove the item from consideration, as he was the one who originally added the item to the list to consider.

   There was an update about the tax increase and budget increase with the changes made thus far.

   Education Cost Share was discussed.

9. **Councilor Merritt moved to increase the amount taken from reserves by $1.5 million to a total of $3 million. Councilor Cooper seconded.**

   There was a discussion about using the unassigned fund balance, with concerns that the numbers were unaudited, or that the funds would be even more needed in the future. Those in favor cited worry that not using the funds would devastate Town government service or increase taxes.

   There was additional discussion on using funds from the Town Center Economic Development Fund.

   Councilor Cooper called the question. There was not a second.

   Mr. Hill presented information on the unassigned fund balance.

   **VOTE**: **Yes**: Cooper, Goodwin, Harrington, Lloyd, Merritt, Oliver, Waterhouse
   **No**: DeBeatham-Brown, Mahon
   **Abstain**: None

   The motion passed 7-2-0.

   The updated impact to taxes and budget increase was reviewed.

Education Cost Share (ECS) funding was discussed, and the numbers updated to include the revenue anticipated from this source. The updated impact to taxes and budget was reviewed.

There was a five-minute recess, and the meeting resumed at 9:22 p.m.

There was additional discussion on ECS funding, including whether or not to include the projected revenue in the budget.

There was also discussion on the budget in general. Feedback and ideas included: the need to include money for the capital improvements project fund; further reducing the budget for operations and communications; and trying to find places for additional cuts.

Time constraints for needing to pass the budget was highlighted. Ms. Tai-Williams noted that past practice was for the Town Council to adopt the budget the same night as the Annual Town Meeting, currently scheduled for May 4, but that Town Charter allows it to be adopted by May 11.

Mr. Schwapp reported that he is still working to find additional savings.

Clarification around the Board of Education alternative school plan was requested, particularly around if the need for the school was immediate. Dr. Youngberg reported on the plan for the alternative school, including timelines and notifications, contractual obligations, future savings, and potential improved student outcomes.

There was further discussion between Town Council members and Dr. Youngberg on the budget.

Mr. Hill showed budget scenarios with and without additional ECS funding, including information on the applicable mill rate and tax increase, with some sample homeowner examples.

**Councilor Cooper moved to accept the Town Manager's proposed budget with the ECS projections, and Town Council adjustments as presented, subject to changes before adoption. Councilor Merritt seconded.**

There was brief discussion on the language of the motion.

**Councilor Cooper updated the motion, and moved to endorse the following FY2027 budget for the annual meeting: An overall tax increase of 4.95% which equals $119,268,170 and sets the mill rate at 35.02; allocating $55,900,414 to the Board of Education, a 2.91% increase, which equals $1,578.**

There was brief discussion that the last number should read in the millions, and there was a brief pause.

**Councilor Cooper updated the motion a second time, and moved to endorse the following FY2027 for the annual town meeting, with the additional ECS dollars of $1.4 million included, with an overall tax increase of 3.51%, which equals $119,268,170 and sets the mill rate at 34.55; allocating $55,100,414 to the Board of Education, a 2.91% increase, which equals $1,578,520; allocating to Town government operations a 4.43% increase, which equals $1,585,915; and authorizing the Town Manager to provide retirement incentives to eligible employees, directing the Town Manager to stay within the $172,000 incentive budget given; utilizing a $3 million amount of unassigned fund balance for general fund balance applied. Councilor Merritt seconded.**

**VOTE**: **Yes**: Cooper, Harrington, Lloyd, Merritt, Oliver
**No**: DeBeatham-Brown, Goodwin, Mahon, Waterhouse
**Abstain**: None

The motion passed 5-4-0.

## Adjournment

Councilor Mahon moved to adjourn and Councilor DeBeatham-Brown seconded. The meeting adjourned at 10:54 p.m.

*Minutes submitted by Lynn Weisel, Recording Secretary, based on the Zoom Video Recording.*

*The meeting can be viewed in its entirety at www.youtube.com/live/KjdbBaqb5Z4*

Minutes not yet approved.
Approval and any edits to be made in succeeding minutes.

# BLOOMFIELD TOWN COUNCIL

There was a regular meeting of the Bloomfield Town Council held on Monday, April 27, 2026 at 7:00 p.m. in a hybrid meeting style. The in-person meeting location was Bloomfield Town Hall – Council Chambers, 800 Bloomfield Avenue, Bloomfield, CT, and the virtual location was via Zoom.

Councilors present were: *In-Person:* Mayor Harrington; Deputy Mayor Lloyd; Councilors Cooper (was via Zoom from 7:09 - 7:21 p.m. and then joined in-person); DeBeatham-Brown, Merritt, Oliver & Mahon; *via Zoom:* Councilor Waterhouse (joined at 8:41 p.m.)

Councilors absent were: Councilor Goodwin

Also present were: *In-Person*—Jon Colman, Director of Building & Land Use; Andrew Crumbie, Town Attorney; Darrell Hill, Director of Finance; Captain Zachary Klomberg, Bloomfield Police Department; Warren Plumber, Director of Information Technology & Innovation; India Rodgers, Director of Operations & Communications; Alvin D. Schwapp, Jr., Town Manager; Latonia Tabb, Clerk of Council; Sharron Tai-Williams, Deputy Town Manager; Dr. Tracy Youngberg, Superintendent of Bloomfield Public Schools; *and via Zoom*—Camillia Hillian, Director of Social & Youth Services; Yvette Huyghue-Pannell, Director of Senior Services; Annatouchur Kingland, Senior Administrative Assistant; Elizabeth Lane, Director of Bloomfield Public Library; David Melesko, Director of Parks, Recreation & Leisure Services

The meeting was called to order at 7:04 p.m.

## Public Hearing

There was a public hearing to solicit public input for the renaming of the Bloomfield Greenway as the "Joe Merritt" Greenway.

*Public Hearing Comments:*

1. **Sharon Mann, 1 Adams Road**, spoke in favor of renaming the Bloomfield Greenway in honor of Joe Merritt. She referenced the Town of Bloomfield's naming policy, outlined Councilor Merritt's efforts with the Greenway, and highlighted the Greenway's benefits.

2. **Paula Jones, 5 Bear Ridge Drive,** spoke on behalf of the Conservation, Energy and Environment Committee (CEEC), noting Councilor Merritt's longtime advocacy for the Greenway and his continued work on the Trails Committee. She reported that CEEC voted unanimously in support of renaming the Bloomfield Greenway in honor of Joe Merritt at their 3/27/26 meeting.

3. **Kevin Gough, 5 Bear Ridge Drive**, spoke in favor of renaming the Bloomfield Greenway in honor of Joe Merritt, highlighting Councilor Merritt's advocacy and the economic benefit having the Greenway will bring to Bloomfield.

4. **Robert Dickinson, 400 Seabury Drive**, spoke in favor of renaming the Bloomfield Greenway in honor of Joe Merritt.

5. **Gail Riley, 8 Maple Avenue,** spoke against renaming the Bloomfield Greenway in honor of Joe Merritt, citing concern with the renaming something after a sitting Councilor. She noted his worthiness of the honor, but stated that she felt it should happen once he is no longer on Town Council.

6. **Ruthanne Marchetti, 669 Bloomfield Avenue**, submitted written comments read by Clerk of Council Latonia Tabb, in favor of renaming the Bloomfield Greenway in honor of Joe Merritt. She noted that she was on the committee that reviewed the Town naming policy, and felt that the renaming was within the scope of the policy.

It was moved by Councilor DeBeatham-Brown, seconded by Councilor Mahon, and voted unanimously to close the public hearing.

**Pledge of Allegiance**

The meeting began with the pledge of allegiance.

**Announcements and Presentations**

There were no announcements or presentations.

**Citizen Statements and Petitions**

1. **Jane Fromme, 6 Beatrice Avenue**, spoke in support of the Board of Education, stating that her son is thriving, and highlighting the changes that Dr. Youngberg has made in the district.

2. **Stacey Close, 55 Filley Street**, encouraged Town Council to fully fund education. He reported the benefits the school system had on his sons, and emphasized the importance of extracurricular activities.

