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BLOOMFIELD TOWN COUNCIL

COMMITTEE ON COMMITTEES SUBCOMMITTEE

There was a special meeting of the above referenced subcommittee on Thursday, July 9, 2026 at 6:00 p.m. in a hybrid meeting style. The in-person meeting location was Bloomfield Town Hall – Council Chambers, 800 Bloomfield Avenue, Bloomfield, CT, and the virtual location was via Zoom.

Councilors present were: *In-Person*—Councilor Darrell Goodwin, Chair; Councilor Elizabeth Waterhouse; and *via Zoom*— Councilor Suzette DeBeatham-Brown (moved from Zoom to in-person at 6:19 p.m.)

Councilors absent were: None

Also present were:

- Town Council: *In-Person*—Mayor Anthony Harrington
- Town Staff: *In-Person*—Andrea DiStephan, Town Clerk; Warren Plumber, Director of Information Technology; Latonia Tabb, Clerk of Council; Lynn Weisel, Recording Secretary

The meeting was called to order at 6:01 p.m.

Councilor Goodwin reported that there was no talk of not continuing the partnership and relationship with the Democratic Town Committee (DTC) and Republican Town Committee (RTC), specifically around elected positions, in the previous meeting's discussion on Standard Operating Procedures (SOP). He noted that they want to provide opportunities for residents who are not part of the DTC or RTC to be involved, noting that he did not think it had to be an either/or situation.

Councilor Goodwin also noted the request to allow Chairs of various committees to submit questions and/or be part of the interview process. He reported that it is not what they are doing at this time, but that it is possible for it to be included in the future.

Board & Commission Interviews

Councilor Goodwin briefly outlined the interview process. The following residents were interviewed by the Subcommittee, and asked to share a little bit about themselves and why they were interested in serving:

- **Board of Assessment Appeals (BAA)**
  - *New Applicant Interviews*
    - Su'Nia Bailey
  - *Reappointment (Current Members) Interviews*
    - Harriet Howard
    - William Ortiz
    - Meredith Johnson (was interviewed later in the meeting after Fair Rent Commission interviews)

- **Economic Development Commission/Development Authority**
  - *New Applicant Interviews*

- Ulrick Brice

- **Fair Rent Commission**
  - *New Applicant Interviews*
    - Su'Nia Bailey
  - *Reappointment (Current Members) Interviews*
    - Alan Budkofsky
    - Robert Ike
    - Mark Saunders
    - Monica Townsend

- **Bloomfield Housing Authority**
  - *Reappointment (Current Members) Interviews*
    - Lonnie Barnes Jr.

Discussion and Possible Action regarding Boards/Commission Appointments

It was moved by Councilor Waterhouse, seconded by Councilor DeBeatham-Brown, and voted unanimously table discussion and possible action on this item.

Discussion and Possible Action regarding the Town Boards and Commissions Governance and Appointment Management Standard Operating Procedure (SOP)

It was moved by Councilor Waterhouse, seconded by Councilor DeBeatham-Brown, and voted unanimously table discussion and possible action on this item.

Discussion and Possible Action of Roles and Responsibilities

It was moved by Councilor Waterhouse, seconded by Councilor DeBeatham-Brown, and voted unanimously table discussion and possible action on this item.

Consider and Take Action regarding the 2026 Committee on Committees Meeting Schedule

There was a brief discussion about the meeting start time, and all Councilors were in favor of having the meetings begin at 6:00 p.m.

It was moved by Councilor DeBetham-Brown, seconded by Councilor Goodwin, and voted unanimously to approve the 2026 Committee on Committees Meeting Schedule with a 6:00 p.m. start time.

Councilor Waterhouse moved that the 7/16 meeting be virtual. Councilor DeBeatham-Brown seconded, and the motion passed unanimously.

Public Comment

- ***Erin Barringer, 28 Kenmore Road,*** thanked Committee on Committees for starting to interview candidates, noting the number of residents ready to serve. She thanked the current volunteers for their service, and noted her appreciation for the opportunity to have public comments.

- ***Meredith Johnson, 109 Boothbay Street***, shared how meaningful it was to hear elders like Bob Ike and Lonnie Barnes speak, and to see their legacy of volunteerism and mentorship. She noted that time and energy given in volunteer positions, and highlighted the importance of having creative ways to get younger generations involved.

Councilor DeBeatham-Brown inquired about the number of members and number of vacancies for each committee. Ms. Weisel highlighted the memo in the agenda packet indicating the number of openings on each committee. Councilor Goodwin highlighted the following information from the memo:

- *Board of Assessment Appeals (BAA):* BAA membership expired in November 2025, and the full three-member board needs to be reappointed for a term ending November 2027.

- *Economic Development Commission/Development Authority (EDCDA):* There are three open seats on EDCDA with terms ending 1/31/29, 1/31/30, and 1/31/31. Members of the EDCDA are nominated by a majority vote of the Town Council and appointed by the Town Manager.

- *Fair Rent Commission*: Fair Rent Commission Membership expired November 2025 and the full seven-member Commission needs to be appointed for a term ending November 2026. At least one member of the Commission must be a landlord, and one member must be a tenant.

- *Bloomfield Housing Authority*: The Bloomfield Housing Authority has three vacancies—one for a Democrat, one for a Republican, and one for a tenant member.

Councilor Goodwin asked for continued grace, and noted that they are trying to move through the process as quickly as possible. He highlighted that they are open to suggestions as they continue to look at the SOPs, and reported that the standard questions in interviews were to ensure fairness across all Boards and Commissions.

Adjournment

It was moved by Councilor Waterhouse, seconded by Councilor DeBeatham-Brown, and voted unanimously to adjourn the meeting at 6:52 p.m.

Minutes submitted by Lynn Weisel, Recording Secretary.

The meeting can be viewed in its entirety at https://www.youtube.com/watch?v=GYyyZqppsRw&t=5s