Minutes not yet approved.
Approval and any edits to be made in succeeding minutes.

RECEIVED
JUN 10 2026
12:09pm
TOWN CLERK'S OFFICE
BLOOMFIELD, CT

BLOOMFIELD TOWN COUNCIL

FINANCE, BUDGET, AUDIT, AND BONDING SUBCOMMITTEE

There was a meeting of the above referenced subcommittee held on Monday, May 18, 2026 at 6:00 p.m. in a hybrid meeting style. The in-person meeting location was Bloomfield Town Hall – Council Chambers, 800 Bloomfield Avenue, Bloomfield, CT, and the virtual location was via Zoom.

Committee members present were: *In-Person:* Deputy Mayor Lloyd, Chair; Mayor Harrington; Councilor Merritt

Committee members absent were: Councilors Cooper & Waterhouse

Also present were: *In-Person*—Jon Colman, Director of Building & Land Use; Darrell Hill, Director of Finance; Warren Plumber, Director of Information, Technology and Innovation; India Rodgers, Director of Operations & Communications; Dr. Tracy Youngberg, Bloomfield Public Schools Superintendent; and *via Zoom*—Councilor DeBeatham- Brown; Denise Robidoux, Goman & York

The meeting was called to order at 6:05 p.m.

Old Business

A. Discussion and Status Update regarding the FY2025 Audit

Mr. Hill reported on the Town audits, noting that the FY2024 was complete, and that they are working to complete the FY2025 audit by the end of July. Once the FY2025 is complete, they will immediately begin the FY2026 audit, with the goal to complete it by December 31.

Mr. Hill reported on the extension needed to be filed for FY2025 after July 1, and anticipated actions and correspondence from OPM that will occur after that.

Councilor Merritt expressed concern and asked if there was anything they could do to speed up the schedule, such as provide additional staffing. Mr. Hill noted that there was not, and detailed the audit work process with its unexpected sidetracks.

It was asked if there would be any impact to the Town's Standard and Poor rating. Mr. Hill did not think that there would be an impact, but will proactively provide them with an update.

There was a brief discussion about the Board of Education's migration to Munis software.

New Business

A. Discussion of March and April 2026 Monthly Financial Report

Mr. Hill presented the March financial report. He highlighted a portion of the appropriated fund balance that may not need to be used. He noted that the numbers were unaudited and would change. Fourth-quarter transfers are being prepared for Council's consideration and action.

There was a discussion on the financial status of the Town. Anticipated permit fee revenue, fixed charges, and the Board of Education set-aside account were also discussed.

Mr. Hill presented the April financial report. He highlighted the Town's ability to maintain balance and the anticipated discussion about fourth-quarter transfers at the June subcommittee meeting, followed by Council action before the end of the fiscal year.

Councilor Merritt spoke against past Council practice of using fourth-quarter transfers as an opportunity to spend money. Councilor DeBeatham-Brown echoed this, and stated that she hoped any budget savings would go to the balance for future years. She also requested that Mr. Hill provide reporting as to why budgets may have gone over, resulting in the need for fourth-quarter transfers. Mr. Hill noted that the reasons for budget overages have been publicly discussed, but that he would provide line item detail.

B. *Discussion and Status Update regarding Plan of Conservation & Development (POCD) and related expenses*

Mr. Colman provided an update on the Plan of Conservation & Development (POCD), including next steps, anticipated timeline for adoption, and reason for delays.

Councilor Merritt shared concern that the POCD would sit on the shelf after adoption, and encouraged compulsory action for committees. Mr. Colman highlighted that the draft POCD includes strategies and action items for every recommendation.

Mayor Harrington inquired about timelines for future development once the POCD was adopted. Mr. Colman reported that staff will review zoning regulations post-adoption to make sure that they are up-to-date.

Mayor Harrington asked if CRCOG would be able to provide access to an economic development specialist. Mr. Colman stated that it was within the realm of possibility, and noted upcoming staff and consultant efforts to be more active in development.

There was a discussion about POCD funding, and money spent on the plan to-date. Mr. Colman noted that he did not anticipate any additional requests for funding.

Mayor Harrington asked about the upcoming Community Investment Fund (CIF) round and how to best position the Town. Ms. Robidoux reported that the focus of this CIF round was to fund projects that had previously been awarded planning grants. She highlighted current efforts with the CIF application for Town Center funding.

Mayor Harrington inquired about the status of the Affordable Housing Trust Fund program. Mr. Colman estimated that early fall would be the earliest it could be done.

C. *Discussion and Status Update regarding Tax Abatement Agreement with Arbella at Blue Hills – Compliance Agent*

Mr. Colman reported difficulty in getting Arbella to respond to his inquiries regarding compliance. He stated that he would continue to try to get information and continue to emphasize its importance with Arbella as part of the agreement that they signed. Other recent projects in Town that utilized compliance agents were highlighted as examples of the ability for compliance.

Deputy Mayor Lloyd suggested regular mail communication with Arbella to formalize the compliance update request.

Public Comments

Erin Barringer, 28 Kenmore Road, thanked Town Council and Mr. Hill for the review of OpenGov finance software during the last Town Council meeting. She noted the approximate $2.26 million in the undefined category in OpenGov, and asked if this money was included in Mr. Hill's monthly finance subcommittee revenues and expenditure report. She inquired if the estimated $83,000 marked in the undefined category in OpenGov for attorney fees was included in the line-item numbers for attorney fees in Mr. Hill's expenditure report. Ms. Barringer also spoke to POCD costs, and her desire for economic development in Town.

Approval of Minutes

It was moved by Councilor Merritt, seconded by Mayor Harrington, and voted unanimously to approve the 3/16/26 meeting minutes as written.

Adjournment

It was moved by Councilor Merritt, seconded by Mayor Harrington, and voted unanimously to adjourn the meeting at 7:22 p.m.

Minutes submitted by Lynn Weisel, Recording Secretary, based on the Zoom Video Recording.

The meeting can be viewed in its entirety at https://www.youtube.com/live/9g9VLltwySM