3. **Joseph Washington, 56 Essex Lane**, spoke about recent tax increases and noted that they were not sustainable. He spoke about the importance of children in the community, and encouraged educational funding.

4. **Tiaca Davis, 5 Cedar Lane**, spoke on behalf of the Kindergarten team at Laurel Literacy Academy. She expressed concern with the proposed budget cuts to the Board of Education, and highlighted the impact these cuts would have on classrooms and on students.

5. **Courtney Bouchard, Carmen Arace Intermediate and Middle School**, reported that she was an art teacher who recently revived the drama program at the school. She talked about the impact of theater and the arts for students, and the detriment cutting these programs would have.

6. **Raheem, Bloomfield High School student**, reported that he was salutatorian of the 2026 graduating class, and that this was his third year at the school. He spoke about the impact that being part of gospel choir, young men's leadership, and the baseball team had on his life, and asked about future students who might not have such opportunities.

7. **Daniel, Bloomfield High School student**, reported that he is a senior at the high school and will be an Honors Husky at the University of Connecticut. He noted that his future has been shaped by opportunities in the district, and its impact on him as a first-generation college student. He noted that Bloomfield operates with fewer resources than surrounding towns, and the importance of extracurriculars on becoming a well-rounded student. He requested that the Council reconsider the reductions to the Board of Education.

8. **Kiersten, Bloomfield High School student**, spoke on behalf of Bloomfield High School athletics. She reported on scholarships student athletes have earned, highlighting the opportunities these bring. She noted that she will be attending Franklin Pierce University with direct entry to the doctorate program on an athletic scholarship, and hopes that her younger sister has the same opportunities.

9. **Noa, Bloomfield High School student**, spoke about the importance of after-school activities on social-emotional learning and academic success and the impact they have had on her. She spoke in favor of keeping the SOAR and STEAM programs, and against Board of Education budget cuts.

10. **Iyanla, Bloomfield High School student**, spoke about the negative impact Board of Education budget cuts would have on her school and its students. She noted that some students may need to leave the district to follow their passions, and others will miss out on opportunities. She also spoke to the impact on college and career readiness.

11. **Elaine Holley, 659 Park Ave**, highlighted the specialized services that her daughter receives in Bloomfield Public Schools and expressed concern the impact budget cuts would have on her progress and ability to receive an equitable education. She noted the lasting consequences of budget decisions and asked the Council to invest in students.

12. **Alexandrea, Bloomfield High School student**, spoke in favor of the Board of Education, and asked the Town Council to think about the children and children as the future in their decision making.

13. **Laila & Amyr, Carmen Arace Intermediate School students**, spoke together about the benefits of afterschool programs.

14. **Jesse White, Bloomfield High School**, urged that the schools be funded, in order to develop leaders, promote academic excellence, and provide service for the community.

15. **Alleah Red, 31 Norman Drive**, spoke about the budget as a reflection of values, and highlighted that academics, athletics and art programs are not extras. She noted the impact participating in a recent musical had on her son, and asked that the Council reconsider Board of Education cuts.

16. **Allison Borawski, Bloomfield High School**, reported that she is the athletic director at the high school. She spoke about the doors athletics has opened for students, the mentorship athletes receive, and the positive impact athletics has on academic performance and life. She noted that 75% of Bloomfield High School students participate in athletics, highlighting its importance in students' lives, and the positive benefit to mental health and a unified community. She urged support of Bloomfield Public Schools.

17. **Liz Kerrigan, Carmen Arace Intermediate School**, noted two of her children attended Bloomfield schools and that she has been a teacher in the district since 1998. She asked that budget decisions about the Board of Education be reconsidered, and reported on the impact cuts would have to students and classrooms.

18. **Elka Spencer, Metacomet School**, reported that she is the Dean of Students at Metacomet, and is a product of the Bloomfield school system. She spoke to the positive changes she's seen under Dr. Youngberg's leadership, and asked for town's support.

19. **Vaughn, Bloomfield High School student**, reported that he is the high school's valedictorian, and has received a full-ride academic scholarship to UConn. He spoke to the positive changes he has seen in the

existing programs and curriculum under Dr. Youngberg's leadership, and stated that students deserve what is standard for other districts.

20. **Lucy Hurston, 5 Christine Circle**, encouraged the Council to make the tough decisions. She encouraged them to say what they are going to do about data centers and detention centers, and encouraged funding education. She spoke against the Town Manager not living in town, suggested cutting Town-provided cars, and highlighted a recent raise for the Town Attorney.

21. **Ehanna, Bloomfield High School student**, spoke about her experience as an immigrant, moving here in 2024, and the opportunities that she's had at the high school. She spoke against budget cuts, and encouraged the Council to see students as more than figures in the budget.

22. **Dr. Tanya Moorehead-Cooley, 1216 Blue Hills Avenue**, noted that she is a graduate of Bloomfield Public Schools, 2006 Bloomfield Teacher of the Year, and current professor at Eastern Connecticut State University. She highlighted that her sons attend Bloomfield schools, and spoke to the negative impact cuts would have on students and the greater community.

23. **Naii'lay, Carmen Arace Intermediate School student**, spoke about the importance of extracurricular activities, and asked that the Council think about this when making their decision.

24. **Reda Othman, Bloomfield High School**, highlighted that he is a teacher at Bloomfield High School, and spoke favorably about the school system. He noted the impact of removing a support system for students on absenteeism and graduation rates.

25. **LaYan, Bloomfield Public School student**, spoke against cutting the Board of Education budget and the impact this would have on teacher-to-student ratios, test scores, and enrichment activities. She highlighted that she came today with the band to show what comes out of Bloomfield Public Schools, and asked that it not be taken away.

26. **Clare Kindall, 27 High Hill Road**, highlighted that she has served on both the Board of Education and Town Council in a neighboring town. She noted her surprise by the Board of Education's percentage in the Town Manager's proposed budget, and reported that she thought a higher percentage would be a better balance. She requested a revised budget for residents to be able to review; recommended an RFP process for legal services; requested that special meeting votes be published within 72 hours as required by FOIA; and recommended a hiring freeze.

27. **Rickford Kirton, 7 Hickory Lane**, reported that he decided to send his daughter to private school because of the resources and investment in students there. He spoke against cutting the Board of Education budget. He made budget recommendations, including using the trust fund and reducing the communications department.

28. **Erin Barringer, 28 Kenmore Road**, spoke in favor of funding the Board of Education budget. She highlighted the importance of making budget decisions on accurate information, and encouraged the Council to review department expenditures, particularly for costs that go across multiple departments.

29. **Abigail Mullins, 2 Julie Lane**, noted that she is a first-year teacher at Laurel Literacy Academy, and a graduate of Bloomfield Public Schools. She spoke to the difficulty in observing the deliberation process. She shared a letter on behalf of the second-grade team at Laurel expressing their strong concerns regarding the proposed budget cuts and their long-term impact.

30. **Reverend Curtis Lungrin, 59 Ledyard Avenue**, spoke about the impact afterschool programs have had on his daughters, currently in Bloomfield Public Schools. He spoke about the social and behavioral needs of children asked that school programs that support these needs be funded.

31. **James McGovern, 25 Diana Drive**, reported that he graduated from Bloomfield Public Schools, but took his sons out of the school system. He asked if the current school model was the best structure or if there were alternative models, such as partnering with CREC, that would better serve students and taxpayers. He requested that the Town Manager be removed due to performance concerns.

32. **Roger Bunker, 28 Old Village Road**, reported that his children went through the Bloomfield school system, and highlighted his experience serving on the Juvenile Review Board. He encouraged the Council to think about students who haven't done very well in the school system, and suggested increased funding of Town youth services to support these students.

33. **Dan Pray, 17 Maple Edge Drive, via Zoom**, requested that the Board of Education be fully funded, and highlighted his son's positive experience with the SOAR program. He spoke in favor of Dr. Youngberg's leadership and the direction of the school system.

**Council Business**

***Consent Agenda***

*A. Approval of Minutes*

- *April 13, 2026*

It was moved by Councilor Cooper, seconded by Councilors Waterhouse & Mahon, and voted unanimously to approve the consent agenda.

