Board of Education Finance Committee Meeting
Tuesday, September 22, 2026 at 6:00 p.m.
Bloomfield Board of Education, Board Room
1133 Blue Hills Avenue
Bloomfield, CT 06002

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12:04pm
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ATTENDANCE:	K. Dunbar, Chair	Present
	T. Mack-Mohammed	Present
	R. Ike	Present

ALSO PRESENT: L. Easmon T. Youngberg L. Lamenzo

1. **Establishment of a Quorum and Call to Order**
   K. Dunbar called the meeting to order at 6:02 p.m. The roll was called and a quorum was present.

2. **Consent Agenda**
   A. **Approval of Minutes – Finance Committee Meeting – May 26, 2026**
   A motion was made by T. Mack-Mohammed and seconded by R. Ike for the Finance Committee to approve the minutes from May 26, 2026, as presented.

K. Dunbar	Aye
T. Mack-Mohammed	Aye
R. Ike	Aye

   The motion was passed unanimously 3-0-0.

   A motion was made by T. Mack-Mohammed and seconded by R. Ike for the Finance Committee add an agenda item under New Business, Item 3F, regarding the utilization of the GEMS Student Activity Fund to pay for the Bloomfield High School Scoreboard.

K. Dunbar	Aye
T. Mack-Mohammed	Aye
R. Ike	Aye

   The motion was passed unanimously 3-0-0.

3. **New Business**
   A. **Review of the District Alliance Grant Application**
   Lisa Lamenzo, Assistant Superintendent, presented a PowerPoint overview of the Alliance Grant allocations to the Finance Committee. She noted that Alliance districts were required to submit a detailed plan to the Connecticut State Department of

Education (CSDE) annually and that progress-monitoring meetings were held throughout the year.

Ms. Lamenzo reviewed the budget allocations and provided examples from each funding area. She noted that a portion of the funding would support an audit of PowerSchool.

The committee discussed PowerSchool, progress reports, scheduling, and transitioning PowerSchool to a cloud-based platform.

A motion was made by T. Mack-Mohammed and seconded by R. Ike for the Finance Committee to recommend to the full Board of Education approval the Alliance Grant Application, as presented.

K. Dunbar	Aye
T. Mack-Mohammed	Aye
R. Ike	Aye

The motion was passed unanimously 3-0-0.

B. Advertising Proposal

Dr. Tracy Youngberg, Superintendent, presented a proposal from Adams Knight to support public relations and improve public perceptions of the district through marketing and positive community messaging. The total proposed cost was $100,000.

The committee discussed the need to develop a new narrative about the district within the community. Members expressed concerns regarding the cost but discussed the possibility of pursuing selected components of the proposal. The committee requested that the proposal be shared with the full Board of Education.

C. Master Staffing List

Dr. Tracy Youngberg, Superintendent, reported that a districtwide master staffing list had been developed to replace the separate spreadsheets and varying versions used by individual departments. She noted that the Human Resources Office was now responsible for maintaining the list.

D. Non-Affiliated Benefits and Salary Review

Dr. Youngberg further reported on the need to establish consistent procedures for reviewing the salaries of non-bargaining employees. She noted that the district employed 17 non-affiliated staff members. The district was also developing a tiered benefits structure to ensure alignment of employee benefits.

E. UCONN ISM Sports Medicine Services

Dr. Youngberg presented a proposed renewal contract from UConn ISM Sports Medicine Services, which currently provides athletic training services to Bloomfield High School. She noted that the proposed three-year contract totaled $194,000 and would require competitive bidding and Board of Education approval.

The Athletic Director requested a waiver of the bidding requirement, citing the district's use of the same provider for several years. The committee discussed the proposal and expressed interest in inviting the Athletic Director to the October Board of Education meeting.

It was suggested that the district consider a one-year contract to maintain its relationship with UConn before initiating a competitive bidding process.

F. Utilization of the GEMS Student Activity Fund to pay for the Bloomfield High School Scoreboard.

Dr. Tracy Youngberg, Superintendent, reported on the need to obtain Board approval to use student activity funds from the former Global Experience Magnet School (GEMS) to cover the cost of the scoreboard in the Bloomfield High School gymnasium. It was noted that student activity funds must be used to directly benefit students.

In response to a committee member's inquiry regarding the account balance, Dr. Youngberg reported that the account held approximately $100,000. She explained that the funds had been raised over several years to support GEMS student trips.

A motion was made by T. Mack-Mohammed and seconded by R. Ike for the Finance Committee recommend to the full Board of Education approval to utilize the GEMS Student Activity Fund to pay for the Bloomfield High School Scoreboard, as presented.

K. Dunbar	Aye
T. Mack-Mohammed	Aye
R. Ike	Aye

The motion was passed unanimously 3-0-0.

4. Adjournment

At 7:06 p.m., a motion was made by T. Mack-Mohammed and seconded by R. Ike to adjourn.

The motion passed unanimously 3-0-0.

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K. Dunbar, Committee Chair