***New Business***

**2026-47: Consider and Take Action Regarding Approval of Applications for the Neighborhood Assistance Act Program**

It was moved by Councilor Cooper and seconded by Councilor Waterhouse to adopt item 2026-47.

Mayor Harrington noted that it would be to schedule a public hearing as required by the Department of Revenue Services.

Councilor Mahon called the question. The motion was not seconded.

The initial motion passed unanimously.

**2026-48: Consider and Take Action Regarding Authorization to Participate in the FY2025 Emergency Management Performance Grant (EMPG) Program**

It was moved by Councilor Cooper and seconded by Deputy Mayor Lloyd to approve item 2026-48, consider and take action regarding authorization to participate in the FY2025 EMPG.

Mayor Harrington read the resolution it its entirety:

"*TITLE: Resolution Authorizing Participation in the FY2025 Emergency Management Performance Grant (EMPG) Program*

*WHEREAS, the U.S. Department of Homeland Security (OHS) and the Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security (DEM HS), provide financial assistance to municipalities under the Emergency Management Performance Grant (EMPG) program to strengthen local emergency management capabilities; and*

*WHEREAS, the Town of Bloomfield recognizes the vital importance of maintaining a capable and coordinated Emergency Management program to enhance preparedness, mitigation, response, and recovery operations for the safety of its residents; and*

*WHEREAS, it is the desire of the Town of Bloomfield to participate fully in the FY2025 EMPG program and to authorize the appropriate officials to apply for and administer these funds in accordance with all applicable federal and state requirements;*

*NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Bloomfield that:*

*1. The Emergency Management Director, or their designee, is hereby authorized to apply for and accept FY2025 Emergency Management Performance Grant funds from the Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security (DEMHS), on behalf of the Town of Bloomfield.*

*2. The Town Manager, or their duly authorized representative, is empowered to sign and execute any and all agreements, assurances, or other documents necessary to apply for and receive such funds, including reimbursement requests and grant reports.*

*3. The Town of Bloomfield agrees to provide the required local match and to comply with all applicable federal and state laws, regulations, and grant conditions as required by the EMPG program.*

*4. This resolution shall remain in effect for the duration of the FY2025 grant period unless rescinded or amended by subsequent action of the Town Council."*

Councilor DeBeatham-Brown asked about the 50% match, and Mr. Schwapp stated that there would be an approval process with Town Council before any money had been accepted.

It was noted that fiscal year 2025 was not a typo.

Councilor Mahon moved to strike the verbiage of "receive" and state "apply for." The motion was not seconded.

There was discussion about the language in the resolution. Captain Klomberg explained the grant program and its requirements.

Councilor Merritt called the question. The motion was not seconded.

There was additional discussion.

Councilor Merritt called the question a second time, and it was seconded by Deputy Mayor Lloyd.

**VOTE**: **Yes**: Cooper, DeBeatham-Brown, Harrington, Lloyd, Merritt, Oliver, Waterhouse
**No**: None
**Abstain**: Mahon

The motion passed 7-0-1.

The original motion was restated.

**VOTE**: **Yes**: Cooper, DeBeatham-Brown, Harrington, Lloyd, Merritt, Oliver, Waterhouse
**No**: None
**Abstain**: Mahon

The motion passed 7-0-1.

**2026-49: Discussion and Possible Action Concerning the Crumbie Law Group Engagement Agreement**

Councilor Merritt moved to table this item until after coming up with a budget. Deputy Mayor Lloyd seconded.

Councilor Waterhouse called the question. The motion was not seconded.

There was discussion as to whether enough information had been provided as to make a decision regarding the Crumbie Law Group engagement agreement, and as to if the Town Manager or the Town Council was responsible for approving the engagement agreement.

A vote was taken on the motion to table.

**VOTE**: **Yes**: Harrington, Lloyd, Merritt, Waterhouse
**No**: Cooper, DeBeatham-Brown, Mahon, Oliver
**Abstain**: None

The motion failed 4-4-0.

There was a discussion around the fact that the contract with the Town Attorney had already been signed.

Attorney Crumbie reported that the Town Charter states that the Town Council is involved with the Town Attorney appointment. He reported that the prior Town Manager executed the contract with the previous Town Attorney, and the same occurred when he was appointed. He reported that the Town Charter states the Town Manager is the CEO of the Town, and that state statute gives the Town Manager the authority to negotiate and execute contracts for the Town.

Attorney Crumbie clarified that he is a consultant, not a Town employee. He stated the other law firms that are included in the legal fees portion of the budget, and outlined reasons for the increase in legal fees, including lawsuits and Freedom of Information Act complaints and requests. He outlined his retainer and fee structure. He noted that when he started with the Town he was at a reduced rate and that attorneys typically revisit their hourly rate annually.

Attorney Crumbie reported his understanding that once the former Town Attorney was appointed, that Town Council had no further involvement in his rate or rate increases. He noted that he had not been able to locate a written contract for the former Town Attorney.

Councilor Mahon moved that the Council review and vote on the hourly rate of the Town Attorney annually. The motion was not seconded.

Attorney Crumbie noted that Town Council could make a rule that when the Town Attorney/legal department comes up for a raise, that it could come before Town Council. He highlighted that this could happen going forward, but could not be used retroactively.

There was a discussion on whether the Council needed to take any action since the contract had already been signed.

It was moved by Deputy Mayor Lloyd, and seconded by Councilors Merritt and Waterhouse, to take no action on this item.

**VOTE:** **Yes**: Cooper, Harrington, Lloyd, Merritt, Oliver, Waterhouse
**No**: Mahon
**Abstain**: DeBeatham-Brown

The motion passed 6-1-1.

There was a five-minute recess.

**2026-50: Discussion and Possible Action Concerning FY2027 Proposed Budget (Council Deliberations- Part V)**

Mr. Schwapp outlined a retirement incentive program for senior management, with one iteration this year followed by a second iteration next year, with the plan for some of the positions subsequently not to be filled. He requested Council's vote to move forward with the retirement incentive.

There was a discussion, and concerns expressed included loss of institutional knowledge, the need for a transition period, the potential for over-incentivization.

Director Hill outlined the potential impact of retirements in the budget.

Mayor Harrington shared an update on potential Education Cost Sharing (ECS) funds coming from the State, and noted that they should find out how much Bloomfield will receive in the morning.

There was a discussion about the Town Charter deadline for budget approval, with consultation from Attorney Crumbie.

It was moved by Councilor DeBeatham-Brown to move the Annual Town Meeting to the second Monday in May. It was seconded by Councilor Merritt. Councilor DeBeatham-Brown withdrew the motion.

Mayor Harrington provided an additional update on ECS funding from Senator McCrory. Based on the potential numbers reported, Dr. Youngberg gave a perspective on what this funding would look like for the school district.

It was moved by Councilor Mahon and seconded by Councilor Cooper to adjourn.

Councilor Mahon updated the motion to table the budget discussion, seconded by Deputy Mayor Lloyd.

**VOTE:** **Yes**: Cooper, DeBeatham-Brown, Harrington, Lloyd, Mahon, Merritt, Oliver
**No**: Waterhouse
**Abstain**: None

The motion passed 7-1-0.

**Report from the Town Manager**

There was no report from the Town Manager.

## Report from the Mayor

There was no report from the Mayor.

## Council Comments

There were no Council comments.

## Adjournment

Mayor Harrington moved to adjourn and Deputy Mayor Lloyd seconded. The meeting adjourned at 10:55 p.m.

*Minutes submitted by Lynn Weisel, Recording Secretary, based on the Zoom Video Recording.*

*The meeting can be viewed in its entirety at www.youtube.com/watch?v=q1WAJRSCerE*

TO: Town Councilors

FROM: Alvin D. Schwapp, Jr., Town Manager

DATE: May 21, 2026

RE: FY2026-54: REVISIONS TO COUNCIL RULES OF PROCEDURES FOR VIRTUAL ATTENDANCE AT COUNCIL MEETINGS

This item was placed on the May 11, 2026, Town Council Agenda at the request of Mayor Anthony C. Harrington, referencing the revision of the attached revised Town Council of Bloomfield Rules of Procedure. The item was tabled for the May 26, 2026, Town Council Agenda.

Should Council wish to move forward, the following motion would be in order:

*Move to amend Council Rules of Procedures regarding virtual attendance at meetings*

**TOWN OF BLOOMFIELD**

**POLICY MEMORANDUM**

SUBJECT: Town Council of Bloomfield Rules of Procedure

DISTRIBUTION: Town Council

NO: 110.05
DATE: 6/21//2016
AMENDED: July 11, 2012
APPROVED: September 12, 2016
AMENDED: April 9, 2018
AMENDED: September 29, 2020
AMENDED: November 27, 2023
AMENDED: July 8, 2024
AMENDED: January 12, 2026

I. PURPOSE

The purpose of this policy is to establish a formal Rules of Procedure for Town Council meetings.

II. RESPONSIBILITY

Town Council Members
Town Manager
Clerk of Council

III. PROCEDURE

All Town Council meetings shall use the following Rules of Procedure when holding a meeting:

A. ORGANIZATIONAL MEETING:
The Council shall meet on the call of the Town Manager within two weeks after election. The Council shall elect a Chair whose title designation shall be Mayor, a Vice Chair whose title designation shall be Deputy Mayor, and such other offices as it may determine necessary to serve for the ensuing period until the next local election.

B. REGULAR MEETINGS:
Regular meetings of the Council shall be held in the Town Hall beginning at 7:00 p.m. on a bi-weekly basis, on the second and fourth Monday of each month unless otherwise determined by the Council. In the event that said Monday falls on a State or Federal holiday, meetings shall be held on the following Tuesdays.

C. SPECIAL MEETINGS:
Special meetings of the Council may be called by the Mayor or by not less than three members of the Council. Notice of a special meeting shall be given not less than twenty-four hours prior to the time of such meeting, not including Saturdays, Sundays and holidays, by filing a notice of the time and place thereof in the office of the Town Clerk. Any such notice received under this section shall be posted inside the office of the Town Clerk and be posted on the meeting board located outside of the Town Clerk's office, as well as on the Town's Web Site. The requirement that such notice be given not less than twenty-four hours prior to the meeting may be waived, in case of an emergency, by the Mayor or not less than three members of the Council, who shall state in such notice the specific nature of such emergency which would preclude the giving of such twenty-four hours' notice. The notice shall specify the date, time, and place of the special meeting and business to be transacted.

No other business shall be considered at such meeting. In addition, at least twenty-four hours prior to the time of such meeting, written notice shall be delivered to the usual place of abode of each member of the Council and the Town Manager so that such is received prior to such special meeting unless the twenty-four hour notice is waived as set forth above. This notice may be delivered by either hand-delivery or electronic delivery. If delivered by electronic delivery, telephone calls shall be made to each member of the Council and the Town Manager by the Clerk of the Council that such a special meeting has been set. The requirement of delivery of any such notice may be dispensed with as to any member of the Council who is actually present at the meeting at the time it convenes.

The Clerk of the Council shall certify upon the original copy of the notice filed with the records of the Council by whom the meeting was called and the manner in which the notice was delivered to the members of the Council and the Town Manager.

D. PUBLIC MEETINGS & HEARINGS:

No ordinance or resolution shall be adopted, no appointment or removal of members of any permanent board, agency, or committee shall be made, nor commission appointed except in a meeting of the Council open to the public. The same process shall be followed for the creation or dissolution of any such entity itself. Recommendations for appointment or removal of permanent committee members or creation or dissolution of such committees shall come from the approval by the Council. Any mayoral appointment or removal shall be made known publicly at the next meeting of the Council presided over by the Mayor.

At least one public hearing, five days' notice of which shall be given by publication in a daily or weekly newspaper having a circulation in the Town and by posting at the Town Hall and on the Town Website, shall be held by the Council before any ordinance shall be passed.

For items requiring public hearings, Council will not act on that item at the same meeting as the as the public hearing.

E. QUORUM:

The presence of a majority of the members of the Council shall constitute a quorum, but no ordinance, resolution or vote, except a vote to adjourn or to fix the time and place of the next meeting of the Council shall be adopted by less than five affirmative votes.

F. THE MAYOR:

The Mayor shall preside at all meetings. The Mayor shall preserve order and decorum. The Mayor shall determine the seating arrangement of Town Council members for all regular and special meetings. The Mayor shall decide all questions or orders, without debate except at the Mayor's request. The Mayor may speak and vote on all questions. The Mayor shall be an ex-officio member of all Council sub-committees without the right to vote, except for those sub-committees to which the Mayor is appointed as a member.

In the absence of the Mayor for whatever cause arising, the Deputy Mayor shall act as Mayor and as such, shall have all the powers and duties of the office of the Mayor.

In addition, if neither the Mayor nor the Deputy Mayor are available to preside at a Council meeting, a majority of the Council members present shall elect one of themselves to preside over the meeting. This presiding councilor shall only have the power to preside over that one meeting, shall preserve order and decorum, and shall decide all questions or orders without debate, except as the presiding councilor shall request.

The Mayor shall represent the Town as the titular head of the government at meetings of such

officials representing other municipalities, ceremonies, public gatherings and upon such other occasions as the Mayor's presence in such capacity may be beneficial to the Town.

The Mayor shall designate committees of the Council and appoint and/or remove members thereto, subject to being overruled by the Council.

The Mayor shall designate ad hoc committees of the Council and ad hoc public community committees and appoint and/or remove members thereto. An ad hoc committee is defined as one that is created for a limited time and a specific, limited stated purpose. The specific time period need not be stated in the designation of the committee but may be contingent in the accomplishment of its specific objectives.

G. CLERK OF COUNCIL:
The Clerk of the Council shall be appointed by the Council and shall keep the minutes of its proceedings which shall be a public record, and perform other duties as may be assigned by action of the Council.

H. THE TOWN MANAGER:
The Town Manager shall attend all meetings of the Council with the right to speak but not to vote, and shall perform other such duties as may be assigned by the ordinance or resolution of the Council (Charter, Sec. 502). The Council by simple majority vote may also ask the Town Manager to perform such other duties as it may assign in accordance with his or her contract with the Town.

I. COMMITTEES:
The Council may also from time to time appoint permanent, standing committees of the Council. Permanent standing committees of the Council shall be:

I. Finance, Budget, Audit & Bonding
II. Governance, Policy & Economic Development
III. Public Health, Safety & Environment
IV. Education, Workforce, Youth Development & Community Services

The meeting schedule of regular Council committees shall be established annually, in advance, and in accordance with State law. No special committee meeting shall be called without the prior written consent of the Mayor.

J. ORDER OF BUSINESS OF COUNCIL MEETINGS:
At all regular meetings of the Council the order of business shall be as follows:

I. Pledge of Allegiance
II. Roll Call
III. Announcements and Presentations
IV. Citizen's Statements and Petitions
V. Report from Council Subcommittees
VI. Council Business (beginning with Consent Agenda)
VII. Financial Report
VIII. Report from the Town Manager
IX. Report from the Mayor
X. Approval of Minutes
XI. Council Comments (2 minutes)
XII. Executive Session (if needed)
XIII. Adjournment

K. PRIVILEGE OF THE FLOOR:

Except when a member of the Council has or desires the floor, the Town Manager shall have the privilege of the floor for the purpose of providing information to the Council concerning the business and affairs of the Town. The Town Attorney shall likewise have the privilege of the floor on the introduction or interpretation of any existing or proposed ordinance or resolution or on any question of legal procedure.

It shall be the policy of this Council to allow members of the public to address the Council during Citizen's Statements and Petitions. Statements by members of the public may be oral or written, shall start with the speaker's name and address, and shall follow the General Procedures for Public Hearings and Public Forums (appended to these Rules of Procedure), unless permitted by the Mayor or councilor presiding. The Mayor or councilor presiding may permit additional statements by the same person during Citizen's Statements and Petitions or at such other times during the agenda of Council meetings as he or she deems appropriate, subject to being overruled by the Council.

L. EXECUTIVE SESSION:

The rules of procedure shall be:

(a) An executive session may be convened by affirmative vote of two-thirds of such body present and voting.

(b) Attendance at the executive session shall be limited to the Council and such other persons as may be required for advice and information as permitted by State law.

(c) Executive sessions shall be only for those purposes permitted by State law. Any motion for executive session shall so specify the reason. Discussion in executive session shall be limited to the reason specified.

M. MOTIONS:

When a motion is made and seconded, it shall be stated by the Mayor, Deputy Mayor, or councilor presiding and subject to amendment or withdrawal, except that such withdrawal cannot be made subsequent to a voted amendment, except as provided by Robert's Rules of Order.

When a motion is under debate, no further action shall be received except (1) to adjourn, (2) to recess, (3) to table, (4) for the previous question, (5) to limit or extend debate, (6) to postpone to a time and date certain, (7) to refer to committee, (8) to amend, (9) to postpone indefinitely, which motions shall have precedence in the order indicated.

Motions to table, to postpone to a time and date certain or to postpone indefinitely once having been decided, shall not be reconsidered.

N. VOTING:

The ayes, nays or abstentions of each council member on each vote shall be recorded in the minutes. If the vote is unanimous, the vote shall be indicated as unanimous.

O. CITIZEN'S PETITIONS

Any petition by a citizen requesting Council action shall be in writing and state the citizen's name and address. If six (6) members of the Council shall so vote, such petition shall lie over to one of the next three succeeding meetings of the Council, to be placed on the Agenda and taken up during item VI of the regular order of business; but in no event shall such petition be acted upon at a meeting at which the petition is presented.

P. SPECIAL COUNCIL ASSIGNMENTS:

The Mayor shall assign all members of the Council desiring such, with the approval of the Council, as liaisons with council-appointed Town committees and Town-related Agencies through and with the cooperation of the Town Manager, so as to be particularly informed in the assigned area of concern. Assignments will be made in the areas of Town operation that are deemed appropriate by the Council. Each appointee shall report to the Council upon request or at his or her own discretion as to matters related to his or her respective area.

Q. INTRODUCTION OF ORDINANCE AND RESOLUTIONS:
All ordinances and resolutions except those relating to appointment or designation of officers of the Council or its internal procedure shall be introduced in accordance with Sections 307, 308, 309 and 310 of the Town Charter.

R. PARLIAMENTARY AND CHARTER AUTHORITY:
The last published edition of Robert's Rules of Order shall be the parliamentary authority for the Council, except as otherwise provided in these rules; and except that should any of these rules be inconsistent with the provisions of the Charter, then the Charter shall prevail, except that there may be discussion after a motion to table has been offered.

S. MINUTES:
The Clerk of the Council shall keep the minutes of all Council meetings which shall contain a summary of council discussions and actions. Any statements to be made part of the minutes must be submitted to the Clerk of the Council in writing during such meeting, provided, that any Town Financial reports submitted to the Council shall be appended to the minutes of that meeting.

T. AGENDA:
The Town Manager shall cause to be prepared a preliminary agenda containing those items of business to be considered at each Council meeting. The Mayor, or in his/her absence, the Deputy Mayor, shall review this preliminary agenda with the Town Manager, and shall determine the final agenda, taking into consideration any matter suggested by a Council member or the Town Manager. Should any item requested by a Council member not be included for the agenda, the Mayor, or the Deputy Mayor, as the case may be, shall inform the Council member why the matter was not included, and upon such member's request, the matter shall be referred to the appropriate subcommittee for a determination as to whether the matter should be referred to, and placed on the Council agenda.

No item which is not listed on the regular agenda shall be considered as new business by the Council unless this provision is waived by a vote of two-thirds (2/3's) of the total membership of the Council (6) at the beginning of the Council Business portion of the meeting. Council members requesting that an item be included on the agenda shall be responsible for opening discussion on such item, and providing facts necessary for any action requested on such item.

U. CONSENT AGENDA
(including, without limitation: approval of minutes; routine ordinances or resolutions; final/second readings of appropriations, ordinances or resolutions; other routine items)

After a motion to adopt a Consent Agenda is made and seconded, the Mayor or Deputy Mayor shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Council member shall have a second followed by a vote (5). After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

V. MEETING CONDUCT RULE:
During Council Comments, members shall abstain from revisiting prior agenda items and limit their

remarks to a maximum of 2 minutes. Council members are expected to maintain the decorum of Council meetings at all times. Council members must ensure that policy discussions remain grounded in facts and relevance, refraining from appeals to emotion. Council members shall not denigrate or insult other Council members. Should a Council member engage in such behavior, the Mayor, Deputy Mayor, or presiding officer shall immediately note that the Council member is out of order and request that they desist from further inappropriate behavior. If the inappropriate behavior persists, the Mayor, Deputy Mayor, or presiding officer may revoke council comments from the Council member at future meetings.

For any repeated violation of these rules, the Presiding Officer or Chair may order discipline, up to and including censure. Any discipline issued is subject to an appeal process at the meeting of the order discipline.

W. TELEPHONIC AND ELECTRONIC VOTING:
Telephonic voting shall only be permitted if the absent member of the Council can be verified through a computer link-up or similar manner so the absent member of the Council can be confirmed by the members of the Council physically present at the meeting. All verbal communication by the absent Council member must be by telephonic communication in a manner that can be heard by not only the rest of the Council but also by the Clerk of the Council and any members of the audience that are present, and, if such Council meeting is televised, by the watching public. This process can only be carried out if all other members of the Council have been notified not less than forty-eight hours in advance of the Council meeting at which this telephonic voting will take place.

X. SUSPENSION OR AMENDMENT OF RULES: Any of these rules may be suspended by the affirmative vote of not less than two-thirds of the members of the Council, provided that such action is not inconsistent with any provisions of the Charter.

Any amendment to these rules shall be submitted in writing at any meeting of the Council and may be adopted by the affirmative vote of not less than two-thirds of the members of the Council at a subsequent meeting of the Council.

## GENERAL PROCEDURES FOR PUBLIC HEARINGS AND FORUMS[1]

These procedures are promulgated in accordance with the Bloomfield Town Council Rules of Procedure and shall be posted on the Town Clerk's bulletin board. The following represents the procedures for public hearings and public forums (including budget hearings), provided that the Mayor[2] may amend these procedures when conditions require or warrant:

I. A sign-up sheet shall be provided at least fifteen minutes prior to the hearing.

II. Speakers will be called in order from the sign-up sheet, provided that only those persons who have not yet addressed the Council on the issues subject to hearing shall be called.

III. The Mayor may permit a presentation by the Administration prior to calling on members of the public.

IV. Unless the Mayor permits, or the Council waives its rules by a two-thirds vote, only Bloomfield residents or taxpayers may address the Council.

V. All speakers will begin by stating their full name and address.

VI. After each person on the sign-up sheet has spoken, the Mayor may call on other persons who have not yet spoken who wish to address the Council.

VII. All speakers shall be confined to three minutes each, except that persons providing the Council with a recognized group's duly authorized position on an issue may speak for up to five minutes.

VIII. Speakers may not yield their allotted time to others in order for others to expand their three minutes.

IX. If a hearing is continued to another date and time, the Council will continue the hearing by:
- i. Providing an additional sign-up sheet fifteen minutes prior to the continued hearing;
- ii. First calling speakers from the original sign-up sheet who have not yet spoken;
- iii. After completing the original sign-up sheet, calling speakers from the new sign-up sheet in the order in which they have signed said sheet, provided that only those persons who have not yet addressed the Council on the issues subject to hearing shall be called;
- iv. After each person on both sign-up sheets has been given an opportunity to speak, the Mayor shall call on other persons who have not yet spoken at the original or continued hearing who wish to address the Council.

X. At the conclusion of the hearing or continued hearing, the Council may, by majority vote, permit speakers who have already addressed the Council at the original or continued hearing to address them again for an additional three minutes. The Mayor may set a total time limitation for receiving such additional comments and shall announce such limitation prior to the above-referenced vote by the Council.

XI. If the number of speakers and the time obligations of the Council permit, the Mayor may announce, at the commencement of the hearing, that each speaker may have an additional specified time to address the Council.

[1]These procedures shall not apply to hearings or matters where procedures are subject to contrary state or federal law or regulation.
[2]Throughout this document, "Mayor" shall mean Mayor or, in the Mayor's absence, the presiding officer of the hearing or meeting.

# Virtual Attendance; Camera and Microphone Requirement; Effect on Quorum, Participation, and Voting

1. **Purpose; scope; governing authority.**

    1. This rule is adopted as an internal rule of procedure for Town Council meetings and is intended to ensure reliable identification, transparency, and full participation when a Town Councilor attends a Town Council meeting by electronic means.

    2. This rule applies to all regular and special meetings of the Town Council and to any portion thereof, including any period during which votes are taken. ,

    3. This rule shall be interpreted and applied consistent with the Town Charter and applicable Connecticut law, and to the extent of any conflict, the Charter and applicable law shall control.

    4. This rule is adopted as part of the Town Council Rules of Procedure and, upon adoption, replaces in its entirety the existing rule titled telephonic and electronic voting. This rule governs any Town Councilor's attendance, participation, and voting at any regular or special Town Council meeting by electronic means rather than physical presence at the meeting location, and shall be administered in a manner consistent with the Town Charter, applicable Connecticut law, and the Council's parliamentary authority as incorporated in these Rules of Procedure.

2. **Definitions.**

    1. **"Virtual attendance"** means a Town Councilor's attendance at a Town Council meeting by electronic means (including telephonic or other electronic communication) rather than physical presence at the meeting location.

    2. **"Camera On"** means the Town Councilor's video feed is enabled and continuously displays the Town Councilor's face in real time in a manner reasonably sufficient for identification by the presiding officer and the Clerk of the Council.

    3. **microphone on** means the Town Councilor's audio feed is enabled and the Town Councilor can be heard in real time by the Town Council, the Clerk of the Council, and the public to the same extent required for telephonic participation and voting.

    4. **"Present"** means present for all purposes of these Rules of Procedure, including without limitation roll call, quorum, participation in discussion, and voting.

3. **Mandatory camera and microphone requirement for virtual attendance.**

    1. Any Town Councilor appearing virtually for a Town Council meeting must maintain **both Camera On and Microphone On for the duration of the meeting**, including during roll call, all discussion, and all votes.

    2. A Town Councilor who appears virtually shall ensure that their audio is transmitted in a manner that can be heard by the rest of the Town Council, the Clerk of the Council, and any members of the audience present, and, if the meeting is televised, by the watching public.

4. **Effect of noncompliance; deemed not present; loss of participation and voting rights.**
    1. If at any time during a meeting a Town Councilor attending virtually does not have **both Camera On and Microphone On**, that Town Councilor shall be **treated as not present** during the period of noncompliance.
    2. During any period in which a Town Councilor is treated as not present under this rule, that Town Councilor:
        1. shall not be counted as present for purposes of establishing or maintaining a quorum;
        2. shall not be recognized by the mayor to speak, debate, make motions, second motions, or otherwise participate in discussion; and;

        B. shall not be permitted to cast any vote, including any telephonic or electronic vote.
    3. Any attempted participation or vote by a Town Councilor during a period in which the Town Councilor is treated as not present under this rule shall be out of order and shall not be recorded as a valid vote.
5. **Administration; verification; record.**
    1. The mayor shall administer this rule during the meeting and may make reasonable, content-neutral determinations as to whether Camera On and Microphone On requirements are being met.
    2. The Clerk of the Council shall note in the minutes, to the extent practicable, any period during which a Town Councilor attending virtually is treated as not present under this rule and any resulting effect on quorum or voting.
6. **Reinstatement upon cure.**
    1. A Town Councilor treated as not present under this rule may be restored to Present status immediately upon re-establishing both Camera On and Microphone On.
    2. Upon restoration, the Town Councilor may participate and vote prospectively; however, the Town Councilor shall not retroactively participate in or vote on matters already closed or votes already taken during the period of noncompliance.
7. **Suspension; amendment.**
    1. This rule may be suspended only in the manner and by the vote required for suspension of the Town Council's rules of procedure, and only to the extent not inconsistent with the Charter and applicable Connecticut law.

TO: Town Councilors

FROM: Alvin D. Schwapp, Jr., Town Manager

DATE: May 21, 2026

RE: FY 2026-57: BUDGET TRANSFER TO REPLACE THE FUEL MANAGEMENT SYSTEM AND ASSOCIATED EQUIPMENT – GASBOY ISLANDER PLUS

Please review the attached memorandum dated May 15, 2026, from Facilities Manager Matthew Childress regarding the replacement of the Fuel Management System and Associated Equipment – Gasboy Islander Plus.

The current Gasboy Islander Plus system has surpassed end-of-life status and is increasingly experiencing age-related component failures.

Gasboy has strongly recommended a proactive replacement of the existing Islander Plus system with the current Islander PRIME Fuel Management System prior to any catastrophic failure of the existing equipment.

Public Works previously included the funding request for this project in the Fiscal Year 2027 Capital Budget; however, the requested funding was not approved during the budget process. As a result, the Department is requesting this transfer to address the immediate operational concerns associated with the existing end-of-life system and to proactively avoid a potential failure that could significantly impact Town fueling operations.

Should Council wish to move forward, the following motion would be in order:

*Move to approve the attached resolution:*

***RESOLUTION***

*RE: Authorization of Fund Transfer for Replacement of Fuel Management System – Department of Public Works*

*Account: LOCIP Account No. 15151900-52231 to Fleet Account No. 04011500-52231*

*WHEREAS, the Town of Bloomfield successfully completed the Fuel Island Canopy Project in Fiscal Year 2025 (FY25), funded through LOCIP Account No. 15151900-52231; and*

*WHEREAS, upon completion of the Fuel Island Canopy Project, a balance of $49,879.48 remains available within LOCIP Account No. 15151900-52231; and*

*WHEREAS, the Town of Bloomfield Department of Public Works (DPW) currently relies on a Gasboy Islander Plus Fuel Management System to manage and authorize fuel dispensing operations for the Town's fleet vehicles and equipment; and*

*WHEREAS, the existing Gasboy Islander Plus Fuel Management System has reached end-of-life status and is at increasing risk of failure, as replacement parts and manufacturer service support are no longer available; and*

*WHEREAS, failure of the Gasboy Islander Plus system would disrupt automated fuel usage tracking and fueling authorization for the Town's fleet, impacting daily municipal operations; and*

*WHEREAS, Gasboy has formally recommended proactive replacement of the existing Islander Plus system with the Islander PRIME Fuel Management System before equipment failure occurs; and*

*WHEREAS, the Islander PRIME Fuel Management System is fully backward compatible with the Town's existing fuel dispensing equipment and Gasboy FOB key system, thereby minimizing additional infrastructure and transition costs; and*

*WHEREAS, the Town of Bloomfield is a member of Sourcewell (Member ID #73833) and is eligible to procure the Islander PRIME Fuel Management System through Gasboy Sourcewell Contract #081524-GVR, which provides pre-negotiated pricing and a streamlined, competitively awarded procurement process; and*

*WHEREAS, sufficient funding is available within LOCIP Account No. 15151900-52231 to support this capital replacement project without requiring additional appropriation.*

*NOW, THEREFORE, BE IT RESOLVED that the Town Council hereby authorizes the transfer of $25,000.00 from LOCIP Account No. 15151900-52231 to Fleet Account No. 04011500-52231 for the purpose of replacing the Department of Public Works' end-of-life Gasboy Islander Plus Fuel Management System with the updated Gasboy Islander PRIME Fuel Management System and any associated equipment necessary for installation and operation.*

*Procurement shall be conducted through Sourcewell Contract #081524-GVR in accordance with the Town's purchasing policies and applicable state statutes.*

# Background Memorandum

**To:** Alvin D. Schwapp, Jr., Town Manager
**From:** Matthew Childress, Facilities Manager
**Date:** 5/15/2026
**Subject:** Budget Transfer – Gasboy Islander Plus Fuel Management System Replacement

## Background

The purpose of this agenda item is to request a budget transfer to support the replacement of the Town of Bloomfield Department of Public Works' existing Gasboy Islander Plus Fuel Management System and associated equipment. The existing system is currently utilized for fleet fueling authorization, fuel management, and automatic fuel usage reporting for Town vehicles and equipment.

The current Gasboy Islander Plus system has surpassed end-of-life status and is increasingly experiencing age-related component failures. According to Gasboy, replacement parts for the existing Plus systems are no longer readily available, making future repairs difficult or impossible. In the event of a system failure, the current lead time for manufacturing and delivery of a replacement unit is approximately six weeks. During such time, the Town could experience disruption to automatic fuel authorization, fuel tracking, and reporting operations for the Town fleet.

Gasboy has strongly recommended a proactive replacement of the existing Islander Plus system with the current Islander PRIME Fuel Management System prior to any catastrophic failure of the existing equipment. The proposed Islander PRIME system is compatible with the Town's existing fuel dispensing equipment and Gasboy FOB devices currently in operation, minimizing the need for additional infrastructure replacement costs.

Public Works previously included the funding request for this project in the Fiscal Year 2027 Capital Budget; however, the requested funding was not approved during the budget process. As a result, the Department is requesting this transfer in order to address the immediate operational concerns associated with the existing end-of-life system and to proactively avoid a potential failure that could significantly impact Town fueling operations.

The Town of Bloomfield is also an active Sourcewell member (Member ID #73833) and is eligible to utilize Gasboy Sourcewell Contract #081524-GVR, which provides pre-negotiated pricing and streamlined procurement for the Islander PRIME Fuel Management System.

## Analysis

Approval of this budget transfer will allow the Town to proactively replace the existing end-of-life Gasboy Islander Plus Fuel Management System before a major system failure occurs. Replacement of the system will help ensure continuity of fueling operations, fuel authorization, and automatic fuel usage reporting for Town vehicles and equipment.

Additionally, replacing the system proactively will help the Town avoid extended downtime associated with equipment failure and manufacturing lead times, while utilizing existing compatible fueling infrastructure and FOB devices to minimize additional project costs.

## Financial Impact

This resolution authorizes the transfer of $25,000.00 from LOCIP Account No. 15151900-52231, which currently maintains a remaining balance of $49,879.48 following completion of the Fuel Island Canopy Project, to Fleet Account No. 04011500-52231 for the replacement of the Gasboy Islander Plus Fuel Management System and associated equipment.

This requested action reallocates existing capital project funding and does not require any new appropriation of funds.

## Legal Considerations

If approved, the Town will proceed with procurement of the Gasboy Islander PRIME Fuel Management System utilizing Sourcewell Contract #081524-GVR in accordance with applicable Town purchasing policies and procedures. Any associated agreements or procurement documents will be reviewed as required.

## Alternatives

Alternatives include: (1) not approving the transfer and continuing operation of the existing end-of-life Gasboy Islander Plus system; (2) delaying replacement until system failure occurs, potentially resulting in operational disruptions; or (3) identifying an alternative funding source within the Capital budget.

## Attachments

Proposed Resolution

## Recommendations

The Department of Public Works recommends that the Town Council approve this Resolution authorizing the transfer of $25,000.00 from LOCIP Account No. 15151900-52231 to Fleet Account No. 04011500-52231 in order to proceed with the proactive replacement of the Town's Gasboy Islander Plus Fuel Management System with the updated Islander PRIME Fuel Management System and associated equipment.

# RESOLUTION

**RE:** Authorization of Fund Transfer for Replacement of Fuel Management System – Department of Public Works

**Account:** LOCIP Account No. 15151900-52231 to Fleet Account No. 04011500-52231

WHEREAS, the Town of Bloomfield successfully completed the Fuel Island Canopy Project in Fiscal Year 2025 (FY25), funded through LOCIP Account No. 15151900-52231; and

WHEREAS, upon completion of the Fuel Island Canopy Project, a balance of $49,879.48 remains available within LOCIP Account No. 15151900-52231; and

WHEREAS, the Town of Bloomfield Department of Public Works (DPW) currently relies on a Gasboy Islander Plus Fuel Management System to manage and authorize fuel dispensing operations for the Town's fleet vehicles and equipment; and

WHEREAS, the existing Gasboy Islander Plus Fuel Management System has reached end-of-life status and is at increasing risk of failure, as replacement parts and manufacturer service support are no longer available; and

WHEREAS, failure of the Gasboy Islander Plus system would disrupt automated fuel usage tracking and fueling authorization for the Town's fleet, impacting daily municipal operations; and

WHEREAS, Gasboy has formally recommended proactive replacement of the existing Islander Plus system with the Islander PRIME Fuel Management System before equipment failure occurs; and

WHEREAS, the Islander PRIME Fuel Management System is fully backward compatible with the Town's existing fuel dispensing equipment and Gasboy FOB key system, thereby minimizing additional infrastructure and transition costs; and

WHEREAS, the Town of Bloomfield is a member of Sourcewell (Member ID #73833) and is eligible to procure the Islander PRIME Fuel Management System through Gasboy Sourcewell Contract #081524-GVR, which provides pre-negotiated pricing and a streamlined, competitively awarded procurement process; and

WHEREAS, sufficient funding is available within LOCIP Account No. 15151900-52231 to support this capital replacement project without requiring additional appropriation.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council hereby authorizes the transfer of **$25,000.00** from LOCIP Account No. 15151900-52231 to Fleet Account No. 04011500-52231 for the purpose of replacing the Department of Public Works' end-of-life Gasboy Islander Plus Fuel Management System with the updated Gasboy Islander PRIME Fuel Management System and any associated equipment necessary for installation and operation.

Procurement shall be conducted through Sourcewell Contract #081524-GVR in accordance with the Town's purchasing policies and applicable state statutes.

TO: Town Councilors

FROM: Alvin D. Schwapp, Jr., Town Manager

DATE: May 21, 2026

RE: FY 2026-58: FUNDING FOR WINTONBURY LIBRARY SITE IMPROVEMENTS

Please review the attached memorandum dated May 18, 2026, from Assistant Director of Public Works Glen Garrity, which provides the Town Council with detailed information regarding the remaining scope of the overall Library improvement program and the related funding request.

The McMahon Wintonbury Library interior renovations have been completed, and improvements to the Prosser Library are substantially complete. The remaining scope of the overall library improvement program consists of exterior renovations at the McMahon Wintonbury Library, including construction of a Children's Garden, associated site work, and parking lot improvements.

The original estimate for the combined Prosser and Wintonbury Library Improvements was understated, and earlier phases of the project were reduced in scope to remain within the limits of the original library bond authorization. An additional $700,000 is required to fully fund the Wintonbury Library exterior improvements.

Sufficient funding is available from interest earnings generated from the Library Bond proceeds and may be appropriate for this purpose without increasing the original bond authorization.

Should Council wish to move forward, the following motion would be in order:

*Move to approve the attached resolution:*

***RESOLUTION***

*Whereas, the interior renovations at McMahon Wintonbury Library have been completed and the improvements to Prosser Library have been substantially completed; and*

*Whereas, the remaining scope of work to be completed is the exterior renovations for the McMahon Wintonbury Library consists of the Children's Garden, site work, and parking lot improvements; and*

*Whereas, at the request of the Bloomfield Library Committee, Public Bid No. 1165 was duly solicited in accordance with the Town of Bloomfield's purchasing requirements for the McMahon Wintonbury Library Children's Garden, Site and Parking Improvements Project; and*

*Whereas, the Vendor Selection Panel reviewed the bids received and recommends award of the contract to Mather Corporation of Bloomfield, Connecticut, as the lowest responsible and responsive bidder meeting all bid requirements; and*

*Whereas, the original estimate for the Prosser and Wintonbury Library improvements was understated, and the project scope was previously reduced to accommodate budget constraints associated with the overall library improvement program; and*

*Whereas, an additional $700,000 is required to fully fund the McMahon Wintonbury Library Children's Garden, Site and Parking Improvements Project; and*

*Whereas, funding for the additional $700,000 is available from interest earnings generated from the Library Bond proceeds; and*

*Resolved, that the Town Council hereby authorizes the expenditure of up to $700,000 from Library Bond interest earnings to fund the McMahon Wintonbury Library Children's Garden, Site and Parking Improvements Project; and*

*Be it Further Resolved that the Town Council approves a budget amendment to appropriate said interest earnings accordingly.*

*Adopted by the Library Building Committee*

*April 22, 2026*

# Background Memorandum

**To:** Alvin D. Schwapp, Jr., Town Manager
**From:** Glen Garrity, Assistant Director of Public Works
**Date:** 5/18/2026
**Subject:** Funding for Wintonbury Library Site Improvements at the request of the Bloomfield Library Committee

## Background

The interior renovations at the McMahon Wintonbury Library have been completed, and improvements to the Prosser Library are substantially complete. The remaining scope of the overall library improvement program consists of exterior renovations at the McMahon Wintonbury Library, including construction of a Children's Garden, associated site work, and parking lot improvements.

At the request of the Bloomfield Library Building Committee, Public Bid No. 1165 was advertised and solicited in accordance with the Town of Bloomfield purchasing requirements for the McMahon Wintonbury Library Children's Garden, Site and Parking Improvements Project. Bids were received and evaluated by the Vendor Selection Panel.

## Analysis

The Vendor Selection Panel reviewed the bids received and has recommended award of the construction contract to Mather Corporation of Bloomfield, Connecticut, as the lowest responsible and responsive bidder meeting all bid requirements.

The original estimate for the combined Prosser and Wintonbury Library improvements was understated, and earlier phases of the project were reduced in scope to remain within the limits of the original library bond authorization. An additional $700,000 is required to fully fund the Wintonbury Library exterior improvements.

Sufficient funding is available from interest earnings generated from the Library Bond proceeds and may be appropriated for this purpose without increasing the original bond authorization.

## Financial Impact

This resolution authorizes the appropriation and expenditure of up to $700,000 from Library Bond interest earnings to fully fund the McMahon Wintonbury Library Children's Garden, Site and Parking Improvements Project. No new bonding or additional tax impact is required.

## Legal Considerations

Bid solicitation and vendor selection were conducted in accordance with Town purchasing requirements. Contract documents will be reviewed by the Town Attorney prior to execution.

## Alternatives

The alternative would be to defer or further reduce the scope of the proposed site improvements, which would delay completion of the overall library improvement project and limit the intended public benefits of the project.

## Attachments

Resolution

## Recommendations

The Public Works Department recommends that the Town Council approve the resolution authorizing the appropriation of Library Bond interest earnings so the McMahon Wintonbury Library Children's Garden, Site and Parking Improvements Project can proceed without further delay.

# RESOLUTION

Whereas, the interior renovations at McMahon Wintonbury Library have been completed and the improvements to Prosser Library have been substantially completed; and

Whereas, the remaining scope of work to be completed is the exterior renovations for the McMahon Wintonbury Library consists of the Children's Garden, site work, and parking lot improvements; and

Whereas, at the request of the Bloomfield Library Committee, Public Bid No. 1165 was duly solicited in accordance with the Town of Bloomfield purchasing requirements for the McMahon Wintonbury Library Children's Garden, Site and Parking Improvements Project; and

Whereas, the Vendor Selection Panel reviewed the bids received and recommends award of the contract to Mather Corporation of Bloomfield, Connecticut, as the lowest responsible and responsive bidder meeting all bid requirements; and

Whereas, the original estimate for the Prosser and Wintonbury Library improvements was understated, and the project scope was previously reduced to accommodate budget constraints associated with the overall library improvement program; and

Whereas, an additional $700,000 is required to fully fund the McMahon Wintonbury Library Children's Garden, Site and Parking Improvements Project; and

Whereas, funding for the additional $700,000 is available from interest earnings generated from the Library Bond proceeds; and

Resolved, that the Town Council hereby authorizes the expenditure of up to $700,000 from Library Bond interest earnings to fund the McMahon Wintonbury Library Children's Garden, Site and Parking Improvements Project; and

Be it Further Resolved, that the Town Council approves a budget amendment to appropriate said interest earnings accordingly.

Adopted by the Library Building Committee

April 22, 2026

TO: Town Councilors

FROM: Alvin D. Schwapp, Jr., Town Manager

DATE: May 21, 2026

RE: FY 2026-59: TOWN CENTER COMMUNITY INVESTMENT FUND (CIF) GRANT ROUND 9

Please review the attached memorandum dated May 19, 2026, from the Director of Building and Land Use, Jon Colman with detailed information regarding the Town Center Community Investment Fund (CIF) grant, Round 9.

The Town's CIF capital grant application for CIF Round 8 was not approved by the CIF Board. The Town was advised to submit a revised capital grant application for CIF Round 9. The approval of this Resolution will enable the Town to submit the revised application for CIF Round 9.

Should Council wish to move forward, the following motion would be in order:

*Move to approve the Certified Resolution of the Governing Body (attached).*

TOWN OF
BLOOMFIELD
CONNECTICUT

BUILDING & LAND USE

# MEMORADUM

**To:** Alvin D. Schwapp, Jr, Town Manager

**From:** Jon Colman, Director of Building & Land Use

**Date:** May 19, 2026

**Subject:** Town Center CIF Grant Round 9

## Background

The purpose of this agenda item is to obtain the Town Council's approval of the required **Certified Resolution of the Governing Body** to approve and authorize the Town Manager to execute and file an application with the State of Connecticut Department of Economic and Community Development (DCED) for a Community Investment Fund (CIF) grant, Round 9, for the Town Center Bloomfield Centered and Strong Development.

## Analysis

The Town's CIF capital grant application for CIF Round 8 was not approved by the CIF Board. The Town was advised to submit a revised capital grant application for CIF Round 9. The approval of this Resolution will enable the Town to submit the revised application for CIF Round 9.

## Financial Impact

The preparation of the Round 9 CIF Grant Application will not cost more than $7,500.00 for consultant services.

## Legal Considerations

If the grant application is approved, a formal agreement will need to be carried out between the Town and DECD.

## Alternatives

One alternative is to not submit a revised CIF application for the Town Center in CIF Round 9.

## Attachments

Proposed Certified Resolution of the Governing Body.

## Recommendation

It is recommended that the Town Council approve the **Certified Resolution of the Governing Body.**

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
STATE OF CONNECTICUT
(AN EQUAL OPPORTUNITY EMPLOYER)

# CERTIFIED RESOLUTION OF THE GOVERNING BODY

I, Andrea DiStephan, Town Clerk, certify that below is a true and correct copy of a resolution duly adopted by
(Name of Official) (Title of Official)

Town of Bloomfield at a meeting of its Bloomfield Town Council duly convened on May 26, 2026 and which has not
(Name of the Applicant) (Governing Body) (Meeting Date)

been rescinded or modified in any way whatsoever and is at present in full force and effect.

(Date) (Signature and Title of Official)

SEAL

**WHEREAS,** pursuant to C.G.S. Sec. 32- 285a the Connecticut Department of Economic and Community
(State Statutory Reference)
Development is authorized to extend financial assistance for economic development projects; and **WHEREAS,** it is desirable and in the public interest that the Town of Bloomfield make an application to the State for an amount not to exceed
(Applicant)
$ 15,000,000 in order to undertake the Town Center Bloomfield Centered and Strong Development and to execute an
(Name and Phase of Project)
Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE

Bloomfield Town Council
(Governing Body)

1. That it is cognizant of the conditions and prerequisites for the state financial assistance imposed by

C.G.S. Sec. 32-285a
(State Statutory Reference)

2. That the filing of an application for State financial assistance by

Town of Bloomfield
(Applicant)

in an amount not to exceed $ 15,000,000 is hereby approved and that Alvin D. Schwapp, Jr., Town Manager
(Title and Name of Authorized Official)

is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of

Town of Bloomfield
(Name of Applicant)